SELF STUDY REPORT

FOR

2nd CYCLE OF ACCREDITATION

ST. ANNE'S DEGREE COLLEGE, VIRAJPET

ST.ANNES DEGREE COLLEGES MURNAD ROAD VIRAJPET 571218 SOUTH KODAGU.
571218
www.stannesdegreevirajpet.edu.in

Submitted To

NATIONAL ASSESSMENT AND ACCREDITATION COUNCIL

BANGALORE

August 2024

1. EXECUTIVE SUMMARY

1.1 INTRODUCTION

Kodagu, also known as Coorg and often called the Scotland of India, is a picturesque region 264 km from Bengaluru in Karnataka. It is celebrated for its lush green paddy fields and coffee plantations, rich cultural heritage, and scenic beauty. Inhabited by the Kodavas, known for their traditions and military leaders, this "spicy hill station" of the Western Ghats is famed for its cool climate and vibrant culture.

An ancient heritage Church at Virajpet town called St. Anne's was built in 1792 for the Canara Christian settlers. In 1869 Fr. Gullivan, a French missionary re-constructed the church with a Gothic architectural style. It is dedicated to the mother of the Blessed Virgin Mary and became a popular place of worship for Christians.

In 1842 J M Newness started the lower primary school with English as a medium of instruction which became very popular for its high standards of discipline and value systems. In 2007, Fr. Madalai Muthu envisaged establishing St. Anne's Degree College, to provide the local students with an opportunity to pursue higher education.

St. Anne's Degree College, Virajpet, located in Kodagu district, Karnataka, commits to providing quality education to its students. Established as part of the Mysore Diocese Educational Society, the college offers undergraduate and postgraduate programs affiliated with Mangalore/Kodagu University. With a focus on global competency and excellence, the institution offers a diverse range of academic disciplines, including Commerce, Computer Application, Management, and Science, which allows students to pursue fields of study aligned with their interests and career aspirations. Furthermore, the college provides a Postgraduate program in Master of Commerce (M. Com) for the students.

The College went through the I Cycle of the NAAC process in 2019 and obtained a 'C' grade with a CGPA of 1.82 under the new methodology. It has adhered to various quality sustenance and enhancement initiatives recommended by the NAAC Peer Team. At present, we have 567 students and 31 teachers on roll. The college has been recognized in the list of 2(f) of the UGC Act. We are submitting the report to NAAC for the 2nd cycle of re-accreditation with the collective effort of staff members coordinated by Management, Principal, and IQAC.

Vision

"To educate an individual with passion and compassion... developing the lasting human values of the life... empowering to gain knowledge and capabilities... thereby contributing for social, economic and national development in conformity with the constitution as a responsible citizen".

Mission

- Liberal admission policy based on non-discrimination.

- To attain the highest standards of values and ethics in life.
- To encourage democratization and greater participation in the campus activities.
- Assist the students to find career path in making the connections between their courses and potential careers.
- To formulate various methodologies for effective curriculum delivery.
- To upgrade infrastructural and technological resources.
- To maintain harmonious relationship in the workplace.
- To create an atmosphere for inquiry, critical thinking and research.

1.2 Strength, Weakness, Opportunity and Challenges(SWOC)

Institutional Strength

- A proactive and supportive management with a long-standing commitment to creating a conducive teaching-learning environment and providing higher education, especially for rural and underprivileged sections of society.
- The college offers good infrastructure, including a vast playground, parking facilities, a canteen, indoor sports amenities, and comprehensive safety features such as CCTV surveillance, security guards, and fire safety measures to ensure a safe and secure environment for both students and staff.
- The campus features ICT-enabled classrooms, well-equipped computer and science laboratories, robust library facilities, and Wi-Fi access throughout.
- An environment-friendly, green and pollution-free campus creates a peaceful and conducive atmosphere for learning, away from the hustle and bustle of the city.
- A passionate and well-qualified team of faculty members, with vast expertise, committed to nurturing the intellectual and personal development of students.
- The Placement and Career Guidance Cell organizes workshops, seminars, and training sessions to enhance employability skills and facilitate campus recruitment drives.
- Registered alumni association contributes to infrastructure development, enhances career support, and provides a valuable network.
- Provision of institutional scholarship and free-ship for deserving students across all societal segments.
- Sports and cultural facilities, along with active participation in committees such as the Cultural, Sports, NSS Unit, Nature Club, and YRC, help students develop their skills in various fields and promote social responsibility.

