



YEARLY STATUS REPORT - 2022-2023

Part A	
Data of the Institution	
1.Name of the Institution	ST. ANNE'S DEGREE COLLEGE, VIRAJPET
• Name of the Head of the institution	Mrs. Trupti Bopanna
• Designation	Principal
• Does the institution function from its own campus?	Yes
• Phone no./Alternate phone no.	08274257622
• Mobile No:	9480351177
• Registered e-mail	stannescolleges@gmail.com
• Alternate e-mail	correspondentsaeiv@gmail.com
• Address	St. Anne's Degree College, Murnad Road Virajpet - 571218
• City/Town	Virajpet
• State/UT	Karnataka
• Pin Code	571218
2.Institutional status	
• Affiliated / Constitution Colleges	Affiliated
• Type of Institution	Co-education
• Location	Semi-Urban

• Financial Status	Self-financing				
• Name of the Affiliating University	Mangalore University				
• Name of the IQAC Coordinator	Mrs. Hema B.D				
• Phone No.	08274257622				
• Alternate phone No.	9481112627				
• Mobile	9481112627				
• IQAC e-mail address	sacviqac@gmail.com				
• Alternate e-mail address	sharypoolanda@gmail.com				
3.Website address (Web link of the AQAR (Previous Academic Year))	https://stannesdegreevirajpet.edu.in/wp-content/uploads/2023/08/AQAR-21-22-1.pdf				
4.Whether Academic Calendar prepared during the year?	Yes				
• if yes, whether it is uploaded in the Institutional website Web link:	https://stannesdegreevirajpet.edu.in/wp-content/uploads/2024/02/Academic-Calendar-2022-23.pdf				
5.Accreditation Details					
Cycle	Grade	CGPA	Year of Accreditation	Validity from	Validity to
Cycle 1	C	1.85	2019	28/03/2019	27/03/2024
6.Date of Establishment of IQAC			01/07/2017		
7.Provide the list of funds by Central / State Government UGC/CSIR/DBT/ICMR/TEQIP/World Bank/CPE of UGC etc.,					
Institutional/Department /Faculty	Scheme	Funding Agency	Year of award with duration	Amount	
NIL	NIL	NIL	NIL	NIL	
8.Whether composition of IQAC as per latest NAAC guidelines			Yes		
• Upload latest notification of formation of IQAC			View File		

9.No. of IQAC meetings held during the year	7	
<ul style="list-style-type: none"> Were the minutes of IQAC meeting(s) and compliance to the decisions have been uploaded on the institutional website? 	Yes	
<ul style="list-style-type: none"> If No, please upload the minutes of the meeting(s) and Action Taken Report 	View File	
10.Whether IQAC received funding from any of the funding agency to support its activities during the year?	No	
<ul style="list-style-type: none"> If yes, mention the amount 		
11.Significant contributions made by IQAC during the current year (maximum five bullets)		
Conducted National Level Seminar on "Intellectual Property Rights (IPR)".		
Conducted an International Conference on "Recent Global Trends In Science, Technology, Commerce and Management".		
Conducted Faculty Development Program on different topics.		
Conducted various activities under different departments and cells.		
Conducted a National Level Inter-Collegiate Football Tournament.		
12.Plan of action chalked out by the IQAC in the beginning of the Academic year towards Quality Enhancement and the outcome achieved by the end of the Academic year		

Plan of Action	Achievements/Outcomes
To conduct National Level Seminar	Successfully conducted national level seminar on the topic
To conduct International Conference	Conducted successfully International Conference on the topic "Recent Global Trends In Science, Technology, Commerce and Management on 19-05-2023.
To conduct Faculty Development Program	A series of Faculty development programme was conducted. On 28-09-2022 FDP on the topic "Research Methodology", on 24-11-2022 "Personal Financial Planning" , on 14-07-2023 "Self support and Capacity Building for Teachers" and from 19-10-2023 to 21-10-2023 International FDP "Equipping Educators With Research Methodology, Technology and Investment" were conducted successfully.
To conduct National Level Inter-Collegiate sports Tournament.	The National level inter-collegiate football tournament took place successfully from 05-10-2023 to 07-10-23, the Inter-class cricket and Throw ball tournaments was conducted on 16th and 17th June 2023, and the Inter-class Tug-of-war sports event on 29th August 2023.
To conduct Environmental Related Program	The college organized a Trek for students to Thadiyandamol on April 13, 2023, a talk was organized on the topic "Climate Change in Kodagu
13. Whether the AQAR was placed before statutory body?	No
<ul style="list-style-type: none"> Name of the statutory body 	

Name	Date of meeting(s)
Nil	Nil

14. Whether institutional data submitted to AISHE

Year	Date of Submission
2023	08/02/2024

15. Multidisciplinary / interdisciplinary

The institution is dedicated to embracing a multidisciplinary and interdisciplinary approach in education, in line with the Choice Based Credit System (CBCS) and the National Education Policy (NEP). To fortify the multidisciplinary aspect, the institution integrates various activities focused on community engagement, environmental education and value-based education through its different departments, cells, and committees to attain holistic development.

The following initiative promotes a Multidisciplinary/interdisciplinary approach given NEP 2020:

- An orientation program for pre-university students and first-year degree students of St. Anne's College was conducted to familiarize students with the potential of NEP, encourage them to pursue degree courses and set the foundation for a multidisciplinary approach.
- Faculty members participated in NEP-related online and offline workshops and sessions organized by different colleges, this ensures the teaching staff is well-informed and equipped to implement multidisciplinary approaches in their respective disciplines, enhancing the overall learning experience.
- First-year students have the opportunity to choose open elective courses from other disciplines, fostering a multidisciplinary approach and encouraging exploration beyond their chosen field of study.
- The curriculum for second-year students includes mandatory courses such as Environmental Studies and Indian Constitution. This promotes awareness of environmental issues, ensures a comprehensive understanding of constitutional principles and equips students with the skills needed to lead a better life.

16.Academic bank of credits (ABC):

Under the National Education Policy (NEP), the University Grants Commission (UGC) has officially introduced the Academic Bank of Credits (ABC) to help students customize their degrees based on individual preferences. As an affiliated institute, we are diligently adhering to the UGC guidelines.

To meet the requirements of the Academic Bank, our institution is in regular communication with the University, actively participating in the implementation process. The Principal discussed with the Internal Quality Assurance Cell (IQAC) and Heads of the Departments to coordinate efforts in this regard. Furthermore, a faculty member has been designated to guide students through the ABC registration process.

The ongoing registration process aligns seamlessly with the new educational paradigm outlined in the NEP. The Academic Bank of Credits serves as a digital repository for students' earned credits, in line with the NEP's vision. This innovative system presents a myriad of global learning opportunities, allowing students to explore diverse fields without impeding their academic progress.

Students are well-informed about this progressive concept, recognizing the potential to earn and deposit credits, thereby embracing a more flexible and dynamic approach to their educational journey. The implementation of the Academic Bank of Credits reflects our commitment in providing students with contemporary and globally relevant learning experiences.

17.Skill development:

In today's higher educational system, the significance of skill development has expanded beyond the traditional emphasis on marks and grades. The focus now extends to nurturing the holistic skills of students, aligning with the institution's goal of producing graduates who excel academically and contribute meaningfully to their chosen fields.

To reinforce the skill development component among both undergraduate and post-graduate students, our institution employs a multifaceted approach. Various initiatives such as workshops, seminars, conferences, extension activities, guest talks, industrial visits, career guidance and personality development programs are organized. These efforts aim to provide students with a well-rounded

education that goes beyond theoretical knowledge.

Under the New Education Policy (NEP) scheme, courses like Digital Fluency, Artificial Intelligence, Yoga, Health, and Wellness have been made compulsory across all degree programs. This strategic move ensures that students acquire essential skills in these areas, preparing them for the demands of the contemporary professional system.

In addition to academic pursuits, the faculty actively encourages students to engage in extracurricular activities. These activities foster teamwork, creativity, communication skills, critical thinking, and leadership, refining these skills to perfection. Life skill sessions conducted by faculty members on various topics further contribute valuable insights to the students' personal and professional development.

On the whole our institution proactively takes initiatives to develop both students and faculty, ensuring they are well-equipped to meet the future challenge in their respective fields.

18.Appropriate integration of Indian Knowledge system (teaching in Indian Language, culture, using online course)

It's commendable that the college places a strong emphasis on preserving and promoting the rich cultural heritage of Indian knowledge. The integration of various competitions and programs in regional languages, such as debates, elocution, drama, singing, dance competitions, and ethnic days, not only fosters a sense of cultural identity but also provides a platform for students to showcase their talents.

The decision to offer educational opportunities in Indian languages like Hindi and Kannada, alongside English as the primary medium of instruction, is inclusive and caters to the diverse linguistic backgrounds of the student body. Aligning with the National Education Policy (NEP) of 2020 by incorporating language courses during the initial four semesters is a strategic move to enhance students' communication skills in multiple languages.

Adopting Kannada as the medium of instruction among faculty members is a strategic approach that aims to enhance students' connection to their regional language. This emphasis on regional language instruction not only supports better understanding but also catalyzes the building a strong bond between students and their cultural roots.

The college's commitment to creating a conducive learning environment that values both regional languages and global communication skills is admirable. This approach not only aligns with educational policies but also contributes to the holistic development of students.

19.Focus on Outcome based education (OBE):Focus on Outcome based education (OBE):

The institution provides a diverse range of undergraduate programs, including BCA, B.Com, BBA, and B.Sc., along with the postgraduate program M.Com. All these programs follow the principles of Outcome-Based Education (OBE), meticulously planned with clear Program Outcomes (PO), Program Specific Outcomes (PSO), and Program Objectives (PO). Achieving these outcomes is facilitated through effective teaching-learning methods and supplementary programs organized by the institution.

At the beginning of each semester, heads of the department brief students on program outcomes, and subject teachers inform students about the expected outcomes of their respective courses. Furthermore, discussions with students at the end of the semester help to verify the achieved outcomes.

The curriculum focuses on various domains for outcome-based learning, covering analytical reasoning, digital literacy, communication skills, critical thinking, problem-solving, teamwork, effective reasoning, leadership qualities, and moral and ethical awareness. The teaching-learning process is enriched through diverse activities like guest lectures, seminars, conferences, quizzes, class presentations, workshops, project work, extension activities, industry visits etc to enhance students' skills.

To assess the status of OBE in teaching-learning practices, the institution conducts internal academic and administrative audits. The Internal Academic and Administrative Audit Committee, consisting of Heads of various departments (HODs), oversees each program's activities to ensure the fulfillment of course and program outcomes through organized departmental programs.

Under the National Education Policy (NEP) 2020, the Internal Quality Assurance Cell (IQAC) encourages faculty members to participate in webinars conducted by the University and other institutions. These webinars contribute to a comprehensive understanding of the outcomes of various courses under the NEP.

20.Distance education/online education:

The adoption of virtual learning has proven to be a highly effective method for teaching and learning, sparking student curiosity and motivating faculties to deliver meticulously prepared content. This approach has breathed new life into the education system, yielding various advantages.

To enrich the learning experience, students are exposed to diverse audio-visual study materials, and webinars are conducted via platforms such as Google Meet, WebEx Meet, Zoom, Teams, and other channels. While the institution adheres to the prescribed university curriculum, it actively encourages students to register for Massive Open Online Courses (MOOC) platforms like SWAYAM to promote Open and Distance Learning (ODL).

Recognizing the pivotal role of technology in supporting teaching and learning, the institution has made significant efforts to equip both teachers and students with ICT tools. This includes the integration of projectors in classrooms and the provision of electronic resources in the library. Despite not currently offering blended learning courses, departments are committed to accommodating students facing exceptional circumstances, ensuring uninterrupted access to education.

Furthermore, the institution conducts soft skill development programs through seminars and webinars, providing a comprehensive and flexible learning experience for students. In essence, your institution is well-positioned to meet the evolving needs of students in the digital age by embracing technology and offering diverse learning opportunities.

Extended Profile**1.Programme**

1.1 206

Number of courses offered by the institution across all programs during the year

File Description	Documents
Data Template	View File

2.Student2.1 567

Number of students during the year

File Description	Documents
Data Template	View File

2.2 365Number of seats earmarked for reserved category as per GOI/ State
Govt. rule during the year

File Description	Documents
Data Template	View File

2.3 171

Number of outgoing/ final year students during the year

File Description	Documents
Data Template	View File

3.Academic3.1 28

Number of full time teachers during the year

File Description	Documents
Data Template	View File

3.2 28

Number of Sanctioned posts during the year

Extended Profile	
1.Programme	
1.1 Number of courses offered by the institution across all programs during the year	206
File Description	Documents
Data Template	View File
2.Student	
2.1 Number of students during the year	567
File Description	Documents
Data Template	View File
2.2 Number of seats earmarked for reserved category as per GOI/ State Govt. rule during the year	365
File Description	Documents
Data Template	View File
2.3 Number of outgoing/ final year students during the year	171
File Description	Documents
Data Template	View File
3.Academic	
3.1 Number of full time teachers during the year	28
File Description	Documents
Data Template	View File

3.2	28
Number of Sanctioned posts during the year	
File Description	Documents
Data Template	View File
4.Institution	
4.1	27
Total number of Classrooms and Seminar halls	
4.2	8.03951
Total expenditure excluding salary during the year (INR in lakhs)	
4.3	104
Total number of computers on campus for academic purposes	

Part B

CURRICULAR ASPECTS

1.1 - Curricular Planning and Implementation

1.1.1 - The Institution ensures effective curriculum delivery through a well planned and documented process

The institution affiliated with the University of Mangalore follows the curriculum designed by the university. It's commendable that St. Anne's Degree College implements a curriculum as per the guidelines of the National Education Policy 2020.

For the academic year 2022-23, the college has adopted NEP 2020 regulations for the first and second-year degree programs and the final-year programs are offered under a choice-based credit system.

For effective curriculum delivery, heads of various departments create timetables and prepare plans of action. The Principal reviews the same and ensures they align with the institution's objectives. Once approved, it will be communicated to the faculty members, who are expected to adhere to their assigned schedules and work plans.

Staff members document their curriculum plans in their work diaries on a daily basis, outlining the topics covered and activities conducted. The faculties use power point presentations and video lectures as part of their teaching methods. The introduction of open elective courses for the students gives them the freedom to choose a course from a different discipline. The college library provides resources for all students and faculty members including N-list, upgraded to a web version, thus the institution fosters a conducive environment for their academic and personal growth.

File Description	Documents
Upload relevant supporting document	View File
Link for Additional information	Nil

1.1.2 - The institution adheres to the academic calendar including for the conduct of Continuous Internal Evaluation (CIE)

The institution follows a well-structured academic calendar based on the guidelines issued by Mangalore University. The calendar outlines important dates such as the commencement of the academic year, internal assessment examination dates, last working day of each semester, end- semester examinations dates, commencement of evaluation, date of announcement of results, semester break and other programs to be organized by the college.

The Internal Quality Assurance Cell plays a vital role in coordinating activities among different departments. It ensures that each department plans its activities in line with the university calendar and guidelines. This coordination allows faculty members to plan their course delivery and academic activities accordingly.

Department heads are responsible for supervising and monitoring the syllabus coverage, ensuring timely completion of course content, and deciding the schedule for Continuous Internal Evaluation in advance. This CIE includes various assessment methods like internal assessment examinations, assignments, quizzes, seminars, practical examination, project work and so on.

The principal and department heads review students' progress and

provide necessary suggestions to ensure academic success and maintaining the quality and effectiveness of the educational programs offered by the institution.

File Description	Documents
Upload relevant supporting documents	View File
Link for Additional information	Nil

1.1.3 - Teachers of the Institution participate in following activities related to curriculum development and assessment of the affiliating University and/are represented on the following academic bodies during the year.

Academic council/BoS of Affiliating University Setting of question papers for UG/PG programs Design and Development of Curriculum for Add on/ certificate/ Diploma Courses Assessment /evaluation process of the affiliating University

B. Any 3 of the above

File Description	Documents
Details of participation of teachers in various bodies/activities provided as a response to the metric	View File
Any additional information	No File Uploaded

1.2 - Academic Flexibility

1.2.1 - Number of Programmes in which Choice Based Credit System (CBCS)/ elective course system has been implemented

1.2.1.1 - Number of Programmes in which CBCS/ Elective course system implemented

05

File Description	Documents
Any additional information	No File Uploaded
Minutes of relevant Academic Council/ BOS meetings	No File Uploaded
Institutional data in prescribed format (Data Template)	View File

1.2.2 - Number of Add on /Certificate programs offered during the year

1.2.2.1 - How many Add on /Certificate programs are added during the year. Data requirement for year: (As per Data Template)

01

File Description	Documents
Any additional information	No File Uploaded
Brochure or any other document relating to Add on /Certificate programs	View File
List of Add on /Certificate programs (Data Template)	View File

1.2.3 - Number of students enrolled in Certificate/ Add-on programs as against the total number of students during the year

111

1.2.3.1 - Number of students enrolled in subject related Certificate or Add-on programs during the year

175

File Description	Documents
Any additional information	No File Uploaded
Details of the students enrolled in Subjects related to certificate/Add-on programs	View File

1.3 - Curriculum Enrichment

1.3.1 - Institution integrates crosscutting issues relevant to Professional Ethics, Gender, Human Values, Environment and Sustainability into the Curriculum

The institution strongly focuses on holistic development and social responsibility by integrating crosscutting issues such as

professional ethics, gender equality, human values, environment and sustainability into the curriculum. They aim to create well-rounded individuals who are not only skilled in their chosen profession but also compassionate and socially aware.

The institution's approach to personality development and encouraging students to contribute to community welfare is commendable. Gender equality and human values are a part of the syllabus of the course Indian Constitution, which promotes inclusivity and helps students recognize the importance of equality among all genders, creating an equitable society.

The institution's focus on the environment and sustainability is vital in creating environmentally conscious citizens. Activities like special camps, guest talks on "Climate Changes in Kodagu", trekking to "Thadiyandamol" and Plantation drive in Thadiyandamol organized through the NSS unit and Nature Club can inspire students to become responsible for environmental sustainability.

The activities of the Women Empowerment Cell, Women Anti-Harassment Cell, and Human Rights Cell demonstrate the institution's commitment to increase awareness and supporting students in these critical areas. Such initiatives provide a safe and nurturing environment for all students.

The institution's efforts in integrating these cross-cutting issues into the curriculum are praiseworthy. These initiatives not only contribute to the student's growth but also foster a positive impact on the community and society at large.

