

ST ANNE'S DEGREE COLLEGE, VIRAJPET

COMMUNICATION SKILLS IN ENGLISH

(Department of English)

SYLLABUS

Hours:

Credits: 16 Credits

01: LISTENING AND ORAL COMMUNICATION SKILLS

BLOCK-01 LISTENING - (Listen and respond I)

- Unit-01 Introduction to listening, listen for gist and respond
- Unit-02 Listen for details and key words to understand specific meaning
- Unit 03 Listen and respond to questions and requests for personal information
- Unit-04 Listen to simple conversations in everyday contexts and respond
- Unit-05 Listening to intonation

BLOCK-02 LISTENING -II (Listen and respond II)

- Unit-05 Listen to accuracy in language use: stress, intonation and problem sounds
- Unit -06 Practice production of stress, intonation and problem sounds

BLOCK 03 LISTENING -II (Listen and respond III)

- Unit-07 Listen to lectures, presentations and other suitable listening materials from electronic media, and take notes
- Unit-08 Listen to telephone calls and respond; keep notes while listening

BLOCK-04 ORAL COMMUNICATION-

- Unit-09 Use conversation starters: introducing oneself; introducing others; small talk: family, friends, hobbies, profession, studies etc
- Unit-10 Pronunciation practice: Stress and syllables; word stress; contracted forms; utterance stress; uses of a dictionary for pronunciation practice
- Unit-11 Summarize academic readings and lectures, and make presentations
- Unit-12 Pronunciation practice: Problem sounds
- Unit-13 Use appropriate language to request and respond to requests

BLOCK-05 ORAL COMMUNICATION-II

- Unit 14 Pronunciation practice: Speech rhythms, breaking larger utterances into meaning chunks; Intonation patterns and their use
- Unit 15 Describe graphs, tables, and charts
- Unit-16 Describe machines and their functions, e.g. computers and hardware;describing processes, eg. how to download apps in mobile handsets
- Unit-17 Ask for and give information; seek clarification, Offer and respond to offers

BLOCK-06 ORAL COMMUNICATION-III

- Unit 18 Ask questions and respond to questions politely
- Unit-19 Congratulate people on their success, Apologize
- Unit 20 Negotiate in difficult situations
- Unit 21 Give feedback in listening contexts
- Unit 22 Use telephone etiquette in telephone conversation

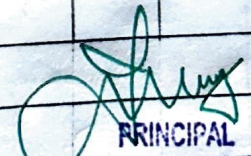


PRINCIPAL
ST. ANNE'S DEGREE COLLEGE
MURNAD ROAD, VIRAJPET
PHONE : 08274 - 257622

2022 - 2023

Date _____
Page _____

	Name	class	11/11	6/12	2/1	13/1	20/2	6/3	10/4
20D011	Rohan Thomas	IV Bsc	1	2	3	4	5	6	7
20D006	Zoyad . A . n .	III bsc	1	2	3	4	5	6	7
20D010	Razal Shafi	III Bsc	1	2	3	4	5	6	7
20D004	Dechakka	III Bsc	1	2	3	4	5	6	Ab
20D008	poovamma . A	IV Bsc	Ab	1	2	3	4	5	6
20D005	Ahyan Devaiah	IV Bsc	1	2	3	4	5	6	7
20D016	Naveen . A . S .	III Bsc	1	2	3	4	5	6	7
20C032	Vishnu Prasad	IV BCA	1	2	Ab	3	4	5	6
20C007	Johnson . P	IV BCA	1	2	3	4	5	6	7
20C014	Murli Jay .	IV BCA	1	2	3	4	5	6	Ab
20C028	Simran	III BCA	1	2	3	4	5	6	7
20C010	Kavitha	III BCA	1	Ab	2	3	4	5	6
20C017	Sibi Paulose	IV BCA	1	2	3	4	5	6	7
20C018	Prineon Lobo	III BCA	1	2	3	4	5	6	7
20A017	Shriyan Ganapathy	III BBA	1	2	3	4	5	Ab	6
20A017	Mohammed Sinar	III BBA	1	2	3	4	5	6	7
20A025	Abdul Basitt	IV BBA	1	2	3	4	5	6	7
20A004	Deepthi	IV BBA	1	2	3	4	5	6	7
20A020	Shimmaiah . A . g .	III BBA	1	2	3	Ab	4	5	6
20A005	Dileen Senanna	III BBA	1	2	3	4	5	6	7
20B071	Jyothi . H . R .	III Bcom	Ab	1	2	3	4	5	6
20B069	Heidya Joseph	IV Bcom	1	2	3	4	5	6	7
20B097	Shushali	III Bcom	1	2	3	4	5	6	7
20B057	Mohammed Aslik	IV Bcom	1	2	3	4	5	6	7
20B023	Salony Chandanna	III Bcom	1	2	3	Ab	4	5	6
20B073	Rakeshitha	III Bcom	1	2	3	4	5	6	Ab



