

ST. ANNE'S DEGREE COLLEGE, VIRAJPET

(SANTHA ANNAMMA DEGREE COLLEGE)

ADDRESS: MURNAD ROAD, VIRAJPET- 571 218, KODAGU DISTRICT,
KARNATAKA. (Under The Administration of the Mysore Diocesan Educational Society)

Website: stannesdegreevirajpet.edu.in

E-mail: stannescollege@gmail.com

NOTICE

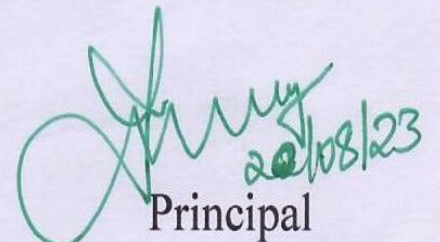
A meeting of IQAC and all faculty members will be convened on 22-08-2023 at 2:30 pm in the Principal's chamber. All the faculty members are requested to attend the meeting and give their valuable suggestions.

AGENDA

1. Review of orientation program
2. Allocation of subjects and open electives.
3. Preparation of time table and plan of action.
4. Revision of the members of committees and cells
5. Preparation of news letter of even semester.
6. Preparation of AQAR-2022-23.


IQAC

IQAC CO-ORDINATOR
St. Anne's Degree College
Murnad Road, Virajpet


Principal

PRINCIPAL
ST. ANNE'S DEGREE COLLEGE
MURNAD ROAD, VIRAJPET
PHONE: 0824-2511111

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MINUTES OF THE MEETING - 1

Date: 22-08-2023

AGENDA

1. Review of orientation program
2. Allocation of subjects and open electives.
3. Preparation of time table and plan of action.
4. Revision of the members of committees and cells
5. Preparation of news letter of even semester.
6. Preparation of AQAR-2022-23.



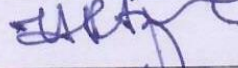
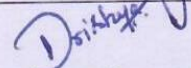

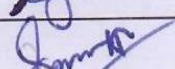
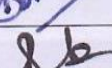


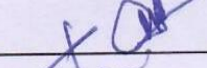
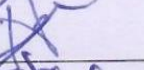

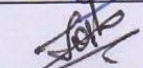
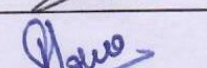
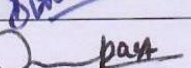
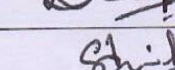

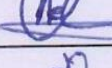
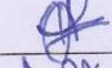
Discussion and Outcome:

The meeting began with the welcome note by the IQAC Co-coordinator.


- The review of the orientation program held on August 20, 2023, for the first-year students has been done ~~and the~~ suggestions and recommendations provided by the faculties have been taken into account.
- The Heads of the Department have been instructed to assign subjects to the respective faculties and allocate open elective subjects according to the specified ratio.
- The Heads of the Department have been told to create the class timetable for their respective departments and outline the plan of action for the academic year 2023-24.
- The conveners and members of the committees have been revised for the current academic year.

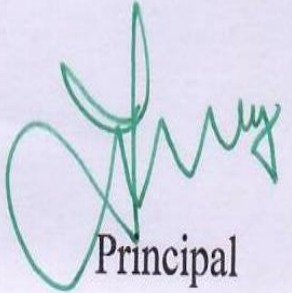
- The news-letter committee convener Mrs. Beena Rosy and the other members were instructed to accelerate their work and complete it as early as possible.
- The heads of seven criteria's were directed to collect the necessary data and submit it to the Institutional Quality Assurance Cell (IQAC) in order to complete the Annual Quality Assurance Report (AQAR) for the academic year 2022-23.

Attendees for the Meeting:

Staff Name	Designation	Signature
Mrs. Trupthi Bopanna	Principal	
Mrs.Hema B.D	IQAC	
Mr. Arjun H.R	Kannada HOD	
Mrs. Drishya K.P	Commerce HOD	
Mrs Beena Rosy	English HOD	
Mrs.Sowmya Somraj	Computer Application HOD	
Mrs Nirmala M.T	Asst.Professor	
Mr. Shanthi Bhushan	Asst.Professor	
Mr.Joyson Lobo	Asst.Professor	
Mr.James Anthony	Asst.Professor	
Mrs Nisha	HOD Chemistry	
Mrs Joshika	HOD Physics	
Mrs.Prathima	Asst.Professor	
Mrs.Deepa	HOD Hindi	
Mrs.Shashikala	Asst.Professor	
Mrs.Leena	Asst.Professor	
Mrs.Ashitha Moras	Asst.Professor	
Mrs.Sajira	Asst.Professor	
Mrs.Tincy	Asst.Professor	