File Description	Documents
Any additional information	No File Uploaded
Upload the list and description of courses which address the Professional Ethics, Gender, Human Values, Environment and Sustainability into the Curriculum	View File

1.3.2 - Number of courses that include experiential learning through project work/field work/internship during the year

00

File Description	Documents
Any additional information	No File Uploaded
Programme / Curriculum/ Syllabus of the courses	No File Uploaded
Minutes of the Boards of Studies/ Academic Council meetings with approvals for these courses	No File Uploaded
MoU's with relevant organizations for these courses, if any	No File Uploaded
Number of courses that include experiential learning through project work/field work/internship (Data Template)	View File

1.3.3 - Number of students undertaking project work/field work/ internships

34

File Description	Documents
Any additional information	View File
List of programmes and number of students undertaking project work/field work/ /internships (Data Template)	View File

1.4 - Feedback System

1.4.1 - Institution obtains feedback on the syllabus and its transaction at the institution from the following stakeholders
Students
Teachers
Employers
Alumni

B. Any 3 of the above

File Description	Documents
URL for stakeholder feedback report	View File
Action taken report of the Institution on feedback report as stated in the minutes of the Governing Council, Syndicate, Board of Management (Upload)	No File Uploaded
Any additional information(Upload)	View File

1.4.2 - Feedback process of the Institution may be classified as follows

C. Feedback collected and analyzed

File Description	Documents
Upload any additional information	View File
URL for feedback report	https://stannesdegreevirajpet.edu.in/wp-content/uploads/2024/02/Feedback.pdf

TEACHING-LEARNING AND EVALUATION

2.1 - Student Enrollment and Profile

2.1.1 - Enrolment Number Number of students admitted during the year

2.1.1.1 - Number of sanctioned seats during the year

365

File Description	Documents
Any additional information	No File Uploaded
Institutional data in prescribed format	View File

2.1.2 - Number of seats filled against seats reserved for various categories (SC, ST, OBC, Divyangjan, etc. as per applicable reservation policy during the year (exclusive of supernumerary seats)

2.1.2.1 - Number of actual students admitted from the reserved categories during the year

175

File Description	Documents
Any additional information	View File
Number of seats filled against seats reserved (Data Template)	View File

2.2 - Catering to Student Diversity

2.2.1 - The institution assesses the learning levels of the students and organizes special Programmes for advanced learners and slow learners

The institution places a significant emphasis on enhancing students' learning outcomes, employing a diverse range of methods to assess their academic performance. Special attention is given to students from different backgrounds through the provision of bridge courses, aimed at identifying and improving their learning abilities.

Guided by the Internal Quality Assurance Cell (IQAC), Heads of the Department meticulously plan assessment criteria, incorporating oral tests, class tests, presentations, quizzes, interactive exercises, seminars, workshops, webinars, group discussions, and peer teaching. Additionally, student examination results are thoroughly reviewed to serve as an effective assessment tool.

The institution is committed to support both fast and slower-paced learners, offering remedial classes to the slow learners to boost their performance and additional assistance to the fast learners to achieve University ranks. Each department maintains a library, supplementing the college library to provide students with various reference materials.

Further to aid learning, the institution keeps students informed about competitive exams and actively encourages their participation. Various activities, including workshops and webinars on career opportunities and placement initiatives, are organized by different departments and cells to guide and support the students. Participation in inter-collegiate competitions, state and national-level events and similar activities is strongly promoted.

File Description	Documents
Link for additional Information	Nil
Upload any additional information	View File

2.2.2 - Student- Full time teacher ratio (Data for the latest completed academic year)

Number of Students	Number of Teachers
567	28

File Description	Documents
Any additional information	View File

2.3 - Teaching- Learning Process

2.3.1 - Student centric methods, such as experiential learning, participative learning and problem solving methodologies are used for enhancing learning experiences

The institution employs a variety of engaging methods to foster active student participation in the learning process, encompassing lectures, listening, writing, and classroom presentations. Students play a pivotal role in activity planning, execution and follow-up. Exposure to impactful speeches by renowned orators and guest lecturers enriches their skills.

Guided by the IQAC, the various departments and cells in the college organize workshops, seminars, group discussions, industrial visits, extension activities, case studies and community-oriented programs like blood donation camps, plantation drives, jathas fostering student-centric learning approaches. The classrooms equipped with ICT tools for teaching and learning boost the quality of education. Unrestricted access to the college library and internet empowers students for independent exploration. Official WhatsApp groups are skillfully used to disseminate announcements, notes and other study materials. Students are motivated to enhance analytical and presentation skills through classroom presentations, paper presentations and peer teaching. These endeavors collectively create an interactive and dynamic learning environment, nurturing critical thinking, collaboration, and holistic growth among students.

File Description	Documents
Upload any additional information	View File
Link for additional information	Nil

2.3.2 - Teachers use ICT enabled tools for effective teaching-learning process. Write description in maximum of 200 words

Integrating ICT tools yields extensive and impactful outcomes in the teaching and learning domain, fostering practicality and creative thinking among students and educators. The college is equipped with ICT-enabled classrooms, Desktops, Laptops, Projectors, Wi-Fi, LAN, and a well-equipped internet facility. Our Library provides accessibility to e-sources via Inflibnet, where teachers and students have access to e-resources for research and learning. The library's subscription to numerous e-journals and access to online and offline databases enriches scholarly exploration.

Through documentaries, different departments take the initiative to enhance visual learning and refine students' listening abilities. The departments and cells have conducted guest lectures, workshops and webinars using online platforms for the career growth of students. Aligning with the National Education Policy (NEP), the curriculum emphasizes skill enhancement through subjects like Digital fluency, artificial intelligence, and office automation, which promotes active and passive listening and learning. This comprehensive approach empowers learners and instructors to leverage technology for innovative and engaging educational experiences, in alignment with contemporary educational principles.

File Description	Documents
Upload any additional information	View File
Provide link for webpage describing the ICT enabled tools for effective teaching-learning process	https://stannesdegreevirajpet.edu.in/wp-content/uploads/2024/02/ICT-Tools.pdf

2.3.3 - Ratio of mentor to students for academic and other related issues (Data for the latest completed academic year)

2.3.3.1 - Number of mentors

25

File Description	Documents
Upload, number of students enrolled and full time teachers on roll.	View File
Circulars pertaining to assigning mentors to mentees	View File
mentor/mentee ratio	View File

2.4 - Teacher Profile and Quality

2.4.1 - Number of full time teachers against sanctioned posts during the year

28

File Description	Documents
Full time teachers and sanctioned posts for year (Data Template)	View File
Any additional information	No File Uploaded
List of the faculty members authenticated by the Head of HEI	View File

2.4.2 - Number of full time teachers with Ph. D. / D.M. / M.Ch. /D.N.B Superspeciality / D.Sc. / D.Litt. during the year (consider only highest degree for count)

2.4.2.1 - Number of full time teachers with Ph. D. / D.M. / M.Ch. /D.N.C Superspeciality / D.Sc. / D.Litt. during the year

00

File Description	Documents
Any additional information	No File Uploaded
List of number of full time teachers with Ph. D. / D.M. / M.Ch./ D.N.B Super specialty / D.Sc. / D.Litt. and number of full time teachers for year(Data Template)	View File

2.4.3 - Number of years of teaching experience of full time teachers in the same institution (Data for the latest completed academic year)

2.4.3.1 - Total experience of full-time teachers

171

File Description	Documents
Any additional information	No File Uploaded
List of Teachers including their PAN, designation, dept. and experience details(Data Template)	View File

2.5 - Evaluation Process and Reforms

2.5.1 - Mechanism of internal assessment is transparent and robust in terms of frequency and mode. Write description within 200 words.

Affiliated with Mangalore University, the institution adheres to university norms for student evaluation. Performance assessment encompasses a range of activities. The examination committee takes the initiative of scheduling the dates of the internal examination after consultation with the principal, IQAC and heads of the departments. The heads of the department prepare the timetable and get approval from the principal and then it will be displayed on the notice board. Internal assessment exams are conducted twice a semester to evaluate and assess student performance.

Continuous assessment is ensured through conducting class tests and promptly addressing any requirements for intervention. The evaluation approach includes assignments, seminars, presentations, project work, case studies, group discussions, and quizzes, fostering ongoing student assessment. To gauge teaching quality, student feedback is solicited through comprehensive questionnaire-based feedback forms. An accessible suggestion box encourages students to contribute suggestions on curriculum delivery and overall activities.

Principal-led evaluation of collected feedback drives necessary actions. Faculties are encouraged to adapt activities based on assessed needs. This multifaceted evaluation framework reinforces a dynamic learning environment and responsive teaching practices, nurturing a robust educational experience.

File Description	Documents
Any additional information	View File
Link for additional information	Nil

2.5.2 - Mechanism to deal with internal examination related grievances is transparent, time- bound and efficient

The institution follows a well-planned manner to avoid the occurrence of any grievance while conducting the internal examination. CC TV installed in all the classrooms and corridors are strictly monitored during the examination. In case of any grievance, such as malpractice, or usage of any electronic device, the invigilator immediately informs the examination committee and thereby the Internal Complaints Committee, IQAC, and Principal. The internal complaints committee takes impartial initiatives for transferring justification for the grievances of the students. The principal checks the candidate from writing the examination. The parents are informed about the same. The candidate must write an apology with the promise that, he/she will not repeat the same mistake, if not further action can be taken. Such students are counseled and made to understand the consequences he/she has to face for such mistakes.

The complaints regarding internal assessments examination, evaluation, and other examination-related issues are handled by the examination committee further it is referred to the heads of the departments.

File Description	Documents
Any additional information	View File
Link for additional information	Nil

2.6 - Student Performance and Learning Outcomes

2.6.1 - Teachers and students are aware of the stated Programme and course outcomes of the Programmes offered by the institution.

The IQAC reviews programme outcomes in collaboration with the Head of the Departments, subsequently sharing insights with faculty members. The programme outcomes are based on learning outcomes and are designed to ensure complete and comprehensive learning about the programme and courses as these are critical for the successful career of the students. These outcomes are documented and

accessible via the college website, serving as a valuable reference for both staff and students.

Department heads prioritize the dissemination of course outcomes and program-specific objectives. During the admission process, the admission committee furnishes comprehensive programme details, emphasizing outcomes. New students are introduced to course outcomes, and program-specific outcomes through orientation sessions, led by department heads. Moreover, mentors inform mentees in discussions about the same. Parents and students seeking additional information can readily contact heads of departments and class animators.

File Description	Documents
Upload any additional information	No File Uploaded
Paste link for Additional information	https://stannesdegreevirajpet.edu.in/wp-content/uploads/2024/02/Course-Outcome.pdf
Upload COs for all courses (exemplars from Glossary)	View File

2.6.2 - Attainment of Programme outcomes and course outcomes are evaluated by the institution.

The assessment of the attainment of program and course outcomes by the institutions is multifaceted. The internal assessment exams, assignments, projects, viva voce, and semester exams are all considered during the evaluation process.

Students are given support and guidance in refining their reading, writing, problem-solving abilities and communication skills. Classroom presentations, seminars and related activities are conducted to enhance their skills. They are involved in persuasive approaches and subsequent assignments to enhance their listening capabilities. Diverse activities such as pick and speak, general topic presentations and value-based discussions are arranged to improve communication.

To foster the students' performance, general and group discussions on various topics are organized. Departmental initiatives like quiz competitions, essay writing, product launching, guest talks, webinars etc are conducted to boost students' performance. The college library subscribes to various magazines, journals, and newspapers to enrich reading and communication skills, completing a comprehensive approach to enhancing student's academic and

practical abilities.

File Description	Documents
Upload any additional information	View File
Paste link for Additional information	Nil

2.6.3 - Pass percentage of Students during the year**2.6.3.1 - Total number of final year students who passed the university examination during the year**

153

File Description	Documents
Upload list of Programmes and number of students passed and appeared in the final year examination (Data Template)	View File
Upload any additional information	No File Uploaded
Paste link for the annual report	Nil

2.7 - Student Satisfaction Survey**2.7.1 - Student Satisfaction Survey (SSS) on overall institutional performance (Institution may design its own questionnaire) (results and details need to be provided as a weblink)**

<https://stannesdegreevirajpet.edu.in/wp-content/uploads/2023/11/Student-Satisfactory-Survey.pdf>

RESEARCH, INNOVATIONS AND EXTENSION**3.1 - Resource Mobilization for Research****3.1.1 - Grants received from Government and non-governmental agencies for research projects / endowments in the institution during the year (INR in Lakhs)****3.1.1.1 - Total Grants from Government and non-governmental agencies for research projects / endowments in the institution during the year (INR in Lakhs)**

00

File Description	Documents
Any additional information	No File Uploaded
e-copies of the grant award letters for sponsored research projects /endowments	No File Uploaded
List of endowments / projects with details of grants(Data Template)	View File

3.1.2 - Number of departments having Research projects funded by government and non government agencies during the year

3.1.2.1 - Number of departments having Research projects funded by government and non-government agencies during the year

00

File Description	Documents
List of research projects and funding details (Data Template)	View File
Any additional information	No File Uploaded
Supporting document from Funding Agency	No File Uploaded
Paste link to funding agency website	Nil

3.1.3 - Number of Seminars/conferences/workshops conducted by the institution during the year

3.1.3.1 - Total number of Seminars/conferences/workshops conducted by the institution during the year

13

File Description	Documents
Report of the event	View File
Any additional information	No File Uploaded
List of workshops/seminars during last 5 years (Data Template)	View File

3.2 - Research Publications and Awards

3.2.1 - Number of papers published per teacher in the Journals notified on UGC website during the year

3.2.1.1 - Number of research papers in the Journals notified on UGC website during the year

01

File Description	Documents
Any additional information	View File
List of research papers by title, author, department, name and year of publication (Data Template)	View File

3.2.2 - Number of books and chapters in edited volumes/books published and papers published in national/ international conference proceedings per teacher during the year

3.2.2.1 - Total number of books and chapters in edited volumes/books published and papers in national/ international conference proceedings during the year

12

File Description	Documents
Any additional information	View File
List books and chapters edited volumes/ books published (Data Template)	View File

3.3 - Extension Activities

3.3.1 - Extension activities are carried out in the neighborhood community, sensitizing students to social issues, for their holistic development, and impact thereof during the year

To promote student social and holistic development, the Department of Business Administration (BBA) organized an extension activity at Sneha Bhavan Old Age Home. The department also organized a Life Skill session on the topic "Cleanliness and Dressing Sense" to maintain cleanliness and develop a good dressing sense.

To reduce new HIV infections and to promote a supporting environment for those who are affected by the virus, the NSS with IQAC organized a talk on the topic "Youth and Prevention of HIV".

In collaboration with the Taluk administration, Virajpet, the NSS unit organized the Voters Awareness Programme to make students aware of their voting rights.

The NSS unit and Forest Department organised trekking to Thadiyandamol: with the slogan of "Plastic Free Thadiyandamol" and "Plastic Free Drive" in Anekadu Forest Zone. The NSS unit collaborated with Inchara Green Initiation, Kodagu Forest Department to procure a diverse range of saplings distributed and gathered at the planting site to plant the saplings at Thadiyandamol.

To improve the lives of underprivileged children, the NSS unit distributed free shoes to Tribal School children of Diddalli Tribal School.

To create awareness about Human Rights, the Human Rights Cell organized a session on the topic "Human Rights and Women Harassment".

To comprehend the financial wellbeing of the students, manage investment and increase their knowledge in financial market, the Department of Commerce and Management organized an "Investor Awareness Programme" with Mangalore University, Commerce Teachers Association (MUCTA).

File Description	Documents
Paste link for additional information	Nil
Upload any additional information	View File

3.3.2 - Number of awards and recognitions received for extension activities from government / government recognized bodies during the year

3.3.2.1 - Total number of awards and recognition received for extension activities from Government/ government recognized bodies during the year

00

File Description	Documents
Any additional information	No File Uploaded
Number of awards for extension activities in last 5 year(Data Template)	View File
e-copy of the award letters	No File Uploaded

3.3.3 - Number of extension and outreach programs conducted by the institution through

NSS/NCC/Red cross/YRC etc., (including the programmes such as Swachh Bharat, AIDS awareness, Gender issues etc. and/or those organized in collaboration with industry, community and NGOs) during the year

3.3.3.1 - Number of extension and outreach Programs conducted in collaboration with industry, community and Non- Government Organizations through NSS/ NCC/ Red Cross/ YRC etc., during the year

36

File Description	Documents
Reports of the event organized	View File
Any additional information	No File Uploaded
Number of extension and outreach Programmes conducted with industry, community etc for the last year (Data Template)	View File

3.3.4 - Number of students participating in extension activities at 3.3.3. above during the year

3.3.4.1 - Total number of Students participating in extension activities conducted in collaboration with industry, community and Non- Government Organizations through NSS/ NCC/ Red Cross/ YRC etc., during the year

4075

File Description	Documents
Report of the event	View File
Any additional information	No File Uploaded
Number of students participating in extension activities with Govt. or NGO etc (Data Template)	View File

3.4 - Collaboration

3.4.1 - The Institution has several collaborations/linkages for Faculty exchange, Student exchange, Internship, Field trip, On-the- job training, research etc during the year

00

File Description	Documents
e-copies of linkage related Document	No File Uploaded
Details of linkages with institutions/industries for internship (Data Template)	View File
Any additional information	No File Uploaded

3.4.2 - Number of functional MoUs with national and international institutions, universities, industries, corporate houses etc. during the year

3.4.2.1 - Number of functional MoUs with Institutions of national, international importance, other universities, industries, corporate houses etc. during the year

04

File Description	Documents
e-Copies of the MoUs with institution./ industry/corporate houses	View File
Any additional information	No File Uploaded
Details of functional MoUs with institutions of national, international importance, other universities etc during the year	View File

INFRASTRUCTURE AND LEARNING RESOURCES

4.1 - Physical Facilities

4.1.1 - The Institution has adequate infrastructure and physical facilities for teaching- learning. viz., classrooms, laboratories, computing equipment etc.

The institution prioritizes the creation of an optimal educational environment, focusing on, well-equipped classrooms and laboratories, a library, a Wi-Fi-enabled campus, modern computer facilities, a spacious auditorium and a vast recreation and playground.

The classrooms are intended to accommodate a comfortable number of students and are equipped with projectors for an enhanced teaching and learning experience.

Specialized science laboratories for physics and chemistry indicate a commitment to practical learning. Upgraded computer

laboratories with high-performance systems and software show a focus on technological advancements.