DATA REQUIREMENT &

1. Name of the Capability building and skills enhancement initiatives &
- Communication Skills in English.
2. Year of Implementations 2022-2023
3. No. of Students enrolled & 26.
4. Name of the agencies involved with Contact details & English Department.

ST ANNE'S DEGREE COLLEGE, VIRAJPET

ADDRESS: MURNAD ROAD, VIRAJPET - 571218, KODAGU DISTRICT

(Under The Administration of the Mysore Diocesan Educational Society)


LITERARY CLUB

CALLIGRAPHY POSTER

The literary club organized a calligraphy poster competition, showing the intersection of literature and art. The competition took place on 17th may 2023 providing participants with a creative space to express their literacy inspiration through calligraphy.

The competition centred around a theme that resonated with literature, science and technology, encouraging participants to incorporate literacy elements in to their calligraphy. The winners were Likitha B.D of I BCA- Frist place, Pratyusha T.S of I BCOM – Second place and Anusha K.S of II BCA bagged third place.




PRINCIPAL 19/5/23

PRINCIPAL
OF ST ANNE'S DEGREE COLLEGE
(MURNAD ROAD, VIRAJPET, KODAGU)
MYSORE DIOCESAN EDUCATIONAL SOCIETY
MURNAD ROAD, VIRAJPET - 571218

ST ANNE'S DEGREE COLLEGE, VIRAJPET
DEPARTMENT OF ENGLISH
ETYMOLOGY

Department of English had organized an Etymology competition for I BSC students on 20th July 2023.

It is a chronological account of the birth and development of a particular word or element of a word, often delineating it's spread from one language to another and its evolving changes in form and meaning.

Students were actively participated and eager to grasp the branch of linguistic of words and treats the history of words and their components, with the aim of determining their origin and derivation.



PRINCIPAL
[Signature] 21/07/23
PRINCIPAL
ST. ANNE'S DEGREE COLLEGE
(SANTHA ANNAMMA DEGREE COLLEGE)
MURNAD ROAD, VIRAJPET
PHONE : 06274 - 257022

ST ANNE'S DEGREE COLLEGE, VIRAJPET

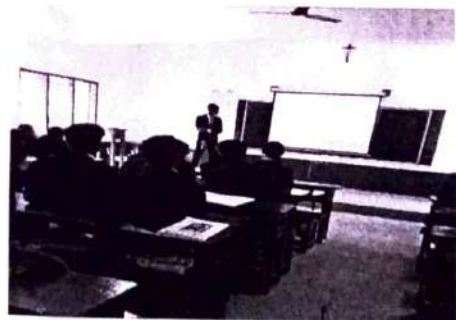
DEPARTMENT OF ENGLISH

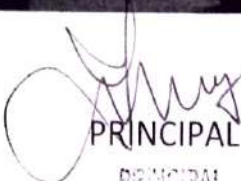
INNOVATION AND LIFE

Department of English had organized a presentation of Innovation and Life for I BCA students on 23rd August 2023.

Innovation is more about new products, about the creation and diffusion of new process and methods.