Mrs. Ganitha S	Asst. Professor	S
Mrs. Muthamma	Asst. Professor	Muthamma
Mrs. Pooja	Asst. Professor	KT Pooja
Mrs. Accamma	Asst. Professor	Ab
Mrs. Dechamma N.U	Asst. Professor	Dechamma
Ms. Vileena Gonsalves	Asst. Professor	Vileena
Mrs Shilpa	Asst. Professor	H.S. Perkin
Mrs Sowmiya C	Asst. Professor	C. Sowmiya 14/11/20
Mrs Malini . B.M.	Asst. Professor	Malini
Mr. Raja Rai	Physicial Director	Raja Rai


 IOAC
 IOAC CO-ORDINATOR
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 Principal
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ST. ANNE'S DEGREE COLLEGE, VIRAJPET

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Date: 07-02-2024

NOTICE

A meeting of IQAC and all faculty members will be convened on 09-02-2024 at 2:00 pm in the principal's chamber. All the faculty members are requested to attend the meeting and give your valuable suggestions.

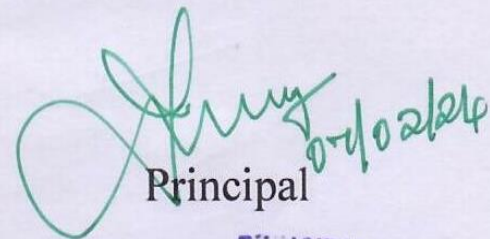
AGENDA

1. NAAC accreditation process.
2. Beginning of even semester classes.
3. AQAR 2022-23.
4. Swayam registration.
5. Library usage.



IQAC

IQAC CO-ORDINATOR
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MINUTES OF THE MEETING - 2

Date: 09-02-2024

AGENDA

1. NAAC accreditation process.
2. Beginning of even semester classes.
3. AQAR 2022-23.
4. Swayam registration.
5. Library usage.

Discussion and Outcome:

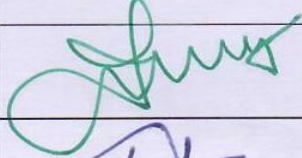

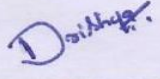

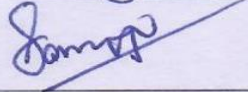
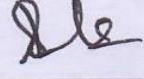



1. The principal briefed about the upcoming accreditation cycle by the National Assessment and Accreditation Council (NAAC) and the following discussions were noted:

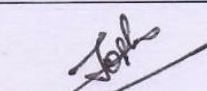

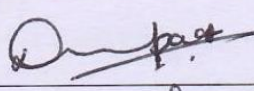
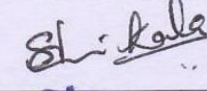
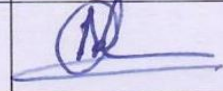
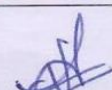
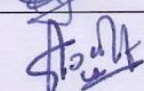
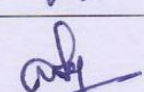
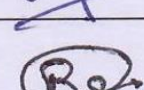


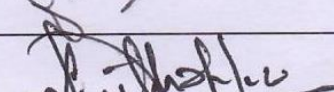
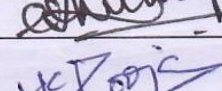



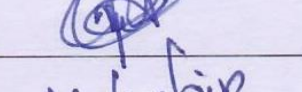
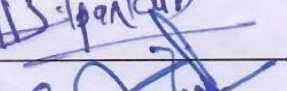
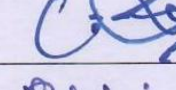

- It was emphasized that the current accreditation will expire by 22nd March, 2024. To maintain accreditation status, the institution must apply for the next cycle of NAAC.
- The press release issued by NAAC on January 27, 2024, regarding the introduction of the new binary accreditation process was discussed, which would be effective four months from the date of the announcement.
- Following extensive discussions on the accreditation process, it was decided to continue with the old accreditation process as it is familiar and manageable by all.
- The IQAC coordinator stressed the importance of submitting the Institutional Information for Quality Assessment (IIQA) by the first week of April 2024 to initiate the accreditation process for the next cycle. Additionally, criterion heads and their respective members were urged to commence work on the Self-Study Report (SSR) and ensure completion by the second week of May.