The library equipped with Easy-Lib software is a comprehensive knowledge hub, offering a wide range of resources, including books, journals, and digital materials. It provides a conducive space for study and research, as well as computer terminals for online access, demonstrating a commitment to varied learning preferences.

The presence of a spacious auditorium with a large seating capacity suggests a commitment to host events such as seminars, workshops, cultural activities, etc.

Recognizing the importance of physical well-being, the institution provides sports facilities, including a well-maintained sports ground and a recreation room.

The canteen not only provides meals but also focuses on offering nutritious and affordable options for both students and staff.

The institution focuses on the safety of its community by implementing a robust security system, including surveillance cameras, fire extinguishers, and security personnel.

File Description	Documents
Upload any additional information	View File
Paste link for additional information	Nil

4.1.2 - The Institution has adequate facilities for cultural activities, sports, games (indoor, outdoor), gymnasium, yoga centre etc.

To foster the overall growth of the student's college set the facilities to conduct co-curricular activities. Cultural and sports committees take the initiative in conducting various activities throughout the year.

An Auditorium with audio and video facilities and a seating capacity of five hundred students is used for conducting different types of programs. The students are also encouraged to participate

in inter-class and inter-collegiate fest, dasara programs, etc.

The college has the provision for indoor and outdoor games. It has a recreation room compressing 188.5m² areas. The facilities provided to improve the level of performance of the students in games like shuttle badminton, caroms, chess and table tennis. The college has a ground area of 4.12 acres which enables various sports activities. Students are trained and encouraged to participate in various levels of sports events conducted by different colleges and universities. Required sports equipment is provided by the college and maintained by the physical director.

For physical and mental well-being including improved flexibility strength and posture, the students are encouraged to practice yoga. The institution has a spacious auditorium for the same.

File Description	Documents
Upload any additional information	No File Uploaded
Paste link for additional information	https://stannesdegreevirajpet.edu.in/wp-content/uploads/2023/11/4.1.2.pdf

4.1.3 - Number of classrooms and seminar halls with ICT- enabled facilities such as smart class, LMS, etc.

18

4.1.3.1 - Number of classrooms and seminar halls with ICT facilities

18

File Description	Documents
Upload any additional information	No File Uploaded
Paste link for additional information	https://stannesdegreevirajpet.edu.in/wp-content/uploads/2023/11/ICT-Facilities.pdf
Upload Number of classrooms and seminar halls with ICT enabled facilities (Data Template)	View File

4.1.4 - Expenditure, excluding salary for infrastructure augmentation during the year (INR in Lakhs)

4.1.4.1 - Expenditure for infrastructure augmentation, excluding salary during the year (INR in lakhs)

8.03951

File Description	Documents
Upload any additional information	No File Uploaded
Upload audited utilization statements	View File
Upload Details of budget allocation, excluding salary during the year (Data Template)	View File

4.2 - Library as a Learning Resource**4.2.1 - Library is automated using Integrated Library Management System (ILMS)**

The college has a well-furnished library with modern amenities and technology to support the academic needs of students and staff. The implementation of EASYLIB, 6.4a cloud version is an Integrated Library Management Software, which is a positive step in streamlining library operation and provides details of the books issued, returned, stock verification, etc in a comprehensive and consolidated manner.

The integration of the N-LIST subscription is another commendable initiative, as it facilitates access to e-journals and e-books, promoting the use of electronic resources for scholarly information. This not only expands the range of available resources but also aligns with the growing trend of digitalization in education.

The automation of the library system, allows readers to find books and journals using various criteria such as author, title, publisher, keywords and subject, which enhances the overall learning experience and efficiency in finding relevant materials.

The provision of computers for browsing in the library is a practical addition, enabling students and staff to access digital resources conveniently. Moreover, the availability of the previous year's question papers online is a valuable resource for students, aiding them in preparing for exams effectively.

Overall, the investment in library automation and digital

resources contributes significantly to create a conducive learning environment, promoting research and academic excellence among the students and staff.

File Description	Documents
Upload any additional information	View File
Paste link for Additional Information	Nil

4.2.2 - The institution has subscription for the following e-resources e-journals e-ShodhSindhu Shodhganga Membership e-books Databases Remote access toe-resources C. Any 2 of the above

File Description	Documents
Upload any additional information	View File
Details of subscriptions like e-journals,e-ShodhSindhu, Shodhganga Membership etc (Data Template)	View File

4.2.3 - Expenditure for purchase of books/e-books and subscription to journals/e- journals during the year (INR in Lakhs)

4.2.3.1 - Annual expenditure of purchase of books/e-books and subscription to journals/e-journals during the year (INR in Lakhs)

3.57207

File Description	Documents
Any additional information	No File Uploaded
Audited statements of accounts	No File Uploaded
Details of annual expenditure for purchase of books/e-books and journals/e- journals during the year (Data Template)	View File

4.2.4 - Number per day usage of library by teachers and students (foot falls and login data for online access) (Data for the latest completed academic year)

4.2.4.1 - Number of teachers and students using library per day over last one year

105

File Description	Documents
Any additional information	No File Uploaded
Details of library usage by teachers and students	View File

4.3 - IT Infrastructure

4.3.1 - Institution frequently updates its IT facilities including Wi-Fi

The institution's emphasis on maintaining and upgrading Wi-Fi infrastructure directly contributes to enhancing the overall performance of both students and staff. The high-speed internet connectivity, and the installation of LCD, projectors, printers and high-configuration PCs reflect the institution's approach to IT infrastructure for accessing online resources.

The regular monitoring and installation of antivirus applications on all computers demonstrate the institution's proactive effort in maintaining the system and protecting the data. The hiring of an IT technician during technical needs is a practical measure to address any issues promptly, thus optimizing the usability of IT resources for both students and staff.

The annual update of the EASIS LIB software in the library underscores the importance of keeping software systems updated. This not only enhances the user experience for students accessing library resources but also ensures that the institution remains in compliance with the latest technological standards.

The commitment to regular updates and improvements, both in Wi-Fi infrastructure and software applications, signifies a dedication to continuous improvement. This approach ensures that the institution stays abreast of technological advancements, adapting to the evolving needs of education and research.

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File Description	Documents
Upload any additional information	No File Uploaded
Paste link for additional information	https://stannesdegreevirajpet.edu.in/wp-content/uploads/2024/02/Internet-Bandwidth-Connectivity.pdf

4.3.2 - Number of Computers

104

File Description	Documents
Upload any additional information	No File Uploaded
Student – computer ratio	View File

4.3.3 - Bandwidth of internet connection in the Institution A. ? 50MBPS

File Description	Documents
Upload any additional Information	View File
Details of available bandwidth of internet connection in the Institution	View File

4.4 - Maintenance of Campus Infrastructure

4.4.1 - Expenditure incurred on maintenance of infrastructure (physical and academic support facilities) excluding salary component during the year (INR in Lakhs)

4.4.1.1 - Expenditure incurred on maintenance of infrastructure (physical facilities and academic support facilities) excluding salary component during the year (INR in lakhs)

12.02761

File Description	Documents
Upload any additional information	No File Uploaded
Audited statements of accounts.	View File
Details about assigned budget and expenditure on physical facilities and academic support facilities (Data Templates)	View File

4.4.2 - There are established systems and procedures for maintaining and utilizing physical, academic and support facilities - laboratory, library, sports complex, computers, classrooms etc.

The Institution's mechanisms for maintenance, upgradation and utilization of the classrooms, laboratory, library, recreation room and sports ground are maintained by a team of personnel.

Classroom: Furniture and equipment are purchased as per the requirements. Regular cleaning and maintenance is carried out by a team of housekeepers.

Laboratory: A System administrator maintains the computers, computer labs and network. Lab technicians take care of the apparatus of science laboratories.

Library: The Librarian maintains the library and its infrastructure. The stock register and the details of available books and journals and arranging them in the respective racks, maintaining the issue register, etc are meticulously done to enable the students to use the library effectively. It is upgraded with EASYLIB software with a 6.4a cloud version and is available to the staff and students from 8:30 a.m. to 4::30 p.m. Reading room facility and computers are provided for online access. Library staff conducts orientation programs to educate staff and students.

Sports and Recreation Room; The Physical Education Director and Sports Secretary look after the sports activities. The sports equipment and materials, and ground are cleaned periodically. The department maintains a stock register for the equipment and materials related to the sports.

Others: Garden maintenance is taken care by a team of gardeners. Waste and garbage collection, segregation and disposal are done by the housekeepers. Amenities such as CCTV cameras, water purifiers, generators, fire extinguisher UPS, print and Xerox machinery etc.

are regularly checked and maintained. Watering and de-weeding are done regularly.

File Description	Documents
Upload any additional information	No File Uploaded
Paste link for additional information	https://stannesdegreevirajpet.edu.in/wp-content/uploads/2024/02/Infratructure-Policy.pdf

STUDENT SUPPORT AND PROGRESSION

5.1 - Student Support

5.1.1 - Number of students benefited by scholarships and free ships provided by the Government during the year

5.1.1.1 - Number of students benefited by scholarships and free ships provided by the Government during the year

211

File Description	Documents
Upload self attested letter with the list of students sanctioned scholarship	View File
Upload any additional information	No File Uploaded
Number of students benefited by scholarships and free ships provided by the Government during the year (Data Template)	View File

5.1.2 - Number of students benefitted by scholarships, free ships etc. provided by the institution / non- government agencies during the year

5.1.2.1 - Total number of students benefited by scholarships, free ships, etc provided by the institution / non- government agencies during the year

319

File Description	Documents
Upload any additional information	View File
Number of students benefited by scholarships and free ships institution / non- government agencies in last 5 years (Date Template)	View File

5.1.3 - Capacity building and skills enhancement initiatives taken by the institution include the following: Soft skills Language and communication skills Life skills (Yoga, physical fitness, health and hygiene) ICT/computing skills

A. All of the above

File Description	Documents
Link to institutional website	https://stannesdegreevirajpet.edu.in/wp-content/uploads/2024/03/Life-skill.pdf
Any additional information	View File
Details of capability building and skills enhancement initiatives (Data Template)	View File

5.1.4 - Number of students benefitted by guidance for competitive examinations and career counseling offered by the institution during the year

556

5.1.4.1 - Number of students benefitted by guidance for competitive examinations and career counseling offered by the institution during the year

556

File Description	Documents
Any additional information	View File
Number of students benefited by guidance for competitive examinations and career counseling during the year (Data Template)	View File

5.1.5 - The Institution has a transparent

A. All of the above

mechanism for timely redressal of student grievances including sexual harassment and ragging cases Implementation of guidelines of statutory/regulatory bodies Organization wide awareness and undertakings on policies with zero tolerance Mechanisms for submission of online/offline students' grievances Timely redressal of the grievances through appropriate committees

File Description	Documents
Minutes of the meetings of student redressal committee, prevention of sexual harassment committee and Anti Ragging committee	View File
Upload any additional information	View File
Details of student grievances including sexual harassment and ragging cases	View File

5.2 - Student Progression

5.2.1 - Number of placement of outgoing students during the year

5.2.1.1 - Number of outgoing students placed during the year

10

File Description	Documents
Self-attested list of students placed	View File
Upload any additional information	View File

5.2.2 - Number of students progressing to higher education during the year

5.2.2.1 - Number of outgoing student progression to higher education

42

File Description	Documents
Upload supporting data for student/alumni	View File
Any additional information	No File Uploaded
Details of student progression to higher education	View File

5.2.3 - Number of students qualifying in state/national/ international level examinations during the year (eg: JAM/CLAT/GATE/ GMAT/CAT/GRE/ TOEFL/ Civil Services/State government examinations)

5.2.3.1 - Number of students qualifying in state/ national/ international level examinations (eg: JAM/CLAT/NET/ SLET/ GATE/ GMAT/CAT/GRE/ TOEFL/ Civil Services/ State government examinations) during the year

01

File Description	Documents
Upload supporting data for the same	View File
Any additional information	View File

5.3 - Student Participation and Activities

5.3.1 - Number of awards/medals for outstanding performance in sports/cultural activities at university/state/national / international level (award for a team event should be counted as one) during the year

5.3.1.1 - Number of awards/medals for outstanding performance in sports/cultural activities at university/state/ national / international level (award for a team event should be counted as one) during the year.

07

File Description	Documents
e-copies of award letters and certificates	View File
Any additional information	No File Uploaded
Number of awards/medals for outstanding performance in sports/cultural activities at university/state/national/international level (During the year) (Data Template)	View File

5.3.2 - Institution facilitates students' representation and engagement in various administrative, co-curricular and extracurricular activities (student council/ students representation on various bodies as per established processes and norms)

The Student Council plays a crucial role in nurturing leadership qualities and personal growth among students, comprising a dedicated Executive Committee, including the President, Vice-president, Secretary, Joint Secretary, Sports Secretary, and Cultural Secretary. The council focuses on facilitating the exchange of ideas and interests. Council members take initiatives in organizing various programmes conducted at the college like National Level Seminar on Intellectual Property Rights, National Level Intercollegiate Fest and National Level Football Tournament and so on.

The Student Council members serve as a vital link between students, the Class in charge and the Principal. They actively practice and refine general skills such as organizing events, delivering speeches, and managing various roles like invocation, compering, welcoming, and rendering vote of thanks.

The annual election of NSS leaders and the active participation of NSS volunteers further enhance the impact of the student council's initiatives. Collectively, the council plays a pivotal role in the college community by providing students with opportunities to develop leadership skills, engage in extracurricular pursuits, and contribute to the overall well-being of their peers.

Through these activities, the Student Council strives to maintain academic discipline and promote a harmonious and healthy atmosphere in the campus.

File Description	Documents
Paste link for additional information	Nil
Upload any additional information	View File

5.3.3 - Number of sports and cultural events/competitions in which students of the Institution participated during the year (organized by the institution/other institutions)

5.3.3.1 - Number of sports and cultural events/competitions in which students of the Institution participated during the year

File Description	Documents
Report of the event	View File
Upload any additional information	No File Uploaded
Number of sports and cultural events/competitions in which students of the Institution participated during the year (organized by the institution/other institutions (Data Template)	View File

5.4 - Alumni Engagement

5.4.1 - There is a registered Alumni Association that contributes significantly to the development of the institution through financial and/or other support services

The Alumni Association serves as a vital network connecting former students (alumni) with their alma mater, fostering a sense of community and continued engagement. Established in 2017 and formally registered in 2023 -24, it comprises graduates who have completed their higher education at the institution and are interested in maintaining connectivity among alumni while guiding the growth of the institution. The association facilitates alumni meetings and events organized by the college to reunite former classmates. This provides an opportunity for alumni to reminisce, share experiences, and strengthen their ties with the institution.

The association invites the alumni to address the present students about the various career opportunities in their fields of expertise. The association has a few members who volunteer at the NSS special camp to guide the NSS volunteers.

The alumni association also contributes toward infrastructure development by denoting water purifiers and enhancing the educational experience for current and future students by providing reference books and magazines to the college library.

File Description	Documents
Paste link for additional information	Nil
Upload any additional information	View File

5.4.2 - Alumni contribution during the year E. <1Lakhs (INR in Lakhs)

File Description	Documents
Upload any additional information	View File

GOVERNANCE, LEADERSHIP AND MANAGEMENT

6.1 - Institutional Vision and Leadership

6.1.1 - The governance of the institution is reflective of and in tune with the vision and mission of the institution

Giving the utmost importance to the vision and mission of the institute, continuous improvements and implementation are executed. Looking into the development of individual students socially, culturally and economically, the institution, being aware of higher education, constantly looks into covering the aspects of knowledge, skill development and empowerment of students meeting their requirements. Action plans are prepared such that gaining knowledge and developing skills needed by the students are given the utmost importance. The earlier implemented process of value education, skill development classes, morning assembly, mentoring system and personal counseling are continued. The management and staff continue to ensure the development of core issues like environmental protection, national integration, secularism and gender equality.

Considering the skill and interest of the students in sports, various events are arranged at the college and national level. The ICT in the teaching-learning process is used further to enable students to come out with more innovative ideas and support them with needful sources. The measures for fire and safety are further extended with modern equipment. The different cells are giving importance in arranging various programs to understand the fundamental rights and duties, the concept of the constitution, environmental protection awareness, development of social responsibilities and finally to be a responsible citizen.

File Description	Documents
Paste link for additional information	https://stannesdegreevirajpet.edu.in/mission/
Upload any additional information	View File

6.1.2 - The effective leadership is visible in various institutional practices such as decentralization and participative management.

Effective leadership is visible in various institutional practices. An admission committee is framed to carry on the admission procedure for different degree programs. Faculty members along with office administrative staff provide information to the candidates about career options and conduct the counseling session if necessary.

In the presence of the IQAC, Heads of the Department and all the staff members, the department plan of action is discussed and prepared. The suggestions of the faculty are taken into consideration for the necessary development. The committee comprising the Principal, IQAC and Heads of Department supervises the accomplishment of the plan of action.

The practices of the Internal Academic Audit system are continued. The academic audit committee contributes towards the quality sustenance and enhancement of the administration and academic process. The Internal Academic Audit Committee looks into the successful completion of the syllabus on time and the maintenance of documents such as attendance registers, mark registers and work dairies. These are verified and signed regularly by the heads of the department and the principal. Various events conducted by different clubs and cells are assigned to different faculties and students to organize the program so that they develop the quality of leadership.

File Description	Documents
Paste link for additional information	Nil
Upload any additional information	View File

6.2 - Strategy Development and Deployment

6.2.1 - The institutional Strategic/ perspective plan is effectively deployed

To excel in academic and co-curricular activities, the institution plans the activities with the new Innova according to the vision and mission of the college. Various departments and auxiliary bodies prepare the plan of action for the programs to be organized during the year.

To enlighten the learners about their respective programs according to the modern needs and opportunities available in their specialization, a one-day International Conference was organized on "Global Trends in Science, Commerce, Technology and Management" with three sessions.

Session 1: Dr. Mosumi Sen Gupta, SDIMID, Mysore, described the changing environment of HRM such as technological challenges, globalization and specified change as the only constant where employees should be satisfied with the management and the sustainable developers.

Session 2: Mr. Ajay Kumar, (DGIST), Daegu, the Republic of Korea, conducted the online session and spoke about AI, the simulation of human intelligence by computer programs.

Session 3: Dr. J.G. Manjunatha, Assistant Professor, Department of Chemistry, FMKMC College, Madikeri, highlighted the role of electrochemical sensors in pharmaceutical samples, M-Foods samples, Biological samples and Environmental sample monitoring. The working of electrodes supporting electrolytes was also explained.

Research scholars from various colleges participated and presented the papers online and offline mode and were published with the ISBN NO-978-1-68576-434-0.

