

ST. ANNE'S DEGREE COLLEGE, VIRAJPET

(SANTHA ANNAMMA DEGREE COLLEGE)

ADDRESS: MURNAD ROAD, VIRAJPET- 571 218, KODAGU DISTRICT, KARNATAKA.

(Under The Administration of the Mysore Diocesan Educational Society)

Website: stannesvirajpet.cdu.in

E-mail: stannescolleges@gmail.com

Date: 15/10/2019

Place: Principal office

Time: 2.00 P.M

MINUTES OF THE MEETING -2

Discussion and outcome:

- 1) It was decided to organize a workshop on Public Speaking & Self-discipline for all the degree students
- 2) It was informed by the management about the installation of Biometric attendance system for teaching and non-teaching staff
- 3) It was decided to organize programme under the MOU's signed with other institutions
- 4) Mr. Nikhil Gangadhar (Dept. of Commerce) was asked to take charge of the Career Guidance & Placement cell.
- 5) There was a discussion to organize a state level inter-collegiate Basketball tournament.
- 6) The NSS officer informed that the NSS annual camp for the year will be held from 3rd to 9th of Dec.
- 7) The faculties were asked to submit the photos and reports of all the events conducted in the odd semester to upload the same in college website.
- 8) The magazine & newsletter committee were informed to initiate the work for the academic year.

The meeting adjourned at 4.00 PM with a vote of thanks.

The following staff members were present:

SL NO	Name	Designation	Sign
1.	Rev. Fr. Madalai Muthu	Correspondent (Member from the Management)	
2.	Fr. Rony Ravikumar	IQAC Chairperson (Principal)	
3.	Mrs. Trupti Bopanna	IQAC Coordinator	
4.	Benedict H Menezes	Librarian	
5.	Mary D'Souza	Senior Administrative officers	
6.	Arjun H.R	HOD, Kannada	
7.	Hema B.D	HOD, BBA	
8.	Soumya Somaraj	HOD, BCA	
9.	Beena Rosy	HOD, English	
10.	Drishya K.P	Asst. Professor	
11.	Muthamma M.B	Asst. Professor	
12.	Nirmala M.T	Asst. Professor	
13.	Shanthibhusan	HOD, Economics	
14.	Sanketh A.P	Asst. Professor	
15.	Mr. Benedict Saldanha	Nominee from local society	
16.	Nikhil Joseph	Students	
17.	Bollamma C S	Alumni	
18.	Ronisha John	Secretary for IQAC	
19.	Ajay Mathew	Secretary for IQAC	

Mrs. Trupti Bopanna
(IQAC coordinator)

IQAC COORDINATOR
ST. ANNE'S DEGREE COLLEGE
MURAD ROAD, VIRASPET
PHONE: 08274-257022

Fr. Rony Ravikumar
PRINCIPAL
(Principal)
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Date: 13/03/2020

Place: Principal's Office

Time: 3.00 P.M

MINUTES OF THE MEETING -3

Discussion and outcome:

- 1) The principal congratulated NSS and YRC officers for successfully organizing a blood donation camp in collaboration with St. Joseph hospital, Mysore
- 2) The teaching faculties were asked to complete the syllabus on time and start with the revision for the students
- 3) The career guidance cell in-charge was asked to organize career guidance sessions as it would help them in exploring more career options and opportunities
- 4) The principal also asked the placement officer to look into the on campus and off campus placement for the students
- 5) The IQAC chairperson emphasized on preparation and submission of AQAR on time

The meeting adjourned at 4.30 PM

The following staff members were present:

SL NO	Name	Designation	Sign
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2.	Fr. Rony Ravikumar	IQAC Chairperson (Principal)	
3.	Mrs. Trupti Bopanna	IQAC Coordinator	
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Mrs. Trupti Bopanna
(IQAC coordinator)

IQAC CO-ORDINATOR
St. Anne's Degree College
Murnad Road, Virajpet - 571218

Fr. Rony Ravikumar
(Principal)

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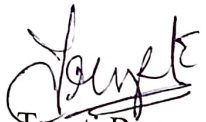
St. Anne's Degree College - Virajpet


INTERNAL QUALITY ASSURANCE CELL 2019-20

Action Taken Report of Year 2019-20

The suggestions/ recommendations made by the IQAC during the meetings in the academic year 2019-20 that were implemented:

1. Under the MOU with Coorg Dental Sciences, Free Dental Camp was successfully organised.
2. Biometric attendance system for teaching and non-teaching staff was installed,
3. Successfully uploaded the AQAR online for the year 2018-19
4. Career guidance sessions were organised for the final year students
5. Students enrolled for MOOC online courses
6. Workshops and guest lectures were successfully organised by various department
7. Students were motivated and encouraged to participate in all the extra-curricular activities organised by other institutions
8. To enhance the knowledge of the students and faculty, college subscribed to N-List.


Mrs. Trupti Bopanna
(IQAC coordinator)


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IQAC PLAN OF ACTION 2019-20

- To provide career guidance to students to make them informed about their career paths.
- To encourage students to register for MOOC online courses which enhance students' skills and knowledge beyond the class room.
- To conduct guest-talk on various topics to students to broaden their perspectives and expose them to real-world experiences.
- To host institutional level cricket tournament.
- To conduct State Level Intercollegiate Men's Basketball tournament.
- To conduct activities in collaboration with MOU institutions.


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