2. The beginning of even semester classes was discussed and decided to re-open on 19-02-2024. Further, the heads of the department were informed to allot the subjects and prepare the timetable for the same.
3. The discussion about the submission of the Annual Quality Assurance Report (AQAR) for the academic year 2022-23 was done and noted that the pending documents for various criteria need to be submitted to the Internal Quality Assurance Cell (IQAC) before 15th February 2024.
4. The registration status of students on Swayam was discussed. The faculty in charge was instructed to ensure that all students complete their registration on Swayam as soon as possible.
5. The usage of the library by both students and teachers was discussed. The class in charges was directed to encourage students to utilize library materials to enhance their knowledge. Additionally, they were asked to inform students about the E-resources available in the library that students can utilize for their studies.

The meeting concluded with a thanking note.

Attendees for the Meeting:

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Mrs.Hema B.D	IQAC	
Mr. Arjun H.R	Kannada HOD	Ab
Mrs. Drishya K.P	Commerce HOD	
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Mrs.Leena	Asst.Professor	
Mrs.Ashitha Moras	Asst.Professor	
Mrs.Sajira	Asst.Professor	
Mrs.Tincy	Asst.Professor	
Ms. Philomena Vaz	Asst.Professor	
Ms. Rakshitha	Asst.Professor	
Mrs.Accamma	Asst.Professor	
Mrs. Dechamma	Asst.Professor	
Mrs.Pooja	Asst.Professor	
Mrs. Sunitha S	Asst.Professor	
Mrs.Dechamma N.U	Asst.Professor	
Ms. Vileena Gonsalves	Asst.Professor	
Mrs Shilpa	Asst.Professor	
Mrs Sowmiya C	Asst.Professor	
Mrs Malini. B.M.	Asst.Professor	
SMr.Raja Rai	Physical Director	

IQAC

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Date: 15-04-2024

NOTICE

A meeting of IQAC and all faculty members will be convened on 17-04-2024 at 2:00 pm in the principal's chamber. All the faculty members are requested to attend the meeting and give your valuable suggestions.

AGENDA


1. AQAR 2022-23
2. SSR and IIQA
3. Alumni association registration
4. Activities of various cells and committees.
5. AICTE registration.
6. Students project work.
7. National level cultural fest.


15/04/24
IQAC

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15/04/24
Principal

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MINUTES OF THE MEETING - 3

Date: 17-04-2024

AGENDA

1. AQAR 2022-23
2. SSR and IQA
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4. Activities of various cells and committees.
5. AICTE registration.
6. Students project work.
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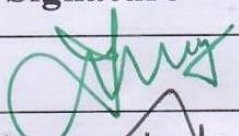
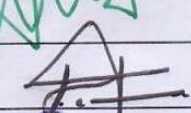

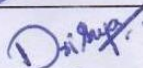

Discussion and Outcome:

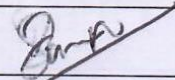





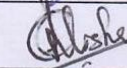

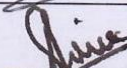
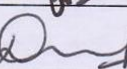
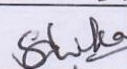
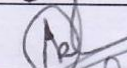
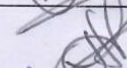

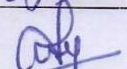
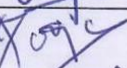


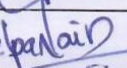
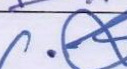
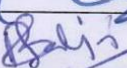
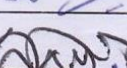
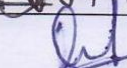
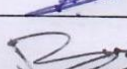

The meeting began with a welcome note and the following are the discussions and outcomes:


- The principal highlighted the collaborative effort of staff members in compiling and preparing the Annual Quality Assurance Report (AQAR) for the academic year 2022-23 and its successful submission and acceptance by NAAC.
- The IQAC emphasized the significance of all staff members' involvement in preparing the Self-Study Report (SSR). Criterion heads were tasked with submitting relevant data before the end of May. The IQAC stressed that this is a collective responsibility requiring active participation and contribution from all staff members.