Presentation skills helps the students to develop a personal speaking style, they presented the topic with enthusiasm, unique and tone of content as well as plenty of illustration.




PRINCIPAL 24/08/23

PRINCIPAL
ST. ANNE'S DEGREE COLLEGE
(SANTHA ANNAMMA DEGREE COLLEGE)
MURNAD ROAD, VIRAJPET
PHONE : 08274 - 257622

ST ANNE'S DEGREE COLLEGE, VIRAJPET

ADDRESS: MURNAD ROAD, VIRAJPET - 571218, KODAGU DISTRICT

(Under The Administration of the Mysore Diocesan Educational Society)

LITERARY CLUB

DRAMA

The literary club organized a captivating drama competition, showcasing a spectrum of talent. The event held on 22nd September 2023, brought together aspiring actors and enthusiasts.

The teams participated, each delivering unique and competing performances that ranged the themes to contemporary pieces. It was a testament to creative spirit thriving in one literary community.

The winners: Frist place was bagged by Akhil and team of III BSC and Second place for Aishwarya and team of III BBA.



[Signature]
PRINCIPAL

23/09/23

PRINCIPAL
ST. ANNE'S DEGREE COLLEGE
(SANTHA ANNAMMA DEGREE COLLEGE)
MURNAD ROAD, VIRAJPET
PHONE : 03274 - 257622

ST ANNE'S DEGREE COLLEGE, VIRAJPET
DEPARTMENT OF ENGLISH
PICTIONARY

Department of English had Organized a Pictionary competition for III BBA students on 15/09/2023.

The picturist is the person who attempt to illustrate the word using the Blackboard every one else on the team will try to guess the word that the picturist draws.

The event helped the participants to handle special situations, their word building, accent and expression etc.



[Signature]
PRINCIPAL 18/09/23

PRINCIPAL

ST. ANNE'S DEGREE COLLEGE
(SANTHA ANNAMMA DEGREE COLLEGE)
MURMAD ROAD, VIRAJPET
PHONE : 98274-257822

St Anne's Degree College, Virajpet
Department of Hindi
Report on Varg Paheli

Date: 01.06.2023

The "Varg- Paheli" competition organized by the Department of Hindi for first-year Hindi students on June 1, 2023, was a successful event. The event was likely coordinated and managed by the principal, Mrs. Trupti Bopanna, along with the convener team comprising Mrs. Deepa and Mrs. Shashikala. The competition appears to have had a good turnout, with a total of 50 students actively participating.

The winners of the competition were:

Prajwal and Insha from the first BBA and Vignesh and Nishanth from the first BCA.

This event seems to have provided an opportunity for first-year Hindi students to showcase their knowledge and skills in the language, fostering a sense of competition and engagement among them. It's also a great initiative by the Department of Hindi to encourage students' interest in the language and promote a positive learning environment.



Trupti Bopanna
02/06/23
PRINCIPAL
PRINCIPAL
ST. ANNE'S DEGREE COLLEGE
MURNAD ROAD, VIRAJPET
PHONE : 08274 - 257622

St Anne's Degree College, Virajpet
Department of Hindi
Report on Presentation

Date:25.05.2023

The Department of Hindi organized presentations on the topics, "Prem Chand Ki Kafan" and "Zindagi Mein Kuch Karne Ki Nasha" for second-year Hindi students on May 25th, 2023. The presenters for these topics were Miss Shakshi Kaveramma and Nidha Fathima. Approximately 60 students took an active part in the event.

The event was likely coordinated and managed by the principal, Mrs. Trupti Bopanna, along with the convener team comprising Mrs. Deepa and Mrs. Shashikala. This indicates that the department took the initiative to provide students with an opportunity to explore and present their understanding of these literary topics. Such events help enhance students' language skills, critical thinking, and presentation abilities while deepening their appreciation for Hindi literature.