File Description	Documents
Strategic Plan and deployment documents on the website	No File Uploaded
Paste link for additional information	Nil
Upload any additional information	View File

6.2.2 - The functioning of the institutional bodies is effective and efficient as visible from policies, administrative setup, appointment and service rules, procedures, etc.

The Organizational Structure of the College consists of the Management, the Governing body, the Principal, the teaching staff, the non-teaching staff and the students. The management of the institution comes under the constituency of MDES (Mysore Diocesan Education Society) with the Presidentship of the Bishop of Mysore, Vice-President, Secretary, Treasurer and Members. The college management committee is headed by the correspondent, while the administrative functions are carried out by the principal. Academic and non-academic activities are monitored by the IQAC under the guidance of the principal. Activities of the departments are supervised by the HOD's with the support of the faculties for its smooth running. Administrative staff look into non-academic work as per the university norms, under the guidance of the principal and IQAC.

The library is equipped with Easy-lib software, which is likely a library management system. This software may help in efficiently organizing and managing various library-related tasks. The librarian plays a crucial role in ensuring the smooth functioning of the library and meeting the information needs of students.

The physical director and the sports secretary create comprehensive and well-organized sports events, fostering a healthy and competitive sports culture within the college community.

The IQAC arranges discussions and makes decisions about new implementations for the enhancement of quality and new ideas and to make changes in the existing system if the need arises. It also looks into the matter of any grievance of the staff and necessary measures are taken to ratify the issues if any.

File Description	Documents
Paste link for additional information	https://stannesdegreevirajpet.edu.in/wp-content/uploads/2024/02/MDES-RulesRegulations.pdf
Link to Organogram of the Institution webpage	https://stannesdegreevirajpet.edu.in/wp-content/uploads/2024/02/Organogram.jpeg
Upload any additional information	View File

6.2.3 - Implementation of e-governance in areas of operation Administration Finance and Accounts Student Admission and Support Examination

A. All of the above

File Description	Documents
ERP (Enterprise Resource Planning) Document	No File Uploaded
Screen shots of user interfaces	View File
Any additional information	No File Uploaded
Details of implementation of e-governance in areas of operation, Administration etc (Data Template)	View File

6.3 - Faculty Empowerment Strategies

6.3.1 - The institution has effective welfare measures for teaching and non-teaching staff

The institution provides welfare facilities to motivate and enhance the performance of the staff. It supports and encourages the staff to pursue higher education, viz Ph.D. in the subject of their interest, B. Ed, M. Ed, NET, SLET, paper presentation at national and international levels, etc. Special leaves are allotted to attend these examinations. They are also encouraged to slate books and articles and get them published. Faculties are assisted in conducting various activities related to academic and non-academic. Required supporting staff are provided according to the need to conduct these activities. Financial support, technical assistance and other facilities are provided according to the need. Free uninterrupted internet access is provided for teaching and non-teaching staff during working hours. A canteen facility is

provided for teaching and non-teaching staff at subsidized rates. A fee concession is offered to the employee's children by the management.

In the case of providing job opportunities, appointments are made on qualifications, experience and needs of the situation. They are also provided with cottage facilities, medical leave, maternity leave, ESI, PF, annual increments, etc. along with other facilities. A movement register is maintained to help the staff move out of the campus in case of need. Every morning, a short meeting is summoned by the principal to the teaching staff before the classes to keep them updated on the activities of the day.

File Description	Documents
Paste link for additional information	Nil
Upload any additional information	View File

6.3.2 - Number of teachers provided with financial support to attend conferences/ workshops and towards membership fee of professional bodies during the year

6.3.2.1 - Number of teachers provided with financial support to attend conferences/workshops and towards membership fee of professional bodies during the year

19

File Description	Documents
Upload any additional information	No File Uploaded
Details of teachers provided with financial support to attend conference, workshops etc during the year (Data Template)	View File

6.3.3 - Number of professional development /administrative training programs organized by the institution for teaching and non-teaching staff during the year

6.3.3.1 - Total number of professional development /administrative training Programmes organized by the institution for teaching and non teaching staff during the year

07

File Description	Documents
Reports of the Human Resource Development Centres (UGCASC or other relevant centres).	No File Uploaded
Reports of Academic Staff College or similar centers	No File Uploaded
Upload any additional information	View File
Details of professional development / administrative training Programmes organized by the University for teaching and non teaching staff (Data Template)	View File

6.3.4 - Number of teachers undergoing online/face-to-face Faculty development Programmes (FDP) during the year (Professional Development Programmes, Orientation / Induction Programmes, Refresher Course, Short Term Course etc.)

6.3.4.1 - Total number of teachers attending professional development Programmes viz., Orientation / Induction Programme, Refresher Course, Short Term Course during the year

126

File Description	Documents
IQAC report summary	No File Uploaded
Reports of the Human Resource Development Centres (UGCASC or other relevant centers)	No File Uploaded
Upload any additional information	No File Uploaded
Details of teachers attending professional development programmes during the year (Data Template)	View File

6.3.5 - Institutions Performance Appraisal System for teaching and non- teaching staff

The institute maintains three types of appraisal systems, namely Management appraisal for the teaching and non-teaching staff, Student appraisal system - feedback mechanism through the structured questionnaires and HOD appraisal of the respective

departments.

The management collects feedback from the students and peer faculty members apart from the structured performance appraisal system. The structured feedback form is collected by the IQAC from the students at the semester's end to evaluate the performance of the faculty. The IQAC reviews it and forwards it to the Principal. The Principal considers the feedback and takes necessary action according to the need.

The staff participation in refresher/orientation courses/seminars and workshops etc. is a part of the performance appraisal. They are allowed to pen down any special achievement made by them in the field of the subject that can upgrade their overall performance.

All the college activities are supervised by the IQAC and reported to the management for further improvements and needs. The IQAC invites suggestions from the parents during the PTA meetings. The Alumni feedback is also collected during the alumni gathering. The Principal regularly summons meetings with IQAC and Department heads to discuss academic performance. Department heads also supervise the assigned works in their respective departments through internal academic and administrative audits.

File Description	Documents
Paste link for additional information	Nil
Upload any additional information	No File Uploaded

6.4 - Financial Management and Resource Mobilization

6.4.1 - Institution conducts internal and external financial audits regularly Enumerate the various internal and external financial audits carried out during the year with the mechanism for settling audit objections within a maximum of 200 words

To uphold financial transparency and integrity, the institution undergoes regular internal and external audits. For internal audits, the correspondent and principal ensure meticulous maintenance of records.

An Internal Academic and Administration Audit Committee have been established to oversee and validate various academic and administrative activities. At the end of the year, the parent society, MDES (Mysore Diocesan Education Society), appoints a

committee to scrutinize academic, extracurricular, and administrative documents.

External audits are conducted annually upon the conclusion of each financial year. The institute adapts to a robust system of external auditing performed by an independent auditor. This process involves a thorough examination of bills and vouchers for revenue and expenditures. Verification of daily transactions, including receipts and vouchers, is conducted, and income and expenditure accounts are meticulously prepared as part of the external audit procedure.

File Description	Documents
Paste link for additional information	Nil
Upload any additional information	View File

6.4.2 - Funds / Grants received from non-government bodies, individuals, philanthropers during the year (not covered in Criterion III)

6.4.2.1 - Total Grants received from non-government bodies, individuals, Philanthropers during the year (INR in Lakhs)

00

File Description	Documents
Annual statements of accounts	No File Uploaded
Any additional information	No File Uploaded
Details of Funds / Grants received from of the non-government bodies, individuals, Philanthropers during the year (Data Template)	View File

6.4.3 - Institutional strategies for mobilization of funds and the optimal utilization of resources

The college fee collected from the students is the main source of the funds to fulfill all the financial necessities. The funds are mobilized according to the need. To fulfill this need a budget is planned and prepared in advance and submitted for approval. For the construction and other infrastructural development, the

financial need is looked into and met by MDES. To conduct fests, seminars, sports and workshops the funds are provided by the management according to the budget plan submitted by the respective departments and cells. The departments, clubs and cells in charge prepare the budget looking into the requirements. The budget prepared is submitted for approval. The sanctioned budget is closely monitored to check the misuse of the funds and for the optimum utilization.

File Description	Documents
Paste link for additional information	Nil
Upload any additional information	View File

6.5 - Internal Quality Assurance System

6.5.1 - Internal Quality Assurance Cell (IQAC) has contributed significantly for institutionalizing the quality assurance strategies and processes

The IQAC consistently endeavors to enhance the quality of the various programs for the overall development of the institution. A faculty development program was organized which focused on "Equipping Educators with Research Methodology, Technology and Investment".

In the first session, Dr. Ravi Kumar, an associate professor at Amrutha Vishwa Vidya Petam, Mysore, delved into the approach to literature review. He emphasized how researchers can discover narrative ideas and concepts to assess research topics.

The second-day session by Dr. Hemalatha N, Dean (IT Academics) AIMIT, Mangalore aimed to furnish educators with research methodology, investment strategies, and technology. She explained the utilization of AI tools, ChatGPT and software to assist both teachers and students in their research endeavors.

On the third day, Dr. Sharan Kumar Shetty from Lusaka, Zambia, led a session addressing innovation in personal financial management. He highlighted how the structural capacity of value creation in digital platforms can empower individuals to make informed financial decisions.

The IQAC, in collaboration with the Department of Commerce, organized a National-Level Seminar on "Intellectual Property Rights" on 26/4/2023. The keynote speaker for the event was Mr. Amrith Sommaiah, a Public Prosecutor from Madikeri. The guest speaker Mr Anwesh Shetty LLB, Chartered Accountant, (PhD) articulated fundamental knowledge about IPR, covering its impact, Copyright, Patent, and Trademark aspects. In the second session Mr Madappa B.B, Advocate, Virajpet overviewed on intellectual Property Rights and Its Laws.

File Description	Documents
Paste link for additional information	Nil
Upload any additional information	View File

6.5.2 - The institution reviews its teaching learning process, structures & methodologies of operations and learning outcomes at periodic intervals through IQAC set up as per norms and recorded the incremental improvement in various activities

An international three-day Faculty Development Program (FDP) was organized, covering diverse topics such as 'Equipping Educators with Research Methodology, Technology, and Investment,' 'An Approach to Literature Review 'AI Tools for Technology: Chat GPT,' and 'Innovation in Personal Financial Management.

During the discussion, Dr. Ravi Kumar emphasized that it is an ongoing process where researchers continually discover new and interesting ideas to review various research topics.

Addressing the utilization of Chat GPT, Dr. Hemalatha portrayed it as a transformative force with the potential to enhance creativity and thinking abilities. She emphasized its role in providing appropriate solutions

Dr. Sharan Kumar Shetty delved into the realm of Personal Financial Management, highlighting how innovation in this area relies on sectoral capacity for value creation. He underscored the impact of digital platforms in empowering individuals to make informed financial decisions.

A conference focusing on "Global Trends in Science, Commerce,

Technology, and Management" featured Dr. Mosumi Sen Gupta discussing the evolving landscape of Human Resource Management. She highlighted challenges posed by technology and globalization. Satisfaction among employees with management and sustainable development was deemed crucial.

Ajay Kumar conducted an online session shedding light on Artificial Intelligence (AI) as the simulation of human intelligence by computer

Dr. J.G. Manjunatha, Assistant Professor, spotlighted the significant role of electrochemical sensors in monitoring pharmaceutical samples, M-Foods samples, biological samples, and environmental samples. The intricacies of electrode operation and supporting electrolytes were explained in detail during the session.

File Description	Documents
Paste link for additional information	Nil
Upload any additional information	View File

6.5.3 - Quality assurance initiatives of the institution include: Regular meeting of Internal Quality Assurance Cell (IQAC); Feedback collected, analyzed and used for improvements Collaborative quality initiatives with other institution(s) Participation in NIRF any other quality audit recognized by state, national or international agencies (ISO Certification, NBA)

C. Any 2 of the above

File Description	Documents
Paste web link of Annual reports of Institution	Nil
Upload e-copies of the accreditations and certifications	No File Uploaded
Upload any additional information	No File Uploaded
Upload details of Quality assurance initiatives of the institution (Data Template)	View File

INSTITUTIONAL VALUES AND BEST PRACTICES

7.1 - Institutional Values and Social Responsibilities

7.1.1 - Measures initiated by the Institution for the promotion of gender equity during the year

Our institution is fully committed to nurturing inclusive and enduring social interactions. In pursuit of this objective, we execute programs centered around gender equity. Notably, the college has a higher enrolment of female students than male students and a greater representation of female staff members. Furthermore, students actively engage in counseling sessions organized by internal counselors. These sessions play a pivotal role in assisting students in adeptly maintaining their mental well-being.

To guarantee the safety and security of students and faculty, the institution has implemented a comprehensive surveillance system with CCTV cameras strategically placed throughout the campus, including inside classrooms. The college is equipped with fire extinguishers and has security personnel stationed at the gates to ensure a safe environment.

The institution relies on various committees and cells to promote disciplined behavior and provide swift solutions within the campus. These include the Anti-Ragging Committee, Anti-Harassment Cell, Internal Complaint Cell and Women Empowerment Cell.

To provide additional support to the students, the institution has implemented a "Mentor-Mentee" framework led by a female staff member. Each faculty member is assigned a group of students, allowing them to closely monitor and address these students' psychological, emotional and academic needs.

File Description	Documents
Annual gender sensitization action plan	https://stannesdegreevirajpet.edu.in/wp-content/uploads/2024/02/AGS-Action-Plan.pdf
Specific facilities provided for women in terms of: a. Safety and security b. Counseling c. Common Rooms d. Day care center for young children e. Any other relevant information	https://stannesdegreevirajpet.edu.in/wp-content/uploads/2023/12/7.1.1-Safety-Measures.docx

7.1.2 - The Institution has facilities for

D. Any 1 of the above

alternate sources of energy and energy conservation measures Solar energy
Biogas plant Wheeling to the Grid Sensor-based energy conservation Use of LED bulbs/ power efficient equipment

File Description	Documents
Geo tagged Photographs	No File Uploaded
Any other relevant information	View File

7.1.3 - Describe the facilities in the Institution for the management of the following types of degradable and non-degradable waste (within 200 words) Solid waste management Liquid waste management Biomedical waste management E-waste management Waste recycling system Hazardous chemicals and radioactive waste management

The Institution has a well-organized system in place to handle wet waste, with a primary focus on reducing, reusing and recycling. The Nature Club manages a compost pit within the college premises, which is used as manure for the internal garden, enhancing soil fertility and providing long-term benefits, resulting in a productive and healthy green space.

To maintain a clean and healthy campus environment, waste bins are conveniently placed in all classrooms, offices, staff rooms and corridors. Additionally, larger bins placed outside are regularly emptied and the waste is collected for recycling and conversion into manure. The responsibility for disposing of solid waste lies with the Town Municipality Corporation, while scrap paper collectors take care of the remaining waste. The canteen waste and perishable items are ingeniously repurposed as organic manure.

The Internal Quality Assurance Cell (IQAC) ensures that the campus remains free from plastic usage. A clear message, 'Plastic Free Zone,' is prominently displayed on the premises to remind students and staff about the ban on using plastic on-site. Furthermore, all liquid waste is properly directed into the drainage system.

File Description	Documents
Relevant documents like agreements/MoUs with Government and other approved agencies	No File Uploaded
Geo tagged photographs of the facilities	https://stannesdegreevirajpet.edu.in/wp-content/uploads/2024/04/7.1.2-Degradable-Waste.pdf
Any other relevant information	View File

7.1.4 - Water conservation facilities available in the Institution: Rain water harvesting Bore well /Open well recharge of tanks and bunds Waste water recycling Maintenance of water bodies and distribution system in the campus **B. Any 3 of the above**

File Description	Documents
Geo tagged photographs / videos of the facilities	View File
Any other relevant information	No File Uploaded

7.1.5 - Green campus initiatives include

7.1.5.1 - The institutional initiatives for greening the campus are as follows: **B. Any 3 of the above**

1. Restricted entry of automobiles
2. Use of Bicycles/ Battery powered vehicles
3. Pedestrian Friendly pathways
4. Ban on use of Plastic
5. Landscaping with trees and plants

File Description	Documents
Geo tagged photos / videos of the facilities	View File
Any other relevant documents	No File Uploaded

7.1.6 - Quality audits on environment and energy are regularly undertaken by the institution

7.1.6.1 - The institutional environment and **A. Any 4 or all of the above**

energy initiatives are confirmed through the following
1.Green audit 2. Energy audit
3.Environment audit 4.Clean and green campus recognitions/awards 5. Beyond the campus environmental promotional activities

File Description	Documents
Reports on environment and energy audits submitted by the auditing agency	View File
Certification by the auditing agency	View File
Certificates of the awards received	No File Uploaded
Any other relevant information	View File

7.1.7 - The Institution has disabled-friendly, barrier free environment Built environment with ramps/lifts for easy access to classrooms. Disabled-friendly washrooms Signage including tactile path, lights, display boards and signposts Assistive technology and facilities for persons with disabilities (Divyangjan) accessible website, screen-reading software, mechanized equipment
5. Provision for enquiry and information : Human assistance, reader, scribe, soft copies of reading material, screen reading

C. Any 2 of the above

File Description	Documents
Geo tagged photographs / videos of the facilities	View File
Policy documents and information brochures on the support to be provided	No File Uploaded
Details of the Software procured for providing the assistance	No File Uploaded
Any other relevant information	View File

7.1.8 - Describe the Institutional efforts/initiatives in providing an inclusive environment i.e., tolerance and harmony towards cultural, regional, linguistic, communal socioeconomic and other diversities (within 200 words).

On November 17, 2022, a dental checkup and awareness camp was held, featuring senior dental surgeons from CIDS, Virajpet.

YRC and IQAC collaborated with St. Joseph's Hospital Mysore to organize a blood donation and health checkup camp on December 8, 2022.

The NSS unit, in collaboration with the Kodagu Forest Department, organized a hike to Thadiyandamol Hill with the theme "Plastic-free Thadiyandamol." on April 13, 2023, and a Plastic-Free Drive to Anekadu forest on April 29, 2023.

On June 18, 2023, NSS and Inchara Green Initiation in Kodagu conducted a "Plantation Drive" to help students understand the value of plants and trees.

Koti Kanta Gayana was conducted on 17th October 2022 by the Kannada Department.

The Human Rights Cell organized a talk on "Human Rights and Women Harassment" on 7th June 2023 by advocate, Mrs. Tara Subbaiah.

Christmas celebration was observed at the college campus on 23rd December 2022.