- The status of the Institutional Information for Quality Assessment (IIQA) was discussed and it was decided to submit it by the first week of May.
- The principal extended warm congratulations to the Alumni Association for their successful registration. She said the registration of the association opens up new opportunities for collaboration, engagement and support between the college and its alumni.
- Various cells and committees were suggested to organize a diverse range of programs aimed at benefiting the students. These initiatives are crucial for enriching the overall educational experience of the students and enhancing their learning environment.
- The AICTE committee was instructed to brief the staff about the registration process and its subsequent steps. This ensures that staff members understand the procedures involved in AICTE registration and can fulfill all obligations efficiently.
- The status of final year students' project work was discussed. This is essential for faculty members to track students' progress and provide necessary support and guidance to ensure successful completion of their projects.
- Collaborating with the IQAC and Cultural Committee, it was decided to conduct a cultural fest. The committees were tasked with submitting a budget for the event.

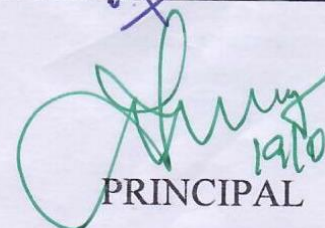
Attendees for the meeting:

Staff Name	Designation	Signature
Mrs. Trupthi Bopanna	Principal	
Mrs.Hema B.D	IQAC	
Mr. Arjun H.R	Kannada HOD	
Mrs. Drishya K.P	Commerce HOD	
Mrs Beena Rosy	English HOD	

Mrs.Sowmya Somraj	Computer Application HOD	
Mrs Nirmala M.T	Asst.Professor	
Mr. Shanthi Bhushan	Asst.Professor	
Mrs Sunitha	Asst.Professor	
Mr.Joyson Lobo	Asst.Professor	
Mr.James Anthony	Asst.Professor	
Mrs Nisha	HOD Chemistry	
Mrs Joshika	HOD Physics	
Mrs.Prathima	Asst.Professor	
Mrs.Deepa	HOD Hindi	
Mrs.Shashikala	Asst.Professor	
Mrs.Leena	Asst.Professor	
Mrs.Ashitha Moras	Asst.Professor	
Mrs.Sajira	Asst.Professor	
Mrs.Tincy	Asst.Professor	
Mrs.Pooja	Asst.Professor	
Mrs.Dechamma N.U	Asst.Professor	
Ms. Vileena Gonsalves	Asst.Professor	
Mrs Shilpa	Asst.Professor	
Mrs Sowmiya C	Asst.Professor	
Mrs Malini . B.M.	Asst.Professor	
Mrs Namrotha K.N	Asst.Professor	
Ms.Rimsha	Asst.Professor	
Mr Hildred Menezes	Librarian	
Mr.Raja Rai	Physical Director	


 19/04/24
 IQAC

IQAC CO-ORDINATOR
 St. Anne's Degree College
 Murnad Road, Virajpet - 571218


 19/04/24
 PRINCIPAL

PRINCIPAL
 ST. ANNE'S DEGREE COLLEGE
 (SANTHA ANNAMMA DEGREE COLLEGE)
 MURNAD

ST. ANNE'S DEGREE COLLEGE, VIRAJPET

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Website: stannesdegreevirajpet.edu.in

E-mail: stannescollege@gmail.com


Date: 29-04-2024

NOTICE

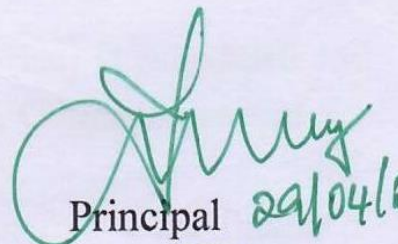
A meeting of IQAC and all faculty members will be convened on 30-04-2024 at 2:00 pm in the principal's chamber. All the faculty members are requested to attend the meeting and give your valuable suggestions.

AGENDA

1. Anne's premier league.
2. State level hockey tournament.
3. Inauguration of conference hall.
4. Second internal assessment examination.


IQAC 29/04/24

IQAC CO-ORDINATOR
St. Anne's Degree College
Murnad Road, Virajpet - 571218


Principal 29/04/24
PRINCIPAL
ST. ANNE'S DEGREE COLLEGE
(SANTHA ANNAMMA DEGREE COLLEGE)
MURNAD ROAD, VIRAJPET
PHONE: 08274 - 257622