Trupti Bopanna
25/05/23
PRINCIPAL
ST. ANNE'S DEGREE COLLEGE
MURNAD ROAD, VIRAJPET
PHONE : 08274 - 257622

St Anne's Degree College, Virajpet

Department of Hindi

Report on Hindi Diwas

Date: 14.09.2023


The Department of Hindi organized 'Hindi Diwas' on September 14th, 2023. 'Hindi Diwas' is indeed an important event that highlights the significance of the Hindi language and its rich literary heritage. Activities like 'Shudd Ucharan' (correct pronunciation) and 'Doha Vaachan' (recitation of couplets) are great ways to promote and encourage the use of Hindi among undergraduate students.

It's commendable that the principal Mrs. Trupti Bopanna, Mrs. Deepa C.A., the Department Head, and Mrs. Shashikala, Assistant professor showed dedication in organizing the event. The involvement of judges, Mrs. Cristina Lecture from St. Anne's P U College and Mr. Muneer from St. Anne's High School adds value and impartiality to the event's proceedings.



The participation of around eighty-five students demonstrates the interest and enthusiasm for celebrating and preserving the Hindi language and its cultural heritage. Such events not only promote linguistic diversity but also create awareness about the importance of Hindi in our multicultural society.

Overall, it sounds like a successful and meaningful 'Hindi Diwas' celebration, and it's important to continue such initiatives to foster the love for the Hindi language and its literature among students.


15/09/23
PRINCIPAL
ST. ANNE'S DEGREE COLLEGE
MURNAD ROAD, VIRAJPET
PHONE : 08274 - 257622

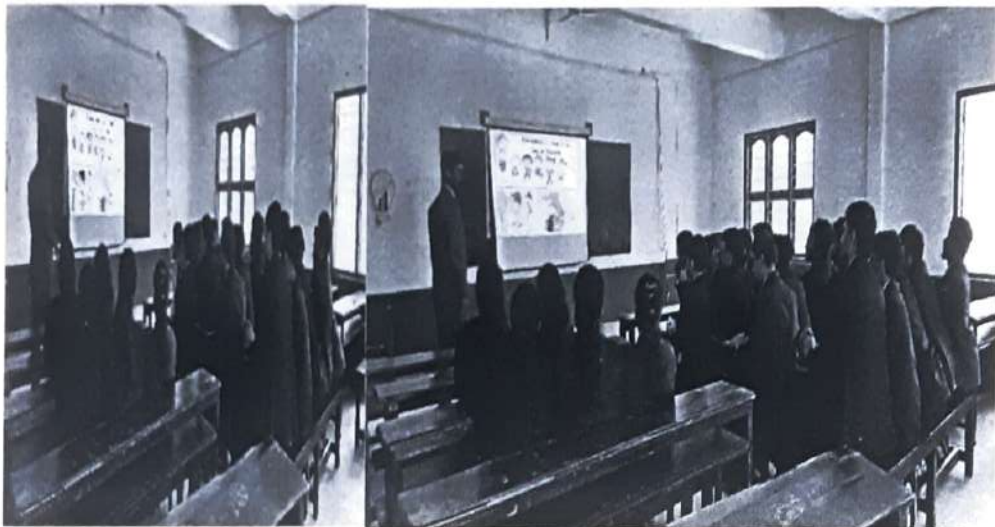
St. Anne's Degree College, Virajpet.

Department of Business Administration.

Report on Life Skill.

10/11/2022

The Department of Business Administration organised a Life skill talk on the topic "Cleanliness and Dressing Sense" for the second year BBA students on 10th November 2022. Mr. Mohan of II M Com addressed in his quote "cleanliness is next to godliness". He also said that cleanliness is utterly essential to lead a healthy and peaceful lifestyle. Around twenty-four students were benefited with the information.



Principal
ST. ANNE'S COLLEGE
(SANTHA ANNAMMA DEGREE COLLEGE)
MURNAD ROAD, VIRAJPET
PHONE : 08274 - 257622

ST. ANNE'S DEGREE COLLEGE, VIRAJPET

Talk on Cloud Computing and Career Opportunities

Name of the Event: Talk on Cloud Computing and Career Opportunities

Date of Event: 12.06.2023

Location of Event: AV Room

Number of Participants: 34 Participants

A stimulating and informative talk on "Cloud Computing and Career Opportunities" was organized by Department Of BCA, St. Anne's Degree College, Virajpet, in collaboration with AIMIT, St. Aloysius College, Mangalore. The event took place on 12th June 2023 in the AV Room and was specifically organized for the III BCA students.