In commemoration of World Drug Day on 26th June 2023, a poster-making event was organized to raise awareness about Drug abuse.

On 1st December 2022, a talk on "Youth and prevention of HIV" was organized as a part of World AIDS Day

An interclass dance competition was organized on 24th November 2022 to celebrate Kannada Rajyothsava.

NSS unit distributed free shoes to Diddalli Tribal school children on 1st August 2023.

File Description	Documents
Supporting documents on the information provided (as reflected in the administrative and academic activities of the Institution)	View File
Any other relevant information	No File Uploaded

7.1.9 - Sensitization of students and employees of the Institution to the constitutional obligations: values, rights, duties and responsibilities of citizens

Azadi ka Amrit Mahotsav was celebrated by organizing a series of programs: 1. On 8th August 2022, an assembly talk about "the history and struggle for Indian Independence". 2. On 10th August 2022, Fancy dress competition. 3. On 11th August 2022, Speech on "Honoring the Memories of Freedom Fighters. 4. On 12th August 2022, collage making competition on "Indian Independence". 5. On 13th August 2022, a patriotic group song competition was conducted. 6. On 15th August 2022, Independence Day was celebrated on the campus by hoisting the national flag. On 18th August 2022, Sadhbhavana Diwas was celebrated to commemorate the birth anniversary of Rajiv Gandhi. On 2nd October 2022, Gandhi Jayanthi was celebrated Koti Kanta Gayana was conducted on 17th October 2022 by the Kannada Department.

National Voter's Day was celebrated on 25th January 2023 in collaboration with the Taluk administration, to create voter awareness. On 26th January 2023, Republic Day was celebrated. Ambedkar Jayanthi was celebrated on 14th April 2023 with a guest talk highlighting the thoughts of equity by Mr. Bopanna, senior lawyer, Virajpet. The Human Rights Cell organized a talk on "Human Rights and Women Harassment" on 7th June 2023 by advocate, Mrs. Tara Subbaiah.

File Description	Documents
Details of activities that inculcate values; necessary to render students in to responsible citizens	View File
Any other relevant information	No File Uploaded

7.1.10 - The Institution has a prescribed code of conduct for students, teachers, D. Any 1 of the above

administrators and other staff and conducts periodic programmes in this regard. The Code of Conduct is displayed on the website. There is a committee to monitor adherence to the Code of Conduct. Institution organizes professional ethics programmes for students, teachers, administrators and other staff. 4. Annual awareness programmes on Code of Conduct are organized.

File Description	Documents
Code of ethics policy document	View File
Details of the monitoring committee composition and minutes of the committee meeting, number of programmes organized, reports on the various programs etc., in support of the claims	No File Uploaded
Any other relevant information	No File Uploaded

7.1.11 - Institution celebrates / organizes national and international commemorative days, events and festivals

The institution observes national and international commemorative days, events, and festivals to instill values, foster unity, integrity and harmony and promote effective socialization and relationships among students and staff. Every year on August 15th, the institution celebrates Independence Day, where students participate in the flag hoisting ceremony, delivering a meaningful message related to the occasion.

Republic Day is commemorated on January 26th annually, marked by the hoisting of the national flag and a collective rendition of the national anthem. Gandhi Jayanti is observed on October 2nd of each year, with the staff and students paying floral tribute to Mahatma Gandhi's portrait. Constitutional Day, celebrated on November 26th annually, involves the college administration reciting the preamble and emphasizing the significance of the Indian constitution.

Furthermore, World Environmental Day is observed on June 5th each year. The college actively contributes to environmental preservation by planting saplings in its premises, encouraging a

commitment to a greener environment.

File Description	Documents
Annual report of the celebrations and commemorative events for the last (During the year)	View File
Geo tagged photographs of some of the events	View File
Any other relevant information	View File

7.2 - Best Practices

7.2.1 - Describe two best practices successfully implemented by the Institution as per NAAC format provided in the Manual.

Best Practices 1: Upliftment of Minority Students in Higher Education

Promoting minority access to education involves concessions, scholarships, and academic support, recognizing the crucial role of diversity. Mitigating economic challenges includes tailored support and navigating systemic issues for equal opportunities in higher education. Challenges, such as securing funding and capacity strain, exist. Societal changes are essential for overcoming deep-rooted inequalities. Evidence of success is seen in enrollment statistics, with 244 out of 567 students from minority backgrounds, constituting 43%. This reflects the institution's commitment to diverse educational opportunities, though challenges in tracking and retention persist.

Best Practice 2: Promotion of Regional Culture

Regional culture is an important part of our identity and is celebrated with grandeur in our institution. Our college promotes the regional culture by organizing events and activities celebrating the region's traditions, customs, art, music, dance, literature, festivals and more. It helps to create a sense of unity among students from different backgrounds and gives them a better understanding of the region's culture.

File Description	Documents
Best practices in the Institutional web site	View File
Any other relevant information	No File Uploaded

7.3 - Institutional Distinctiveness

7.3.1 - Portray the performance of the Institution in one area distinctive to its priority and thrust within 200 words

Our institution emphasizes guiding students toward acquiring the knowledge and skills essential for success in their respective fields. Committed to realizing its vision and mission, our college adheres to stringent practices that foster learning and instill invaluable morals among the students. This dedication extends to providing education on diverse aspects, spanning culture, politics, and social responsibility.

In the face of evolving technological challenges, it becomes imperative to equip students with the necessary support and knowledge to adeptly navigate these changes while maintaining an optimistic outlook.

The college has carved out a distinctive identity by empowering students to organize events that contribute to skill development, foster entrepreneurship, nurture ethical values, and strengthen their overall human values.

To develop a sense of responsibility towards the community, the institution in collaboration with the IQAC organizes various community engagement programs and services like Swach Bharath Abhiyan, dental checkup camps, AIDS awareness programs, etc. The IQAC consistently initiates Social Awareness Programs aimed at cultivating a positive attitude among students, encouraging them to comprehend their role in society. These activities and initiatives are meticulously documented for future reference, further underscoring our commitment to holistic student development.

Part B

CURRICULAR ASPECTS

1.1 - Curricular Planning and Implementation

1.1.1 - The Institution ensures effective curriculum delivery through a well planned and documented process

The institution affiliated with the University of Mangalore follows the curriculum designed by the university. It's commendable that St. Anne's Degree College implements a curriculum as per the guidelines of the National Education Policy 2020.

For the academic year 2022-23, the college has adopted NEP 2020 regulations for the first and second-year degree programs and the final-year programs are offered under a choice-based credit system.

For effective curriculum delivery, heads of various departments create timetables and prepare plans of action. The Principal reviews the same and ensures they align with the institution's objectives. Once approved, it will be communicated to the faculty members, who are expected to adhere to their assigned schedules and work plans.

Staff members document their curriculum plans in their work diaries on a daily basis, outlining the topics covered and activities conducted. The faculties use power point presentations and video lectures as part of their teaching methods. The introduction of open elective courses for the students gives them the freedom to choose a course from a different discipline. The college library provides resources for all students and faculty members including N-list, upgraded to a web version, thus the institution fosters a conducive environment for their academic and personal growth.

File Description	Documents
Upload relevant supporting document	View File
Link for Additional information	Nil

1.1.2 - The institution adheres to the academic calendar including for the conduct of Continuous Internal Evaluation (CIE)

The institution follows a well-structured academic calendar based on the guidelines issued by Mangalore University. The calendar outlines important dates such as the commencement of the academic year, internal assessment examination dates, last working day of each semester, end- semester examinations dates, commencement of evaluation, date of announcement of results, semester break and other programs to be organized by the college.

The Internal Quality Assurance Cell plays a vital role in coordinating activities among different departments. It ensures that each department plans its activities in line with the university calendar and guidelines. This coordination allows faculty members to plan their course delivery and academic activities accordingly.

Department heads are responsible for supervising and monitoring the syllabus coverage, ensuring timely completion of course content, and deciding the schedule for Continuous Internal Evaluation in advance. This CIE includes various assessment methods like internal assessment examinations, assignments, quizzes, seminars, practical examination, project work and so on.

The principal and department heads review students' progress and provide necessary suggestions to ensure academic success and maintaining the quality and effectiveness of the educational programs offered by the institution.

File Description	Documents
Upload relevant supporting documents	View File
Link for Additional information	Nil

1.1.3 - Teachers of the Institution participate in following activities related to curriculum development and assessment of the affiliating University and/are represented on the following academic

B. Any 3 of the above

bodies during the year. Academic council/BoS of Affiliating University
Setting of question papers for UG/PG programs Design and Development of Curriculum for Add on/ certificate/ Diploma Courses Assessment /evaluation process of the affiliating University

File Description	Documents
Details of participation of teachers in various bodies/activities provided as a response to the metric	View File
Any additional information	No File Uploaded

1.2 - Academic Flexibility

1.2.1 - Number of Programmes in which Choice Based Credit System (CBCS)/ elective course system has been implemented

1.2.1.1 - Number of Programmes in which CBCS/ Elective course system implemented

05

File Description	Documents
Any additional information	No File Uploaded
Minutes of relevant Academic Council/ BOS meetings	No File Uploaded
Institutional data in prescribed format (Data Template)	View File

1.2.2 - Number of Add on /Certificate programs offered during the year

1.2.2.1 - How many Add on /Certificate programs are added during the year. Data requirement for year: (As per Data Template)

01

File Description	Documents
Any additional information	No File Uploaded
Brochure or any other document relating to Add on /Certificate programs	View File
List of Add on /Certificate programs (Data Template)	View File

1.2.3 - Number of students enrolled in Certificate/ Add-on programs as against the total number of students during the year

111

1.2.3.1 - Number of students enrolled in subject related Certificate or Add-on programs during the year

175

File Description	Documents
Any additional information	No File Uploaded
Details of the students enrolled in Subjects related to certificate/Add-on programs	View File

1.3 - Curriculum Enrichment

1.3.1 - Institution integrates crosscutting issues relevant to Professional Ethics, Gender, Human Values, Environment and Sustainability into the Curriculum

The institution strongly focuses on holistic development and social responsibility by integrating crosscutting issues such as professional ethics, gender equality, human values, environment and sustainability into the curriculum. They aim to create well-rounded individuals who are not only skilled in their chosen profession but also compassionate and socially aware.

The institution's approach to personality development and encouraging students to contribute to community welfare is commendable. Gender equality and human values are a part of the syllabus of the course Indian Constitution, which promotes inclusivity and helps students recognize the importance of equality among all genders, creating an equitable society.

The institution's focus on the environment and sustainability

is vital in creating environmentally conscious citizens. Activities like special camps, guest talks on "Climate Changes in Kodagu", trekking to "Thadiyandamol" and Plantation drive in Thadiyandamol organized through the NSS unit and Nature Club can inspire students to become responsible for environmental sustainability.

The activities of the Women Empowerment Cell, Women Anti-Harassment Cell, and Human Rights Cell demonstrate the institution's commitment to increase awareness and supporting students in these critical areas. Such initiatives provide a safe and nurturing environment for all students.

The institution's efforts in integrating these cross-cutting issues into the curriculum are praiseworthy. These initiatives not only contribute to the student's growth but also foster a positive impact on the community and society at large.

File Description	Documents
Any additional information	No File Uploaded
Upload the list and description of courses which address the Professional Ethics, Gender, Human Values, Environment and Sustainability into the Curriculum	View File

1.3.2 - Number of courses that include experiential learning through project work/field work/internship during the year

00

File Description	Documents
Any additional information	No File Uploaded
Programme / Curriculum/ Syllabus of the courses	No File Uploaded
Minutes of the Boards of Studies/ Academic Council meetings with approvals for these courses	No File Uploaded
MoU's with relevant organizations for these courses, if any	No File Uploaded
Number of courses that include experiential learning through project work/field work/internship (Data Template)	View File

1.3.3 - Number of students undertaking project work/field work/ internships

34

File Description	Documents
Any additional information	View File
List of programmes and number of students undertaking project work/field work/ /internships (Data Template)	View File

1.4 - Feedback System

1.4.1 - Institution obtains feedback on the syllabus and its transaction at the institution from the following stakeholders Students Teachers Employers Alumni	B. Any 3 of the above
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File Description	Documents
URL for stakeholder feedback report	View File
Action taken report of the Institution on feedback report as stated in the minutes of the Governing Council, Syndicate, Board of Management (Upload)	No File Uploaded
Any additional information(Upload)	View File

1.4.2 - Feedback process of the Institution may be classified as follows

C. Feedback collected and analyzed

File Description	Documents
Upload any additional information	View File
URL for feedback report	https://stannesdegreevirajpet.edu.in/wp-content/uploads/2024/02/Feedback.pdf

TEACHING-LEARNING AND EVALUATION

2.1 - Student Enrollment and Profile

2.1.1 - Enrolment Number Number of students admitted during the year

2.1.1.1 - Number of sanctioned seats during the year

365

File Description	Documents
Any additional information	No File Uploaded
Institutional data in prescribed format	View File

2.1.2 - Number of seats filled against seats reserved for various categories (SC, ST, OBC, Divyangjan, etc. as per applicable reservation policy during the year (exclusive of supernumerary seats)

2.1.2.1 - Number of actual students admitted from the reserved categories during the year

175

File Description	Documents
Any additional information	View File
Number of seats filled against seats reserved (Data Template)	View File

2.2 - Catering to Student Diversity

2.2.1 - The institution assesses the learning levels of the students and organizes special Programmes for advanced learners and slow learners

The institution places a significant emphasis on enhancing students' learning outcomes, employing a diverse range of methods to assess their academic performance. Special attention is given to students from different backgrounds through the provision of bridge courses, aimed at identifying and improving their learning abilities.

Guided by the Internal Quality Assurance Cell (IQAC), Heads of the Department meticulously plan assessment criteria, incorporating oral tests, class tests, presentations, quizzes, interactive exercises, seminars, workshops, webinars, group discussions, and peer teaching. Additionally, student examination results are thoroughly reviewed to serve as an effective assessment tool.

The institution is committed to support both fast and slower-paced learners, offering remedial classes to the slow learners to boost their performance and additional assistance to the fast learners to achieve University ranks. Each department maintains a library, supplementing the college library to provide students with various reference materials.

Further to aid learning, the institution keeps students informed about competitive exams and actively encourages their participation. Various activities, including workshops and webinars on career opportunities and placement initiatives, are organized by different departments and cells to guide and support the students. Participation in inter-collegiate competitions, state and national-level events and similar activities is strongly promoted.

File Description	Documents
Link for additional Information	Nil
Upload any additional information	View File

2.2.2 - Student- Full time teacher ratio (Data for the latest completed academic year)

Number of Students	Number of Teachers
567	28

File Description	Documents
Any additional information	View File

2.3 - Teaching- Learning Process

2.3.1 - Student centric methods, such as experiential learning, participative learning and problem solving methodologies are used for enhancing learning experiences

The institution employs a variety of engaging methods to foster active student participation in the learning process, encompassing lectures, listening, writing, and classroom presentations. Students play a pivotal role in activity planning, execution and follow-up. Exposure to impactful speeches by renowned orators and guest lecturers enriches their skills.

Guided by the IQAC, the various departments and cells in the college organize workshops, seminars, group discussions, industrial visits, extension activities, case studies and community-oriented programs like blood donation camps, plantation drives, jathas fostering student-centric learning approaches. The classrooms equipped with ICT tools for teaching and learning boost the quality of education. Unrestricted access to the college library and internet empowers students for independent exploration. Official WhatsApp groups are skillfully used to disseminate announcements, notes and other study materials. Students are motivated to enhance analytical and presentation skills through classroom presentations, paper presentations and peer teaching. These endeavors collectively create an interactive and dynamic learning environment, nurturing critical thinking, collaboration, and holistic growth among students.

File Description	Documents
Upload any additional information	View File
Link for additional information	Nil

2.3.2 - Teachers use ICT enabled tools for effective teaching-learning process. Write description in maximum of 200 words

Integrating ICT tools yields extensive and impactful outcomes in the teaching and learning domain, fostering practicality and creative thinking among students and educators. The college is equipped with ICT-enabled classrooms, Desktops, Laptops, Projectors, Wi-Fi, LAN, and a well-equipped internet facility. Our Library provides accessibility to e-sources via Inflibnet, where teachers and students have access to e-resources for research and learning. The library's subscription to numerous e-journals and access to online and offline databases enriches scholarly exploration.

Through documentaries, different departments take the initiative to enhance visual learning and refine students' listening abilities. The departments and cells have conducted guest lectures, workshops and webinars using online platforms for the career growth of students. Aligning with the National Education Policy (NEP), the curriculum emphasizes skill enhancement through subjects like Digital fluency, artificial intelligence, and office automation, which promotes active and passive listening and learning. This comprehensive approach empowers learners and instructors to leverage technology for innovative and engaging educational experiences, in alignment with contemporary educational principles.

File Description	Documents
Upload any additional information	View File
Provide link for webpage describing the ICT enabled tools for effective teaching-learning process	https://stannesdegreevirajpet.edu.in/wp-content/uploads/2024/02/ICT-Tools.pdf

2.3.3 - Ratio of mentor to students for academic and other related issues (Data for the latest completed academic year)

2.3.3.1 - Number of mentors

25

File Description	Documents
Upload, number of students enrolled and full time teachers on roll.	View File
Circulars pertaining to assigning mentors to mentees	View File
mentor/mentee ratio	View File

2.4 - Teacher Profile and Quality**2.4.1 - Number of full time teachers against sanctioned posts during the year**

28

File Description	Documents
Full time teachers and sanctioned posts for year (Data Template)	View File
Any additional information	No File Uploaded
List of the faculty members authenticated by the Head of HEI	View File

2.4.2 - Number of full time teachers with Ph. D. / D.M. / M.Ch. /D.N.B Superspeciality / D.Sc. / D.Litt. during the year (consider only highest degree for count)**2.4.2.1 - Number of full time teachers with Ph. D. / D.M. / M.Ch. /D.N.C Superspeciality / D.Sc. / D.Litt. during the year**

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File Description	Documents
Any additional information	No File Uploaded
List of number of full time teachers with Ph. D. / D.M. / M.Ch./ D.N.B Super specialty / D.Sc. / D.Litt. and number of full time teachers for year(Data Template)	View File

2.4.3 - Number of years of teaching experience of full time teachers in the same institution

(Data for the latest completed academic year)**2.4.3.1 - Total experience of full-time teachers**

171

File Description	Documents
Any additional information	No File Uploaded
List of Teachers including their PAN, designation, dept. and experience details(Data Template)	View File

2.5 - Evaluation Process and Reforms

2.5.1 - Mechanism of internal assessment is transparent and robust in terms of frequency and mode. Write description within 200 words.