MINUTES OF THE MEETING – 4

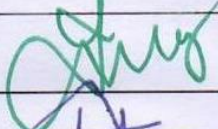
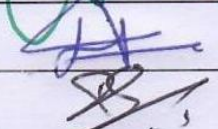
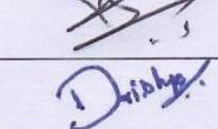
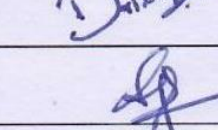
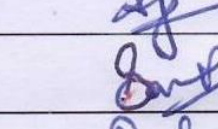
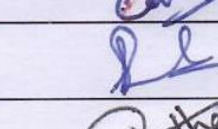
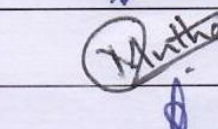
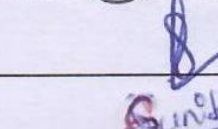
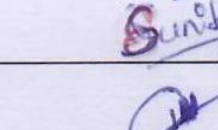
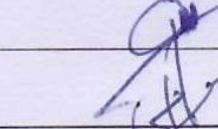
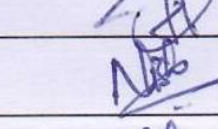
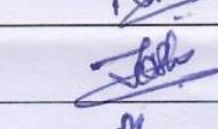
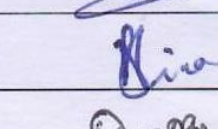
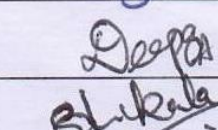
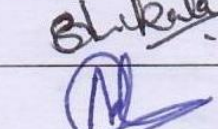


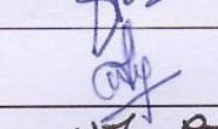



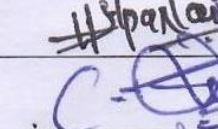
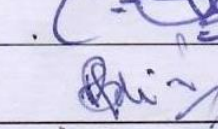
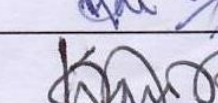

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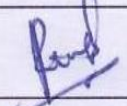

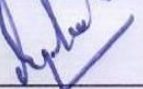
AGENDA

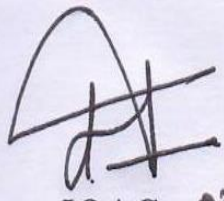
1. Anne's premier league.
2. State level hockey tournament.
3. Inauguration of conference hall.
4. Second internal assessment examination.

Discussion and Outcome:

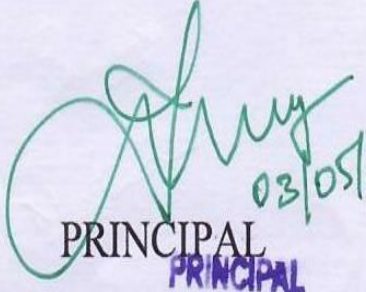
- The Department of Computer Applications took initiative in organizing 'Anne's Premier League', a cricket tournament for boys, and 'Tug of War' for girls, scheduled for May 3rd and 4th, 2024, respectively, at the St. Anne's College ground. The committee was formed to ensure the smooth execution of the event.
- The Physical Education Department decided to host a state-level hockey tournament on May 21st and 22nd, 2024, at the Ponnament turf ground. Several committees to oversee different aspects of the tournament were formed.
- The inauguration of the newly established conference hall is scheduled for May 28th, 2024, at 2:30 pm. Rev Fr. Issac Rathnakar, Correspondent of St. Anne's Institution, Virajpet, will officiate the ceremony.
- The dates for the second internal assessment examination were finalized from May 30th to June 1st, 2024. Subject teachers have been duly notified to complete the syllabus and prepare the question papers accordingly.

Staff Name	Designation	Signature
Mrs. Trupthi Bopanna	Principal	
Mrs.Hema B.D	IQAC	
Mr. Arjun H.R	Kannada HOD	
Mrs. Drishya K.P	Commerce HOD	
Mrs Beena Rosy	English HOD	
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Mrs Shilpa	Asst.Professor	
Mrs Sowmiya C	Asst.Professor	
Mrs Malini B.M	Asst.Professor	
Mrs Nambratha K.N	Asst.Professor	

Ms.Rimsha	Asst.Professor	
Mr Hildred Menezes	Librarian	
Mr.Raja Rai	Physicial Director	


IQAC 03/05/24

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Murnad Road, Virajpet - 571218


03/05/24
PRINCIPAL
PRINCIPAL

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E-mail: stannescollege@gmail.com

Date: 03-06-2024


NOTICE

A meeting of IQAC and all faculty members will be convened on 04-06-2024 at 2:00 pm in the conference hall. All the faculty members are requested to attend the meeting and give your valuable suggestions.