The session was graced by esteemed guests, Mrs. Trupti Bopanna, the Principal of St. Anne's Degree College, and Mrs. Hema B.D, IQAC Coordinator. The resource person for the event was Mr. Srinivas B.L, Assistant Professor at AIMIT, St. Aloysius College, Mangalore.

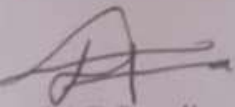
Mr. Srinivas B.L delivered a comprehensive presentation covering the history of cloud computing, Cloud Architecture, Cloud Types, the inner workings of Cloud Computing, as well as its merits and demerits. He emphasized the practical applications and usage of cloud computing in the current scenario. To engage the participants actively, he incorporated quiz games.

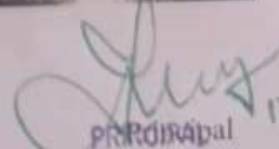
Beyond discussing cloud computing, Mr. Srinivas also enlightened the students about various options available for pursuing higher studies. This valuable information provided clarity and direction to the aspiring students.

The event concluded with an open discussion, allowing students to seek clarifications and further insights. The session proved to be immensely informative, as students gained a deeper understanding of cloud computing and its potential career opportunities.

Overall, the talk on "Cloud Computing and Career Opportunities" was a resounding success, leaving the participants enlightened and motivated to explore the vast possibilities in the field of cloud computing. The collaboration between St. Anne's Degree College and AIMIT, St. Aloysius College, Mangalore, has proven to be beneficial in nurturing the knowledge and aspirations of the students.




IQAC Coordinator


Principal 13/06/23
ST. ANNE'S DEGREE COLLEGE
(SANTHA ANNANMA DEGREE COLLEGE)
MURNAD ROAD, VIRAJPET
PHONE : 03274 - 257522

ST ANNE'S DEGREE COLLEGE VIRAJPET

HUMAN RIGHTS CELL

Report on talk on Human rights and women Harassment

With the view of creating awareness about Human rights, the Human right cell of our college had organised a session on the topic Human rights and Women Harassment on 7 June 2023.



The speaker Advocate Mrs. Thara Subbaiah explained the gathering about the Human rights and women harassment. she explained the importance of women empowerment with various illustrations. She gave awareness about online harassment of women which can inhibit their economic and educational opportunities. And also explained about legal

provisions and several laws to protect women and enable them to take action against harassment.

All the first year students of B.Sc. B.com and BBA attended the session. The Principal of the College Mrs. Thrupthi Boppana presided over the Session. The session was organized by Mrs. Leena N R the convenor of Human rights cell.


PRINCIPAL 08/06/23
ST. ANNE'S DEGREE COLLEGE
(SANTHA ANNAMMA DEGREE COLLEGE)
MURNAD ROAD, VIRAJPET
PHONE : 08274 - 257622

ST. ANNE'S DEGREE COLLEGE VIRAJPET
DEPARTMENT OF COMMERCE
REPORT ON GUEST TALK ON PERSONALITY DEVELOPMENT

DATE: 20-04-2023

VENUE: F2 CLASS

TIME: 11.00A.M TO 12.30PM

AUDIENCE: FINAL YEAR B.COM STUDENTS

PROGRAM DETAILS:

A guest talk on "Personality Development" was organized by the Department of Commerce for the final year B.Com students. The aim of the talk was to provide attendees with valuable insights to understand and enhance their personality traits and to achieve personal as well as professional growth.

The speaker Mr. Subbaiah D.C started the session with an introduction to personality development. The speaker delivered an engaging and informative session that covered various aspects of personality development, including self-awareness, self-confidence, communication skills.