Affiliated with Mangalore University, the institution adheres to university norms for student evaluation. Performance assessment encompasses a range of activities. The examination committee takes the initiative of scheduling the dates of the internal examination after consultation with the principal, IQAC and heads of the departments. The heads of the department prepare the timetable and get approval from the principal and then it will be displayed on the notice board. Internal assessment exams are conducted twice a semester to evaluate and assess student performance.

Continuous assessment is ensured through conducting class tests and promptly addressing any requirements for intervention. The evaluation approach includes assignments, seminars, presentations, project work, case studies, group discussions, and quizzes, fostering ongoing student assessment. To gauge teaching quality, student feedback is solicited through comprehensive questionnaire-based feedback forms. An accessible suggestion box encourages students to contribute suggestions on curriculum delivery and overall activities.

Principal-led evaluation of collected feedback drives necessary actions. Faculties are encouraged to adapt activities based on assessed needs. This multifaceted evaluation framework reinforces a dynamic learning environment and responsive teaching practices, nurturing a robust educational experience.

File Description	Documents
Any additional information	View File
Link for additional information	Nil

2.5.2 - Mechanism to deal with internal examination related grievances is transparent, time-bound and efficient

The institution follows a well-planned manner to avoid the occurrence of any grievance while conducting the internal examination. CC TV installed in all the classrooms and corridors are strictly monitored during the examination. In case of any grievance, such as malpractice, or usage of any electronic device, the invigilator immediately informs the examination committee and thereby the Internal Complaints Committee, IQAC, and Principal. The internal complaints committee takes impartial initiatives for transferring justification for the grievances of the students. The principal checks the candidate from writing the examination. The parents are informed about the same. The candidate must write an apology with the promise that, he/she will not repeat the same mistake, if not further action can be taken. Such students are counseled and made to understand the consequences he/she has to face for such mistakes.

The complaints regarding internal assessments examination, evaluation, and other examination-related issues are handled by the examination committee further it is referred to the heads of the departments.

File Description	Documents
Any additional information	View File
Link for additional information	Nil

2.6 - Student Performance and Learning Outcomes

2.6.1 - Teachers and students are aware of the stated Programme and course outcomes of the Programmes offered by the institution.

The IQAC reviews programme outcomes in collaboration with the Head of the Departments, subsequently sharing insights with faculty members. The programme outcomes are based on learning outcomes and are designed to ensure complete and comprehensive learning about the programme and courses as these are critical

for the successful career of the students. These outcomes are documented and accessible via the college website, serving as a valuable reference for both staff and students.

Department heads prioritize the dissemination of course outcomes and program-specific objectives. During the admission process, the admission committee furnishes comprehensive programme details, emphasizing outcomes. New students are introduced to course outcomes, and program-specific outcomes through orientation sessions, led by department heads. Moreover, mentors inform mentees in discussions about the same. Parents and students seeking additional information can readily contact heads of departments and class animators.

File Description	Documents
Upload any additional information	No File Uploaded
Paste link for Additional information	https://stannesdegreevirajpet.edu.in/wp-content/uploads/2024/02/Course-Outcome.pdf
Upload COs for all courses (exemplars from Glossary)	View File

2.6.2 - Attainment of Programme outcomes and course outcomes are evaluated by the institution.

The assessment of the attainment of program and course outcomes by the institutions is multifaceted. The internal assessment exams, assignments, projects, viva voce, and semester exams are all considered during the evaluation process.

Students are given support and guidance in refining their reading, writing, problem-solving abilities and communication skills. Classroom presentations, seminars and related activities are conducted to enhance their skills. They are involved in persuasive approaches and subsequent assignments to enhance their listening capabilities. Diverse activities such as pick and speak, general topic presentations and value-based discussions are arranged to improve communication.

To foster the students' performance, general and group discussions on various topics are organized. Departmental initiatives like quiz competitions, essay writing, product launching, guest talks, webinars etc are conducted to boost students' performance. The college library subscribes to

various magazines, journals, and newspapers to enrich reading and communication skills, completing a comprehensive approach to enhancing student's academic and practical abilities.

File Description	Documents
Upload any additional information	View File
Paste link for Additional information	Nil

2.6.3 - Pass percentage of Students during the year

2.6.3.1 - Total number of final year students who passed the university examination during the year

153

File Description	Documents
Upload list of Programmes and number of students passed and appeared in the final year examination (Data Template)	View File
Upload any additional information	No File Uploaded
Paste link for the annual report	Nil

2.7 - Student Satisfaction Survey

2.7.1 - Student Satisfaction Survey (SSS) on overall institutional performance (Institution may design its own questionnaire) (results and details need to be provided as a weblink)

<https://stannesdegreevirajpet.edu.in/wp-content/uploads/2023/11/Student-Satisfactory-Survey.pdf>

RESEARCH, INNOVATIONS AND EXTENSION

3.1 - Resource Mobilization for Research

3.1.1 - Grants received from Government and non-governmental agencies for research projects / endowments in the institution during the year (INR in Lakhs)

3.1.1.1 - Total Grants from Government and non-governmental agencies for research projects / endowments in the institution during the year (INR in Lakhs)

00

File Description	Documents
Any additional information	No File Uploaded
e-copies of the grant award letters for sponsored research projects /endowments	No File Uploaded
List of endowments / projects with details of grants(Data Template)	View File

3.1.2 - Number of departments having Research projects funded by government and non government agencies during the year

3.1.2.1 - Number of departments having Research projects funded by government and non-government agencies during the year

00

File Description	Documents
List of research projects and funding details (Data Template)	View File
Any additional information	No File Uploaded
Supporting document from Funding Agency	No File Uploaded
Paste link to funding agency website	Nil

3.1.3 - Number of Seminars/conferences/workshops conducted by the institution during the year

3.1.3.1 - Total number of Seminars/conferences/workshops conducted by the institution during the year

13

File Description	Documents
Report of the event	View File
Any additional information	No File Uploaded
List of workshops/seminars during last 5 years (Data Template)	View File

3.2 - Research Publications and Awards

3.2.1 - Number of papers published per teacher in the Journals notified on UGC website during the year**3.2.1.1 - Number of research papers in the Journals notified on UGC website during the year**

01

File Description	Documents
Any additional information	View File
List of research papers by title, author, department, name and year of publication (Data Template)	View File

3.2.2 - Number of books and chapters in edited volumes/books published and papers published in national/ international conference proceedings per teacher during the year**3.2.2.1 - Total number of books and chapters in edited volumes/books published and papers in national/ international conference proceedings during the year**

12

File Description	Documents
Any additional information	View File
List books and chapters edited volumes/ books published (Data Template)	View File

3.3 - Extension Activities

3.3.1 - Extension activities are carried out in the neighborhood community, sensitizing students to social issues, for their holistic development, and impact thereof during the year

To promote student social and holistic development, the Department of Business Administration (BBA) organized an extension activity at Sneha Bhavan Old Age Home. The department also organized a Life Skill session on the topic "Cleanliness and Dressing Sense" to maintain cleanliness and develop a good dressing sense.

To reduce new HIV infections and to promote a supporting environment for those who are affected by the virus, the NSS with IQAC organized a talk on the topic "Youth and Prevention of HIV".

In collaboration with the Taluk administration, Virajpet, the NSS unit organized the Voters Awareness Programme to make students aware of their voting rights.

The NSS unit and Forest Department organised trekking to Thadiyandamol: with the slogan of "Plastic Free Thadiyandamol" and "Plastic Free Drive" in Anekadu Forest Zone. The NSS unit collaborated with Inchara Green Initiation, Kodagu Forest Department to procure a diverse range of saplings distributed and gathered at the planting site to plant the saplings at Thadiyandamol.

To improve the lives of underprivileged children, the NSS unit distributed free shoes to Tribal School children of Diddalli Tribal School.

To create awareness about Human Rights, the Human Rights Cell organized a session on the topic "Human Rights and Women Harassment".

To comprehend the financial wellbeing of the students, manage investment and increase their knowledge in financial market, the Department of Commerce and Management organized an "Investor Awareness Programme" with Mangalore University, Commerce Teachers Association (MUCTA).

File Description	Documents
Paste link for additional information	Nil
Upload any additional information	View File

3.3.2 - Number of awards and recognitions received for extension activities from government / government recognized bodies during the year

3.3.2.1 - Total number of awards and recognition received for extension activities from Government/ government recognized bodies during the year

00

File Description	Documents
Any additional information	No File Uploaded
Number of awards for extension activities in last 5 year(Data Template)	View File
e-copy of the award letters	No File Uploaded

3.3.3 - Number of extension and outreach programs conducted by the institution through NSS/NCC/Red cross/YRC etc., (including the programmes such as Swachh Bharat, AIDS awareness, Gender issues etc. and/or those organized in collaboration with industry, community and NGOs) during the year

3.3.3.1 - Number of extension and outreach Programs conducted in collaboration with industry, community and Non- Government Organizations through NSS/ NCC/ Red Cross/ YRC etc., during the year

36

File Description	Documents
Reports of the event organized	View File
Any additional information	No File Uploaded
Number of extension and outreach Programmes conducted with industry, community etc for the last year (Data Template)	View File

3.3.4 - Number of students participating in extension activities at 3.3.3. above during the year

3.3.4.1 - Total number of Students participating in extension activities conducted in collaboration with industry, community and Non- Government Organizations through NSS/ NCC/ Red Cross/ YRC etc., during the year

4075

File Description	Documents
Report of the event	View File
Any additional information	No File Uploaded
Number of students participating in extension activities with Govt. or NGO etc (Data Template)	View File

3.4 - Collaboration

3.4.1 - The Institution has several collaborations/linkages for Faculty exchange, Student exchange, Internship, Field trip, On-the- job training, research etc during the year

00

File Description	Documents
e-copies of linkage related Document	No File Uploaded
Details of linkages with institutions/industries for internship (Data Template)	View File
Any additional information	No File Uploaded

3.4.2 - Number of functional MoUs with national and international institutions, universities, industries, corporate houses etc. during the year

3.4.2.1 - Number of functional MoUs with Institutions of national, international importance, other universities, industries, corporate houses etc. during the year

04

File Description	Documents
e-Copies of the MoUs with institution./ industry/corporate houses	View File
Any additional information	No File Uploaded
Details of functional MoUs with institutions of national, international importance, other universities etc during the year	View File

INFRASTRUCTURE AND LEARNING RESOURCES**4.1 - Physical Facilities**

4.1.1 - The Institution has adequate infrastructure and physical facilities for teaching- learning. viz., classrooms, laboratories, computing equipment etc.

The institution prioritizes the creation of an optimal educational environment, focusing on, well-equipped classrooms and laboratories, a library, a Wi-Fi-enabled campus, modern computer facilities, a spacious auditorium and a vast recreation and playground.

The classrooms are intended to accommodate a comfortable number of students and are equipped with projectors for an enhanced teaching and learning experience.

Specialized science laboratories for physics and chemistry indicate a commitment to practical learning. Upgraded computer laboratories with high-performance systems and software show a focus on technological advancements.

The library equipped with Easy-Lib software is a comprehensive knowledge hub, offering a wide range of resources, including books, journals, and digital materials. It provides a conducive space for study and research, as well as computer terminals for online access, demonstrating a commitment to varied learning preferences.

The presence of a spacious auditorium with a large seating capacity suggests a commitment to host events such as seminars, workshops, cultural activities, etc.

Recognizing the importance of physical well-being, the institution provides sports facilities, including a well-maintained sports ground and a recreation room.

The canteen not only provides meals but also focuses on offering nutritious and affordable options for both students and staff.

The institution focuses on the safety of its community by implementing a robust security system, including surveillance cameras, fire extinguishers, and security personnel.

File Description	Documents
Upload any additional information	View File
Paste link for additional information	Nil

4.1.2 - The Institution has adequate facilities for cultural activities, sports, games (indoor, outdoor), gymnasium, yoga centre etc.

To foster the overall growth of the student's college set the

facilities to conduct co-curricular activities. Cultural and sports committees take the initiative in conducting various activities throughout the year.

An Auditorium with audio and video facilities and a seating capacity of five hundred students is used for conducting different types of programs. The students are also encouraged to participate in inter-class and inter-collegiate fest, dasara programs, etc.

The college has the provision for indoor and outdoor games. It has a recreation room compressing 188.5m² areas. The facilities provided to improve the level of performance of the students in games like shuttle badminton, caroms, chess and table tennis. The college has a ground area of 4.12 acres which enables various sports activities. Students are trained and encouraged to participate in various levels of sports events conducted by different colleges and universities. Required sports equipment is provided by the college and maintained by the physical director.

For physical and mental well-being including improved flexibility strength and posture, the students are encouraged to practice yoga. The institution has a spacious auditorium for the same.

File Description	Documents
Upload any additional information	No File Uploaded
Paste link for additional information	https://stannesdegreevirajpet.edu.in/wp-content/uploads/2023/11/4.1.2.pdf

4.1.3 - Number of classrooms and seminar halls with ICT- enabled facilities such as smart class, LMS, etc.

18

4.1.3.1 - Number of classrooms and seminar halls with ICT facilities

18

File Description	Documents
Upload any additional information	No File Uploaded
Paste link for additional information	https://stannesdegreevirajpet.edu.in/wp-content/uploads/2023/11/ICT-Facilities.pdf
Upload Number of classrooms and seminar halls with ICT enabled facilities (Data Template)	View File

4.1.4 - Expenditure, excluding salary for infrastructure augmentation during the year (INR in Lakhs)

4.1.4.1 - Expenditure for infrastructure augmentation, excluding salary during the year (INR in lakhs)

8.03951

File Description	Documents
Upload any additional information	No File Uploaded
Upload audited utilization statements	View File
Upload Details of budget allocation, excluding salary during the year (Data Template)	View File

4.2 - Library as a Learning Resource

4.2.1 - Library is automated using Integrated Library Management System (ILMS)

The college has a well-furnished library with modern amenities and technology to support the academic needs of students and staff. The implementation of EASYLIB, 6.4a cloud version is an Integrated Library Management Software, which is a positive step in streamlining library operation and provides details of the books issued, returned, stock verification, etc in a comprehensive and consolidated manner.

The integration of the N-LIST subscription is another commendable initiative, as it facilitates access to e-journals and e-books, promoting the use of electronic resources for scholarly information. This not only expands the range of

available resources but also aligns with the growing trend of digitalization in education.

The automation of the library system, allows readers to find books and journals using various criteria such as author, title, publisher, keywords and subject, which enhances the overall learning experience and efficiency in finding relevant materials.

The provision of computers for browsing in the library is a practical addition, enabling students and staff to access digital resources conveniently. Moreover, the availability of the previous year's question papers online is a valuable resource for students, aiding them in preparing for exams effectively.

Overall, the investment in library automation and digital resources contributes significantly to create a conducive learning environment, promoting research and academic excellence among the students and staff.

File Description	Documents
Upload any additional information	View File
Paste link for Additional Information	Nil

4.2.2 - The institution has subscription for the following e-resources e-journals e-ShodhSindhu Shodhganga Membership e-books Databases Remote access toe-resources

C. Any 2 of the above

File Description	Documents
Upload any additional information	View File
Details of subscriptions like e-journals,e-ShodhSindhu, Shodhganga Membership etc (Data Template)	View File

4.2.3 - Expenditure for purchase of books/e-books and subscription to journals/e-journals during the year (INR in Lakhs)

4.2.3.1 - Annual expenditure of purchase of books/e-books and subscription to journals/e-

journals during the year (INR in Lakhs)**3.57207**

File Description	Documents
Any additional information	No File Uploaded
Audited statements of accounts	No File Uploaded
Details of annual expenditure for purchase of books/e-books and journals/e- journals during the year (Data Template)	View File

4.2.4 - Number per day usage of library by teachers and students (foot falls and login data for online access) (Data for the latest completed academic year)**4.2.4.1 - Number of teachers and students using library per day over last one year****105**

File Description	Documents
Any additional information	No File Uploaded
Details of library usage by teachers and students	View File

4.3 - IT Infrastructure**4.3.1 - Institution frequently updates its IT facilities including Wi-Fi**

The institution's emphasis on maintaining and upgrading Wi-Fi infrastructure directly contributes to enhancing the overall performance of both students and staff. The high-speed internet connectivity, and the installation of LCD, projectors, printers and high-configuration PCs reflect the institution's approach to IT infrastructure for accessing online resources.

The regular monitoring and installation of antivirus applications on all computers demonstrate the institution's proactive effort in maintaining the system and protecting the data. The hiring of an IT technician during technical needs is a practical measure to address any issues promptly, thus optimizing the usability of IT resources for both students and staff.

The annual update of the EAISY LIB software in the library underscores the importance of keeping software systems updated.

This not only enhances the user experience for students accessing library resources but also ensures that the institution remains in compliance with the latest technological standards.

The commitment to regular updates and improvements, both in Wi-Fi infrastructure and software applications, signifies a dedication to continuous improvement. This approach ensures that the institution stays abreast of technological advancements, adapting to the evolving needs of education and research.

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File Description	Documents
Upload any additional information	No File Uploaded
Paste link for additional information	https://stannesdegreevirajpet.edu.in/wp-content/uploads/2024/02/Internet-Bandwidth-Connectivity.pdf

4.3.2 - Number of Computers

104

File Description	Documents
Upload any additional information	No File Uploaded
Student – computer ratio	View File

4.3.3 - Bandwidth of internet connection in the Institution

A. ? 50MBPS

File Description	Documents
Upload any additional Information	View File
Details of available bandwidth of internet connection in the Institution	View File

4.4 - Maintenance of Campus Infrastructure

4.4.1 - Expenditure incurred on maintenance of infrastructure (physical and academic support facilities) excluding salary component during the year (INR in Lakhs)

4.4.1.1 - Expenditure incurred on maintenance of infrastructure (physical facilities and academic support facilities) excluding salary component during the year (INR in lakhs)

12.02761

File Description	Documents
Upload any additional information	No File Uploaded
Audited statements of accounts.	View File
Details about assigned budget and expenditure on physical facilities and academic support facilities (Data Templates)	View File

4.4.2 - There are established systems and procedures for maintaining and utilizing physical, academic and support facilities - laboratory, library, sports complex, computers, classrooms etc.

The Institution's mechanisms for maintenance, upgradation and utilization of the classrooms, laboratory, library, recreation room and sports ground are maintained by a team of personnel.

Classroom: Furniture and equipment are purchased as per the requirements. Regular cleaning and maintenance is carried out by a team of housekeepers.