AGENDA

1. IIQA submission and NAAC work.
2. Honor to 4 staff members.
3. Kodagu university affiliation.
4. First year admission.
5. Up skilling cell.
6. Internal marks and attendance.
7. Farewell.


IQAC 03/06/24
IQAC CO-ORDINATOR
St. Anne's Degree College
Murnad Road, Virajpet - 571218


03/06/24
Principal
PRINCIPAL
ST. ANNES DEGREE COLLEGE
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MURNAD ROAD, VIRAJPET
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ST. ANNE'S DEGREE COLLEGE, VIRAJPET

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MINUTES OF THE MEETING – 5

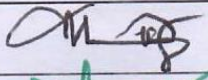
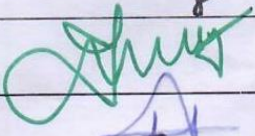
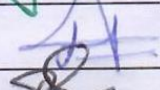
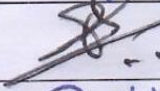
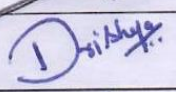

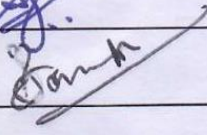

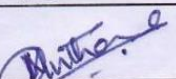
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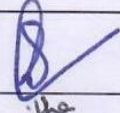
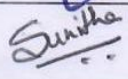

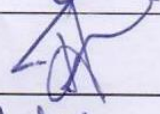
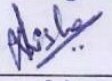



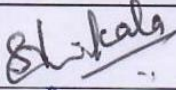


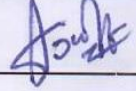
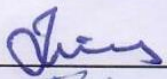
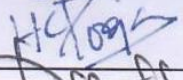


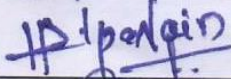
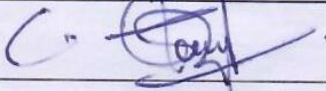
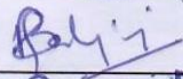
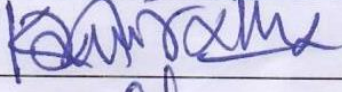
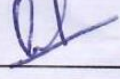

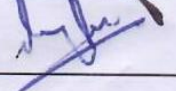


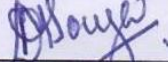
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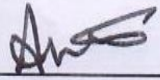

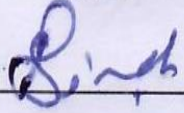
Discussion and Outcome:


The meeting began with a welcome note by Ms. Vileena, Asst. Professor department of commerce. The principal greeted Rev Fr. Madalai Muthu, for being appointed as the new correspondent of St. Anne's Degree College.


- The principal congratulated everyone for the successful submission of IIQA and requested all staff members to gear up for the NAAC work. They were also informed that they have only 45 days left for the submission of SSR.
- Four staff members were congratulated for their completion of the KSET exams.
- The principal informed the staff members about the recommendation for Kodagu University's affiliation. It was also mentioned that permission had been granted for new AI and MI courses for the BCA program.
- A discussion about first-year admissions was held and information was provided to all.
- It was informed that an up-skilling cell would be set up in the college.
- Internal marks and attendance of all the students were requested to be kept ready by everyone and the HODs were asked to check the same.
- The farewell for the final year students was scheduled for 08-06-2024 and the HODs were informed to make the necessary arrangements for the event.

Staff Name	Designation	Signature
Rev. Fr. Madalai Muthu	Correspondent	
Mrs. Trupthi Bopanna	Principal	
Mrs. Hema B.D	IQAC	
Mr. Arjun H.R	Kannada HOD	
Mrs. Drishya K.P	Commerce HOD	
Mrs Beena Rosy	English HOD	
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Mrs Shilpa	Asst.Professor	
Mrs Sowmiya C	Asst.Professor	
Mrs Malini B.M	Asst.Professor	
Mrs Nam. ratha K.N	Asst.Professor	
Ms.Rimsha	Asst.Professor	
Mr Hildred Menezes	Librarian	
Mr.Raja Rai	Physicial Director	
Mr. Benedict Saldanha	Nominee from Local Society	
Mr. Poovanna P.A	Nominee from Local Society	
Mrs. Mary D' Souza	Senior Administrative Officers	

Ms. Aneekha Lavita . A	Students	
Mr. Kalaiah P.P	Alumni	
Ms. Sinchana M.T	Alumni	
Mrs. Pooja Sajesh	Nominee as Industrialist	Ab


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