The speaker emphasized the significance of active listening, clear articulation, and non-verbal cues. practical tips were provided to improve communication skills, including using appropriate body language, and expressing oneself confidently and concisely.

The event concluded with a Q&A session, allowing participants to seek further clarification and gain additional guidance on their personal development journey.



Subbaiah 24/04/23
PRINCIPAL
ST. ANNE'S DEGREE COLLEGE
MURDAR ROAD, VIRAJPET
PIN: 571210
ST. ANNE'S DEGREE COLLEGE



**ST. ANNE'S DEGREE COLLEGE VIRAJPET
CAREER GUIDANCE AND PLACEMENT CELL
WORKSHOP ON SOFT SKILLS AND LIFE
SKILLS REPORT**

Date: 13-09-2023

Venue: Room no F1 and F2

Time: 02:00 pm to 03:30 pm

No of Students: 208

Career Guidance and Placement Cell had organized a workshop on Soft Skills and Life Skills in collaboration with Hope Foundation, Bengaluru on 13-09-2023 in room no F1 and F2. The resource persons from Hope Foundation took over the session simultaneously addressing the students of final years in two different rooms where in BCA and BSC in room no F1 and BBA and B. Com in room no F2.

Ms. Saakshi Kaveramma of final year B. Com as being a host began the session with a brief introduction of Hope Foundation and Ms. Deekshitha C B of final year B. Com welcomed the gathering.

OBJECTIVES:

The Resource Person Mr. Regan Antony, Program Director and Mrs. Amudha, Student counselor addressed the students of BCA and BSC. The workshop included interview skills and techniques while giving an interview. The main aim was to develop confidence in students and improve their communication skills. This session was taken for students to understand the importance of presentation. They were given important key points to remember while presenting.

The Resource Person Mrs. Mary Devraj, Soft Skill Trainer, addressed the students of BBA and B. Com in room no F2 briefing the basic aim and objective behind this workshop was to instill the art of speaking and boost up the confidence among students so that the improvement in their personality took place. It also plays a vital role in improving communication skills on the students.

RECOMMENDATIONS:

Both the sessions emphasized on the importance of soft skills and life skills, communication skills, personality development, self- motivation, leadership and so on. The resource persons interacted with the students well and answered the queries of the students.

ACKNOWLEDGEMENT:

With the support and guidance given by Rev. Fr. Issac Rathnakar, Correspondent, St Anne's Institution, Mrs. Trupti Bopanna, Principal, St Anne's Degree College, Virajpet, Mrs. Hema, IQAC

Cordinator and HOD of BBA Dept, the program was successfully conducted and the feed back was collected by Ms. Shilpa K P, Asst. Prof. and Placement Cell Convener.

CONCLUSION:

Ms. Nithya A S of final year B. Com proposed vote of thanks.