Laboratory: A System administrator maintains the computers, computer labs and network. Lab technicians take care of the apparatus of science laboratories.

Library: The Librarian maintains the library and its infrastructure. The stock register and the details of available books and journals and arranging them in the respective racks, maintaining the issue register, etc are meticulously done to enable the students to use the library effectively. It is upgraded with EASYLIB software with a 6.4a cloud version and is available to the staff and students from 8:30 a.m. to 4:30 p.m. Reading room facility and computers are provided for online access. Library staff conducts orientation programs to educate staff and students.

Sports and Recreation Room; The Physical Education Director and Sports Secretary look after the sports activities. The sports equipment and materials, and ground are cleaned periodically. The department maintains a stock register for the equipment and materials related to the sports.

Others: Garden maintenance is taken care by a team of gardeners. Waste and garbage collection, segregation and disposal are done by the housekeepers. Amenities such as CCTV cameras, water purifiers, generators, fire extinguisher UPS, print and Xerox machinery etc. are regularly checked and maintained. Watering and de-weeding are done regularly.

File Description	Documents
Upload any additional information	No File Uploaded
Paste link for additional information	https://stannesdegreevirajpet.edu.in/wp-content/uploads/2024/02/Infrastructure-Policy.pdf

STUDENT SUPPORT AND PROGRESSION

5.1 - Student Support

5.1.1 - Number of students benefited by scholarships and free ships provided by the Government during the year

5.1.1.1 - Number of students benefited by scholarships and free ships provided by the Government during the year

211

File Description	Documents
Upload self attested letter with the list of students sanctioned scholarship	View File
Upload any additional information	No File Uploaded
Number of students benefited by scholarships and free ships provided by the Government during the year (Data Template)	View File

5.1.2 - Number of students benefitted by scholarships, free ships etc. provided by the institution / non- government agencies during the year

5.1.2.1 - Total number of students benefited by scholarships, free ships, etc provided by the institution / non- government agencies during the year

319

File Description	Documents
Upload any additional information	View File
Number of students benefited by scholarships and free ships institution / non- government agencies in last 5 years (Date Template)	View File

5.1.3 - Capacity building and skills enhancement initiatives taken by the institution include the following: Soft skills Language and communication skills Life skills (Yoga, physical fitness, health and hygiene) ICT/computing skills

A. All of the above

File Description	Documents
Link to institutional website	https://stannesdegreevirajpet.edu.in/wp-content/uploads/2024/03/Life-skill.pdf
Any additional information	View File
Details of capability building and skills enhancement initiatives (Data Template)	View File

5.1.4 - Number of students benefitted by guidance for competitive examinations and career counseling offered by the institution during the year

556

5.1.4.1 - Number of students benefitted by guidance for competitive examinations and career counseling offered by the institution during the year

556

File Description	Documents
Any additional information	View File
Number of students benefitted by guidance for competitive examinations and career counseling during the year (Data Template)	View File

5.1.5 - The Institution has a transparent mechanism for timely redressal of student grievances including sexual harassment and ragging cases Implementation of guidelines of statutory/regulatory bodies Organization wide awareness and undertakings on policies with zero tolerance Mechanisms for submission of online/offline students' grievances Timely redressal of the grievances through appropriate committees

A. All of the above

File Description	Documents
Minutes of the meetings of student redressal committee, prevention of sexual harassment committee and Anti Ragging committee	View File
Upload any additional information	View File
Details of student grievances including sexual harassment and ragging cases	View File

5.2 - Student Progression**5.2.1 - Number of placement of outgoing students during the year****5.2.1.1 - Number of outgoing students placed during the year**

10	
File Description	Documents
Self-attested list of students placed	View File
Upload any additional information	View File
5.2.2 - Number of students progressing to higher education during the year	
5.2.2.1 - Number of outgoing student progression to higher education	
42	
File Description	Documents
Upload supporting data for student/alumni	View File
Any additional information	No File Uploaded
Details of student progression to higher education	View File
5.2.3 - Number of students qualifying in state/national/ international level examinations during the year (eg: JAM/CLAT/GATE/ GMAT/CAT/GRE/ TOEFL/ Civil Services/State government examinations)	
5.2.3.1 - Number of students qualifying in state/ national/ international level examinations (eg: JAM/CLAT/NET/ SLET/ GATE/ GMAT/CAT/GRE/ TOEFL/ Civil Services/ State government examinations) during the year	
01	
File Description	Documents
Upload supporting data for the same	View File
Any additional information	View File
5.3 - Student Participation and Activities	
5.3.1 - Number of awards/medals for outstanding performance in sports/cultural activities at university/state/national / international level (award for a team event should be counted as one) during the year	
5.3.1.1 - Number of awards/medals for outstanding performance in sports/cultural activities at university/state/ national / international level (award for a team event should be counted as one) during the year.	

07	
File Description	Documents
e-copies of award letters and certificates	View File
Any additional information	No File Uploaded
Number of awards/medals for outstanding performance in sports/cultural activities at university/state/national/international level (During the year) (Data Template)	View File
<p>5.3.2 - Institution facilitates students' representation and engagement in various administrative, co-curricular and extracurricular activities (student council/ students representation on various bodies as per established processes and norms)</p> <p>The Student Council plays a crucial role in nurturing leadership qualities and personal growth among students, comprising a dedicated Executive Committee, including the President, Vice-president, Secretary, Joint Secretary, Sports Secretary, and Cultural Secretary. The council focuses on facilitating the exchange of ideas and interests. Council members take initiatives in organizing various programmes conducted at the college like National Level Seminar on Intellectual Property Rights, National Level Intercollegiate Fest and National Level Football Tournament and so on.</p> <p>The Student Council members serve as a vital link between students, the Class in charge and the Principal. They actively practice and refine general skills such as organizing events, delivering speeches, and managing various roles like invocation, compering, welcoming, and rendering vote of thanks.</p> <p>The annual election of NSS leaders and the active participation of NSS volunteers further enhance the impact of the student council's initiatives. Collectively, the council plays a pivotal role in the college community by providing students with opportunities to develop leadership skills, engage in extracurricular pursuits, and contribute to the overall well-being of their peers.</p> <p>Through these activities, the Student Council strives to maintain academic discipline and promote a harmonious and healthy atmosphere in the campus.</p>	

File Description	Documents
Paste link for additional information	Nil
Upload any additional information	View File

5.3.3 - Number of sports and cultural events/competitions in which students of the Institution participated during the year (organized by the institution/other institutions)

5.3.3.1 - Number of sports and cultural events/competitions in which students of the Institution participated during the year

16

File Description	Documents
Report of the event	View File
Upload any additional information	No File Uploaded
Number of sports and cultural events/competitions in which students of the Institution participated during the year (organized by the institution/other institutions (Data Template)	View File

5.4 - Alumni Engagement

5.4.1 - There is a registered Alumni Association that contributes significantly to the development of the institution through financial and/or other support services

The Alumni Association serves as a vital network connecting former students (alumni) with their alma mater, fostering a sense of community and continued engagement. Established in 2017 and formally registered in 2023 -24, it comprises graduates who have completed their higher education at the institution and are interested in maintaining connectivity among alumni while guiding the growth of the institution. The association facilitates alumni meetings and events organized by the college to reunite former classmates. This provides an opportunity for alumni to reminisce, share experiences, and strengthen their ties with the institution.

The association invites the alumni to address the present students about the various career opportunities in their fields

of expertise. The association has a few members who volunteer at the NSS special camp to guide the NSS volunteers.

The alumni association also contributes toward infrastructure development by denoting water purifiers and enhancing the educational experience for current and future students by providing reference books and magazines to the college library.

File Description	Documents
Paste link for additional information	Nil
Upload any additional information	View File

5.4.2 - Alumni contribution during the year (INR in Lakhs) E. <1Lakhs

File Description	Documents
Upload any additional information	View File

GOVERNANCE, LEADERSHIP AND MANAGEMENT

6.1 - Institutional Vision and Leadership

6.1.1 - The governance of the institution is reflective of and in tune with the vision and mission of the institution

Giving the utmost importance to the vision and mission of the institute, continuous improvements and implementation are executed. Looking into the development of individual students socially, culturally and economically, the institution, being aware of higher education, constantly looks into covering the aspects of knowledge, skill development and empowerment of students meeting their requirements. Action plans are prepared such that gaining knowledge and developing skills needed by the students are given the utmost importance. The earlier implemented process of value education, skill development classes, morning assembly, mentoring system and personal counseling are continued. The management and staff continue to ensure the development of core issues like environmental protection, national integration, secularism and gender equality.

Considering the skill and interest of the students in sports, various events are arranged at the college and national level.

The ICT in the teaching-learning process is used further to enable students to come out with more innovative ideas and support them with needful sources. The measures for fire and safety are further extended with modern equipment. The different cells are giving importance in arranging various programs to understand the fundamental rights and duties, the concept of the constitution, environmental protection awareness, development of social responsibilities and finally to be a responsible citizen.

File Description	Documents
Paste link for additional information	https://stannesdegreevirajpet.edu.in/mission/
Upload any additional information	View File

6.1.2 - The effective leadership is visible in various institutional practices such as decentralization and participative management.

Effective leadership is visible in various institutional practices. An admission committee is framed to carry on the admission procedure for different degree programs. Faculty members along with office administrative staff provide information to the candidates about career options and conduct the counseling session if necessary.

In the presence of the IQAC, Heads of the Department and all the staff members, the department plan of action is discussed and prepared. The suggestions of the faculty are taken into consideration for the necessary development. The committee comprising the Principal, IQAC and Heads of Department supervises the accomplishment of the plan of action.

The practices of the Internal Academic Audit system are continued. The academic audit committee contributes towards the quality sustenance and enhancement of the administration and academic process. The Internal Academic Audit Committee looks into the successful completion of the syllabus on time and the maintenance of documents such as attendance registers, mark registers and work dairies. These are verified and signed regularly by the heads of the department and the principal. Various events conducted by different clubs and cells are assigned to different faculties and students to organize the program so that they develop the quality of leadership.

File Description	Documents
Paste link for additional information	Nil
Upload any additional information	View File

6.2 - Strategy Development and Deployment

6.2.1 - The institutional Strategic/ perspective plan is effectively deployed

To excel in academic and co-curricular activities, the institution plans the activities with the new Innova according to the vision and mission of the college. Various departments and auxiliary bodies prepare the plan of action for the programs to be organized during the year.

To enlighten the learners about their respective programs according to the modern needs and opportunities available in their specialization, a one-day International Conference was organized on "Global Trends in Science, Commerce, Technology and Management" with three sessions.

Session 1: Dr. Mosumi Sen Gupta, SDIMID, Mysore, described the changing environment of HRM such as technological challenges, globalization and specified change as the only constant where employees should be satisfied with the management and the sustainable developers.

Session 2: Mr. Ajay Kumar, (DGIST), Daegu, the Republic of Korea, conducted the online session and spoke about AI, the simulation of human intelligence by computer programs.

Session 3: Dr. J.G. Manjunatha, Assistant Professor, Department of Chemistry, FMKMC College, Madikeri, highlighted the role of electrochemical sensors in pharmaceutical samples, M-Foods samples, Biological samples and Environmental sample monitoring. The working of electrodes supporting electrolytes was also explained.

Research scholars from various colleges participated and presented the papers online and offline mode and were published with the ISBN NO-978-1-68576-434-0.

File Description	Documents
Strategic Plan and deployment documents on the website	No File Uploaded
Paste link for additional information	Nil
Upload any additional information	View File

6.2.2 - The functioning of the institutional bodies is effective and efficient as visible from policies, administrative setup, appointment and service rules, procedures, etc.

The Organizational Structure of the College consists of the Management, the Governing body, the Principal, the teaching staff, the non-teaching staff and the students. The management of the institution comes under the constituency of MDES (Mysore Diocesan Education Society) with the Presidentship of the Bishop of Mysore, Vice-President, Secretary, Treasurer and Members. The college management committee is headed by the correspondent, while the administrative functions are carried out by the principal. Academic and non-academic activities are monitored by the IQAC under the guidance of the principal. Activities of the departments are supervised by the HOD's with the support of the faculties for its smooth running. Administrative staff look into non-academic work as per the university norms, under the guidance of the principal and IQAC.

The library is equipped with Easy-lib software, which is likely a library management system. This software may help in efficiently organizing and managing various library-related tasks. The librarian plays a crucial role in ensuring the smooth functioning of the library and meeting the information needs of students.

The physical director and the sports secretary create comprehensive and well-organized sports events, fostering a healthy and competitive sports culture within the college community.

The IQAC arranges discussions and makes decisions about new implementations for the enhancement of quality and new ideas and to make changes in the existing system if the need arises. It also looks into the matter of any grievance of the staff and necessary measures are taken to ratify the issues if any.

File Description	Documents
Paste link for additional information	https://stannesdegreevirajpet.edu.in/wp-content/uploads/2024/02/MDES-RulesRegulations.pdf
Link to Organogram of the Institution webpage	https://stannesdegreevirajpet.edu.in/wp-content/uploads/2024/02/Organogram.jpeg
Upload any additional information	View File

6.2.3 - Implementation of e-governance in areas of operation Administration Finance and Accounts Student Admission and Support Examination

A. All of the above

File Description	Documents
ERP (Enterprise Resource Planning) Document	No File Uploaded
Screen shots of user interfaces	View File
Any additional information	No File Uploaded
Details of implementation of e-governance in areas of operation, Administration etc (Data Template)	View File

6.3 - Faculty Empowerment Strategies

6.3.1 - The institution has effective welfare measures for teaching and non-teaching staff

The institution provides welfare facilities to motivate and enhance the performance of the staff. It supports and encourages the staff to pursue higher education, viz Ph.D. in the subject of their interest, B. Ed, M. Ed, NET, SLET, paper presentation at national and international levels, etc. Special leaves are allotted to attend these examinations. They are also encouraged to slate books and articles and get them published. Faculties are assisted in conducting various activities related to academic and non-academic. Required supporting staff are provided according to the need to conduct these activities. Financial support, technical assistance and other facilities are provided according to the need. Free uninterrupted internet access is provided for teaching and non-teaching staff during

working hours. A canteen facility is provided for teaching and non-teaching staff at subsidized rates. A fee concession is offered to the employee's children by the management.

In the case of providing job opportunities, appointments are made on qualifications, experience and needs of the situation. They are also provided with cottage facilities, medical leave, maternity leave, ESI, PF, annual increments, etc. along with other facilities. A movement register is maintained to help the staff move out of the campus in case of need. Every morning, a short meeting is summoned by the principal to the teaching staff before the classes to keep them updated on the activities of the day.

File Description	Documents
Paste link for additional information	Nil
Upload any additional information	View File

6.3.2 - Number of teachers provided with financial support to attend conferences/workshops and towards membership fee of professional bodies during the year

6.3.2.1 - Number of teachers provided with financial support to attend conferences/workshops and towards membership fee of professional bodies during the year

19

File Description	Documents
Upload any additional information	No File Uploaded
Details of teachers provided with financial support to attend conference, workshops etc during the year (Data Template)	View File

6.3.3 - Number of professional development /administrative training programs organized by the institution for teaching and non-teaching staff during the year

6.3.3.1 - Total number of professional development /administrative training Programmes organized by the institution for teaching and non teaching staff during the year

07

File Description	Documents
Reports of the Human Resource Development Centres (UGCASC or other relevant centres).	No File Uploaded
Reports of Academic Staff College or similar centers	No File Uploaded
Upload any additional information	View File
Details of professional development / administrative training Programmes organized by the University for teaching and non teaching staff (Data Template)	View File

6.3.4 - Number of teachers undergoing online/face-to-face Faculty development Programmes (FDP) during the year (Professional Development Programmes, Orientation / Induction Programmes, Refresher Course, Short Term Course etc.)

6.3.4.1 - Total number of teachers attending professional development Programmes viz., Orientation / Induction Programme, Refresher Course, Short Term Course during the year

126

File Description	Documents
IQAC report summary	No File Uploaded
Reports of the Human Resource Development Centres (UGCASC or other relevant centers)	No File Uploaded
Upload any additional information	No File Uploaded
Details of teachers attending professional development programmes during the year (Data Template)	View File

6.3.5 - Institutions Performance Appraisal System for teaching and non- teaching staff

The institute maintains three types of appraisal systems,

namely Management appraisal for the teaching and non-teaching staff, Student appraisal system - feedback mechanism through the structured questionnaires and HOD appraisal of the respective departments.

The management collects feedback from the students and peer faculty members apart from the structured performance appraisal system. The structured feedback form is collected by the IQAC from the students at the semester's end to evaluate the performance of the faculty. The IQAC reviews it and forwards it to the Principal. The Principal considers the feedback and takes necessary action according to the need.

The staff participation in refresher/orientation courses/seminars and workshops etc. is a part of the performance appraisal. They are allowed to pen down any special achievement made by them in the field of the subject that can upgrade their overall performance.

All the college activities are supervised by the IQAC and reported to the management for further improvements and needs. The IQAC invites suggestions from the parents during the PTA meetings. The Alumni feedback is also collected during the alumni gathering. The Principal regularly summons meetings with IQAC and Department heads to discuss academic performance. Department heads also supervise the assigned works in their respective departments through internal academic and administrative audits.

File Description	Documents
Paste link for additional information	Nil
Upload any additional information	No File Uploaded

6.4 - Financial Management and Resource Mobilization

6.4.1 - Institution conducts internal and external financial audits regularly Enumerate the various internal and external financial audits carried out during the year with the mechanism for settling audit objections within a maximum of 200 words

To uphold financial transparency and integrity, the institution undergoes regular internal and external audits. For internal audits, the correspondent and principal ensure meticulous maintenance of records.

An Internal Academic and Administration Audit Committee have been established to oversee and validate various academic and administrative activities. At the end of the year, the parent society, MDES (Mysore Diocesan Education Society), appoints a committee to scrutinize academic, extracurricular, and administrative documents.

External audits are conducted annually upon the conclusion of each financial year. The institute adapts to a robust system of external auditing performed by an independent auditor. This process involves a thorough examination of bills and vouchers for revenue and expenditures. Verification of daily transactions, including receipts and vouchers, is conducted, and income and expenditure accounts are meticulously prepared as part of the external audit procedure.