(Handwritten signature)
Principal

PRINCIPAL
ST. ANNE'S DEGREE COLLEGE
(SANTHA ANNAMMA DEGREE COLLEGE)
MURNAD ROAD, VIRAJPET
PHONE : 08274 - 257622

ST. ANNE'S DEGREE COLLEGE, VIRAJPET

DEPARTMENT OF BCA

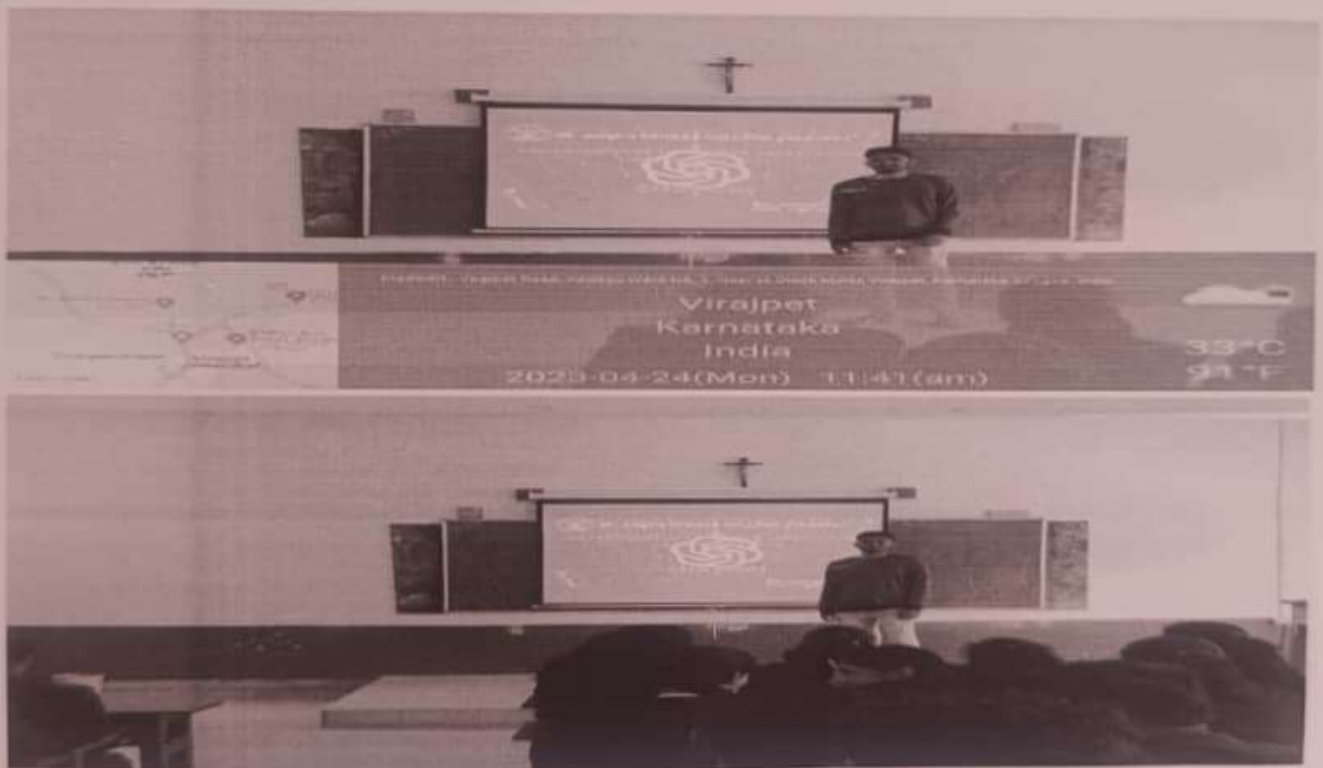
Name of the Event : Talk On ChatGPT

Date of Event : 24-04-2023

Venue : F6 ROOM

Number of Participants : 60

The Department of Computer Applications in association with Internal Quality Assurance Cell (IQAC) organised a talk on the topic "Chat GPT" on Monday, April 24th, 2023.



Resource person for this talk was Mr. Irfan D U, Quality Assurance Engineer, Manch Technologies, Bangalore.

Ms. Rakshitha B S, Assistant Professor, Dept. Of BCA welcomed everyone and introduced the resource person.

This talk was an attempt to make people aware about an overview of the ChatGPT technology, highlighting its capabilities, applications, and impact. The resource person enlightened about the working, benefits of using ChatGPT. He also explained how ChatGPT can assist users in various tasks, including answering

questions, providing information, offering suggestions, and engaging in creative or informative conversations.

60 students of II BCA got benefited from this session and the talk was a great success.

The Principal of St. Anne's Degree College, Mrs. Trupti Bopanna, Mrs. Soumya Somaraj, HOD, Department of Computer Application, Mrs. Hema B D, IQAC Coordinator were present. Mrs. Accamma M B, Assistant Professor, Dept. Of BCA, delivered vote of thanks.


25/04/23
PRINCIPAL

PRINCIPAL
ST. ANNE'S DEGREE COLLEGE
(SANTHA ANNAMMA DEGREE COLLEGE)
MURNAD ROAD, VIRAJPET
PHONE : 08274 - 257222