File Description	Documents
Paste link for additional information	Nil
Upload any additional information	View File

6.4.2 - Funds / Grants received from non-government bodies, individuals, philanthropers during the year (not covered in Criterion III)

6.4.2.1 - Total Grants received from non-government bodies, individuals, Philanthropers during the year (INR in Lakhs)

00

File Description	Documents
Annual statements of accounts	No File Uploaded
Any additional information	No File Uploaded
Details of Funds / Grants received from of the non-government bodies, individuals, Philanthropers during the year (Data Template)	View File

6.4.3 - Institutional strategies for mobilization of funds and the optimal utilization of resources

The college fee collected from the students is the main source of the funds to fulfill all the financial necessities. The funds are mobilized according to the need. To fulfill this need a budget is planned and prepared in advance and submitted for approval. For the construction and other infrastructural development, the financial need is looked into and met by MDES. To conduct fests, seminars, sports and workshops the funds are provided by the management according to the budget plan submitted by the respective departments and cells. The departments, clubs and cells in charge prepare the budget looking into the requirements. The budget prepared is submitted for approval. The sanctioned budget is closely monitored to check the misuse of the funds and for the optimum utilization.

File Description	Documents
Paste link for additional information	Nil
Upload any additional information	View File

6.5 - Internal Quality Assurance System

6.5.1 - Internal Quality Assurance Cell (IQAC) has contributed significantly for institutionalizing the quality assurance strategies and processes

The IQAC consistently endeavors to enhance the quality of the various programs for the overall development of the institution. A faculty development program was organized which focused on "Equipping Educators with Research Methodology, Technology and Investment".

In the first session, Dr. Ravi Kumar, an associate professor at Amrutha Vishwa Vidya Petam, Mysore, delved into the approach to literature review. He emphasized how researchers can discover narrative ideas and concepts to assess research topics.

The second-day session by Dr. Hemalatha N, Dean (IT Academics) AIMIT, Mangalore aimed to furnish educators with research methodology, investment strategies, and technology. She explained the utilization of AI tools, ChatGPT and software to assist both teachers and students in their research endeavors.

On the third day, Dr. Sharan Kumar Shetty from Lusaka, Zambia, led a session addressing innovation in personal financial management. He highlighted how the structural capacity of value creation in digital platforms can empower individuals to make informed financial decisions.

The IQAC, in collaboration with the Department of Commerce, organized a National-Level Seminar on "Intellectual Property Rights" on 26/4/2023. The keynote speaker for the event was Mr. Amrith Sommaiah, a Public Prosecutor from Madikeri. The guest speaker Mr Anwesh Shetty LLB, Chartered Accountant, (PhD) articulated fundamental knowledge about IPR, covering its impact, Copyright, Patent, and Trademark aspects. In the second session Mr Madappa B.B, Advocate, Virajpet overviewed on intellectual Property Rights and Its Laws.

File Description	Documents
Paste link for additional information	Nil
Upload any additional information	View File

6.5.2 - The institution reviews its teaching learning process, structures & methodologies of operations and learning outcomes at periodic intervals through IQAC set up as per norms and recorded the incremental improvement in various activities

An international three-day Faculty Development Program (FDP) was organized, covering diverse topics such as 'Equipping Educators with Research Methodology, Technology, and Investment,' 'An Approach to Literature Review 'AI Tools for Technology: Chat GPT,' and 'Innovation in Personal Financial Management.

During the discussion, Dr. Ravi Kumar emphasized that it is an ongoing process where researchers continually discover new and interesting ideas to review various research topics.

Addressing the utilization of Chat GPT, Dr. Hemalatha portrayed it as a transformative force with the potential to enhance creativity and thinking abilities. She emphasized its role in providing appropriate solutions

Dr. Sharan Kumar Shetty delved into the realm of Personal Financial Management, highlighting how innovation in this area relies on sectoral capacity for value creation. He underscored the impact of digital platforms in empowering individuals to make informed financial decisions.

A conference focusing on "Global Trends in Science, Commerce, Technology, and Management" featured Dr. Mosumi Sen Gupta discussing the evolving landscape of Human Resource Management. She highlighted challenges posed by technology and globalization. Satisfaction among employees with management and sustainable development was deemed crucial.

Ajay Kumar conducted an online session shedding light on Artificial Intelligence (AI) as the simulation of human intelligence by computer

Dr. J.G. Manjunatha, Assistant Professor, spotlighted the significant role of electrochemical sensors in monitoring pharmaceutical samples, M-Foods samples, biological samples, and environmental samples. The intricacies of electrode operation and supporting electrolytes were explained in detail during the session.

File Description	Documents
Paste link for additional information	Nil
Upload any additional information	View File

6.5.3 - Quality assurance initiatives of the institution include: Regular meeting of Internal Quality Assurance Cell (IQAC); Feedback collected, analyzed and used for improvements Collaborative quality initiatives with other institution(s) Participation in NIRF any other quality audit recognized by state, national or international agencies (ISO Certification, NBA)

C. Any 2 of the above

File Description	Documents
Paste web link of Annual reports of Institution	Nil
Upload e-copies of the accreditations and certifications	No File Uploaded
Upload any additional information	No File Uploaded
Upload details of Quality assurance initiatives of the institution (Data Template)	View File

INSTITUTIONAL VALUES AND BEST PRACTICES

7.1 - Institutional Values and Social Responsibilities

7.1.1 - Measures initiated by the Institution for the promotion of gender equity during the year

Our institution is fully committed to nurturing inclusive and enduring social interactions. In pursuit of this objective, we execute programs centered around gender equity. Notably, the college has a higher enrolment of female students than male students and a greater representation of female staff members. Furthermore, students actively engage in counseling sessions organized by internal counselors. These sessions play a pivotal role in assisting students in adeptly maintaining their mental well-being.

To guarantee the safety and security of students and faculty, the institution has implemented a comprehensive surveillance system with CCTV cameras strategically placed throughout the campus, including inside classrooms. The college is equipped with fire extinguishers and has security personnel stationed at the gates to ensure a safe environment.

The institution relies on various committees and cells to promote disciplined behavior and provide swift solutions within the campus. These include the Anti-Ragging Committee, Anti-Harassment Cell, Internal Complaint Cell and Women Empowerment Cell.

To provide additional support to the students, the institution has implemented a "Mentor-Mentee" framework led by a female staff member. Each faculty member is assigned a group of students, allowing them to closely monitor and address these

students' psychological, emotional and academic needs.

File Description	Documents
Annual gender sensitization action plan	https://stannesdegreevirajpet.edu.in/wp-content/uploads/2024/02/AGS-Action-Plan.pdf
Specific facilities provided for women in terms of: a. Safety and security b. Counseling c. Common Rooms d. Day care center for young children e. Any other relevant information	https://stannesdegreevirajpet.edu.in/wp-content/uploads/2023/12/7.1.1-Safety-Measures.docx

7.1.2 - The Institution has facilities for alternate sources of energy and energy conservation measures Solar energy Biogas plant Wheeling to the Grid Sensor-based energy conservation Use of LED bulbs/ power efficient equipment

D. Any 1 of the above

File Description	Documents
Geo tagged Photographs	No File Uploaded
Any other relevant information	View File

7.1.3 - Describe the facilities in the Institution for the management of the following types of degradable and non-degradable waste (within 200 words) Solid waste management Liquid waste management Biomedical waste management E-waste management Waste recycling system Hazardous chemicals and radioactive waste management

The Institution has a well-organized system in place to handle wet waste, with a primary focus on reducing, reusing and recycling. The Nature Club manages a compost pit within the college premises, which is used as manure for the internal garden, enhancing soil fertility and providing long-term benefits, resulting in a productive and healthy green space.

To maintain a clean and healthy campus environment, waste bins are conveniently placed in all classrooms, offices, staff rooms and corridors. Additionally, larger bins placed outside are regularly emptied and the waste is collected for recycling and conversion into manure. The responsibility for disposing of solid waste lies with the Town Municipality Corporation, while

scrap paper collectors take care of the remaining waste. The canteen waste and perishable items are ingeniously repurposed as organic manure.

The Internal Quality Assurance Cell (IQAC) ensures that the campus remains free from plastic usage. A clear message, 'Plastic Free Zone,' is prominently displayed on the premises to remind students and staff about the ban on using plastic on-site. Furthermore, all liquid waste is properly directed into the drainage system.

File Description	Documents
Relevant documents like agreements/MoUs with Government and other approved agencies	No File Uploaded
Geo tagged photographs of the facilities	https://stannesdegreevirajpet.edu.in/wp-content/uploads/2024/04/7.1.2-Degradable-Waste.pdf
Any other relevant information	View File

7.1.4 - Water conservation facilities available in the Institution: Rain water harvesting Bore well /Open well recharge Construction of tanks and bunds Waste water recycling Maintenance of water bodies and distribution system in the campus

B. Any 3 of the above

File Description	Documents
Geo tagged photographs / videos of the facilities	View File
Any other relevant information	No File Uploaded

7.1.5 - Green campus initiatives include

7.1.5.1 - The institutional initiatives for greening the campus are as follows:

- 1. Restricted entry of automobiles**
- 2. Use of Bicycles/ Battery powered vehicles**
- 3. Pedestrian Friendly pathways**

B. Any 3 of the above

4. Ban on use of Plastic	
5. landscaping with trees and plants	
File Description	Documents
Geo tagged photos / videos of the facilities	View File
Any other relevant documents	No File Uploaded
7.1.6 - Quality audits on environment and energy are regularly undertaken by the institution	
7.1.6.1 - The institutional environment and energy initiatives are confirmed through the following 1.Green audit 2. Energy audit 3.Environment audit 4.Clean and green campus recognitions/awards 5. Beyond the campus environmental promotional activities	A. Any 4 or all of the above
File Description	Documents
Reports on environment and energy audits submitted by the auditing agency	View File
Certification by the auditing agency	View File
Certificates of the awards received	No File Uploaded
Any other relevant information	View File
7.1.7 - The Institution has disabled-friendly, barrier free environment Built environment with ramps/lifts for easy access to classrooms. Disabled-friendly washrooms Signage including tactile path, lights, display boards and signposts Assistive technology and facilities for persons with disabilities (Divyangjan) accessible website, screen-reading software, mechanized equipment 5. Provision for enquiry and information : Human assistance, reader, scribe, soft copies of reading material, screen reading	C. Any 2 of the above

File Description	Documents
Geo tagged photographs / videos of the facilities	View File
Policy documents and information brochures on the support to be provided	No File Uploaded
Details of the Software procured for providing the assistance	No File Uploaded
Any other relevant information	View File

7.1.8 - Describe the Institutional efforts/initiatives in providing an inclusive environment i.e., tolerance and harmony towards cultural, regional, linguistic, communal socioeconomic and other diversities (within 200 words).

On November 17, 2022, a dental checkup and awareness camp was held, featuring senior dental surgeons from CIDS, Virajpet.

YRC and IQAC collaborated with St. Joseph's Hospital Mysore to organize a blood donation and health checkup camp on December 8, 2022.

The NSS unit, in collaboration with the Kodagu Forest Department, organized a hike to Thadiyandamol Hill with the theme "Plastic-free Thadiyandamol." on April 13, 2023, and a Plastic-Free Drive to Anekadu forest on April 29, 2023.

On June 18, 2023, NSS and Inchara Green Initiation in Kodagu conducted a "Plantation Drive" to help students understand the value of plants and trees.

Koti Kanta Gayana was conducted on 17th October 2022 by the Kannada Department.

The Human Rights Cell organized a talk on "Human Rights and Women Harassment" on 7th June 2023 by advocate, Mrs. Tara Subbaiah.

Christmas celebration was observed at the college campus on 23rd December 2022.

In commemoration of World Drug Day on 26th June 2023, a poster-making event was organized to raise awareness about Drug abuse.

On 1st December 2022, a talk on "Youth and prevention of HIV" was organized as a part of World AIDS Day

An interclass dance competition was organized on 24th November 2022 to celebrate Kannada Rajyothsava.

NSS unit distributed free shoes to Diddalli Tribal school children on 1st August 2023.

File Description	Documents
Supporting documents on the information provided (as reflected in the administrative and academic activities of the Institution)	View File
Any other relevant information	No File Uploaded

7.1.9 - Sensitization of students and employees of the Institution to the constitutional obligations: values, rights, duties and responsibilities of citizens

Azadi ka Amrit Mahotsav was celebrated by organizing a series of programs: 1. On 8th August 2022, an assembly talk about "the history and struggle for Indian Independence". 2. On 10th August 2022, Fancy dress competition. 3. On 11th August 2022, Speech on "Honoring the Memories of Freedom Fighters. 4. On 12th August 2022, collage making competition on "Indian Independence". 5. On 13th August 2022, a patriotic group song competition was conducted. 6. On 15th August 2022, Independence Day was celebrated on the campus by hoisting the national flag. On 18th August 2022, Sadhbhavana Diwas was celebrated to commemorate the birth anniversary of Rajiv Gandhi. On 2nd October 2022, Gandhi Jayanthi was celebrated Koti Kanta Gayana was conducted on 17th October 2022 by the Kannada Department.

National Voter's Day was celebrated on 25th January 2023 in collaboration with the Taluk administration, to create voter awareness. On 26th January 2023, Republic Day was celebrated. Ambedkar Jayanthi was celebrated on 14th April 2023 with a guest talk highlighting the thoughts of equity by Mr. Bopanna, senior lawyer, Virajpet. The Human Rights Cell organized a talk on "Human Rights and Women Harassment" on 7th June 2023 by

advocate, Mrs. Tara Subbaiah.

File Description	Documents
Details of activities that inculcate values; necessary to render students in to responsible citizens	View File
Any other relevant information	No File Uploaded

7.1.10 - The Institution has a prescribed code of conduct for students, teachers, administrators and other staff and conducts periodic programmes in this regard. The Code of Conduct is displayed on the website There is a committee to monitor adherence to the Code of Conduct Institution organizes professional ethics programmes for students, teachers, administrators and other staff
4. Annual awareness programmes on Code of Conduct are organized

D. Any 1 of the above

File Description	Documents
Code of ethics policy document	View File
Details of the monitoring committee composition and minutes of the committee meeting, number of programmes organized, reports on the various programs etc., in support of the claims	No File Uploaded
Any other relevant information	No File Uploaded

7.1.11 - Institution celebrates / organizes national and international commemorative days, events and festivals

The institution observes national and international commemorative days, events, and festivals to instill values, foster unity, integrity and harmony and promote effective socialization and relationships among students and staff. Every year on August 15th, the institution celebrates Independence Day, where students participate in the flag hoisting ceremony, delivering a meaningful message related to the occasion.

Republic Day is commemorated on January 26th annually, marked by the hoisting of the national flag and a collective rendition of the national anthem. Gandhi Jayanti is observed on October 2nd of each year, with the staff and students paying floral tribute to Mahatma Gandhi's portrait. Constitutional Day, celebrated on November 26th annually, involves the college administration reciting the preamble and emphasizing the significance of the Indian constitution.

Furthermore, World Environmental Day is observed on June 5th each year. The college actively contributes to environmental preservation by planting saplings in its premises, encouraging a commitment to a greener environment.

File Description	Documents
Annual report of the celebrations and commemorative events for the last (During the year)	View File
Geo tagged photographs of some of the events	View File
Any other relevant information	View File

7.2 - Best Practices

7.2.1 - Describe two best practices successfully implemented by the Institution as per NAAC format provided in the Manual.

Best Practices 1: Upliftment of Minority Students in Higher Education

Promoting minority access to education involves concessions, scholarships, and academic support, recognizing the crucial role of diversity. Mitigating economic challenges includes tailored support and navigating systemic issues for equal opportunities in higher education. Challenges, such as securing funding and capacity strain, exist. Societal changes are essential for overcoming deep-rooted inequalities. Evidence of success is seen in enrollment statistics, with 244 out of 567 students from minority backgrounds, constituting 43%. This reflects the institution's commitment to diverse educational opportunities, though challenges in tracking and retention persist.

Best Practice 2: Promotion of Regional Culture

Regional culture is an important part of our identity and is celebrated with grandeur in our institution. Our college promotes the regional culture by organizing events and activities celebrating the region's traditions, customs, art, music, dance, literature, festivals and more. It helps to create a sense of unity among students from different backgrounds and gives them a better understanding of the region's culture.

File Description	Documents
Best practices in the Institutional web site	View File
Any other relevant information	No File Uploaded

7.3 - Institutional Distinctiveness

7.3.1 - Portray the performance of the Institution in one area distinctive to its priority and thrust within 200 words

Our institution emphasizes guiding students toward acquiring the knowledge and skills essential for success in their respective fields. Committed to realizing its vision and mission, our college adheres to stringent practices that foster learning and instill invaluable morals among the students. This dedication extends to providing education on diverse aspects, spanning culture, politics, and social responsibility.

In the face of evolving technological challenges, it becomes imperative to equip students with the necessary support and knowledge to adeptly navigate these changes while maintaining an optimistic outlook.

The college has carved out a distinctive identity by empowering students to organize events that contribute to skill development, foster entrepreneurship, nurture ethical values, and strengthen their overall human values.

To develop a sense of responsibility towards the community, the institution in collaboration with the IQAC organizes various community engagement programs and services like Swach Bharath Abhiyan, dental checkup camps, AIDS awareness programs, etc. The IQAC consistently initiates Social Awareness Programs aimed at cultivating a positive attitude among students, encouraging them to comprehend their role in society. These activities and initiatives are meticulously documented for future reference, further underscoring our commitment to holistic student

development.

File Description	Documents
Appropriate web in the Institutional website	View File
Any other relevant information	View File

7.3.2 - Plan of action for the next academic year

Proposed Implementations for the Academic Year 2023-24:

- 1. Introduction of Additional Certificate Programs:** - Launch new certificate courses to diversify educational offerings.
- 2. Faculty Development Initiatives:** - Encourage faculty members to enroll in Ph.D. programs and support their efforts to succeed in UGC-NET and KSET exams. - Motivate faculty to enhance their knowledge and skills, gaining recognition for their research contributions.
- 3. Research Publication Promotion:** - Foster a culture of research by motivating both students and faculty to publish in UGC-recognized, Scopus-indexed, and Web of Science journals.
- 4. Awareness of Opportunities:** - Ensure students are well-informed about opportunities such as Swayam and NPTEL courses.
- 5. On-Campus Recruitment Drive:**

- Organize recruitment events on campus to facilitate job placements for current and graduated students.
- 6. Promotion of Research-Driven Culture:** - Encourage student participation in seminars, conferences, and fests to foster a research-oriented atmosphere. - Facilitate internships and project-based work for students.
- 7. Community Development Programs:** - Promote and increase participation in community development programs and extension activities.
- 8. Alumni Engagement Enhancement:** - Strengthen the Alumni Association to foster better engagement and collaboration with former students.

These proposed initiatives aim to enrich the overall academic experience at the college, fostering a culture of continuous learning, research, and community engagement.