Institutional Weakness

- There is no provision for academic flexibility in terms of curriculum improvement as the college is affiliated.
- As the college is located in a semi-urban area, students have limited exposure to the corporate world. This has led many students to prefer city colleges in Mysore and Bangalore, resulting in a decline in enrolment.
- Faculty members are contributing to research, but their involvement is currently moderate.
- Providing self-financed courses is challenging due to the students' limited economic resources.

Institutional Opportunity

- To develop global competencies in rural students, equipping them to effectively address and navigate the challenges of the modern world.
- Offer specialized coaching classes for various competitive examinations to expand opportunities and enhance students' career prospects.
- Establish an incubation centre to encourage students to develop innovative ideas that could lead to the creation of start-up companies.
- Strengthen the faculty's research profile by increasing the number of publications.
- The alumni association should be strengthened to enhance support, promote career development, and raise funds for infrastructure improvements.
- To obtain CSR funding for research initiatives, skill enhancement programs and college development.

Institutional Challenge

- The rapid increase in the number of private and government institutions poses a challenge for admitting students to various programs at the college.
- Time constraints limit the ability to offer add-on or certificate courses alongside the regular curriculum.
- The introduction of intensive short-term courses by many private institutes in the vicinity poses a challenge to increasing college admissions.
- To Change the mindset of staff and students toward emerging higher education pedagogies and to motivate them to engage more effectively in research.
- Mobilization of resources to run different programs and to develop infrastructure.
- The rural location of the college poses challenges in establishing a Memorandum of Understanding (MOUs) with reputed educational institutions and professional bodies.

1.3 CRITERIA WISE SUMMARY

Curricular Aspects

The institution, affiliated with Mangalore/ Kodagu University, adheres to the curriculum prescribed by the University. It offers four undergraduate programs BCA, BBA, B. Com, and B.Sc., along with a postgraduate program, M.Com. Up to the academic year 2018-19, the Credit Based Semester System (CBSS) was followed for UG programs, after which the Choice Based Credit System (CBCS) was implemented starting from 2019-20. In the academic year 2021-22, the National Education Policy (NEP) was introduced for all the programs.

The curriculum is prescribed by the University through the Board of Studies. Faculty members from the college, who are members of the board, participate in syllabus revision, contributing significantly to curriculum development. They participate in workshops organized by respective subject associations at the university or other colleges. They are also appointed as members of the Board of Examination, where they are involved in setting question papers for semester examinations and evaluation of papers thus contributing to the curriculum enrichment and assessment for the academic growth and development.

At the beginning of each academic year, the IQAC holds meetings to instruct Heads of Departments (HODs) to assign subjects within their departments, prepare the timetable, and develop an action plan for effective

curriculum delivery. Regular meetings are held to monitor and enhance academic progress. The institution follows a well-structured academic calendar based on guidelines from Mangalore/Kodagu University. This calendar outlines key dates, including the beginning of the academic year, the internal assessment examination dates, the last working day of each semester, semester examination dates, the commencement of evaluation, result announcement dates, semester breaks, and other college-organized programs.

The institution emphasizes holistic development and social responsibility by integrating cross-cutting issues such as professional ethics, gender equity, human values, environmental sustainability, and social responsibility through curriculum and conduct of various activities. This approach instills value-driven growth in students, promotes community well-being, increases awareness, and enhances sustainability.

To provide students with participative and experiential learning, the institution ensures project-based learning wherever possible under the curriculum. During the past five years forty six percent of students engaged in project-based learning. The introduction of open elective courses allows students the flexibility to choose courses from different disciplines. The institution introduced certificate courses to supplement the curriculum and enhance skill development among the students. Provision is given to the students to earn additional credits by making them register for comprehensive Massive Open Online Courses (MOOC) on online platforms. The institution seeks structured feedback on the curriculum from stakeholders to evaluate the effectiveness of curriculum delivery and to initiate improvements.

Teaching-learning and Evaluation

The Institution's vision is to educate and empower young minds with a passion for developing human values, thereby contributing to social, economic, and national development. The admission for various programs is made as per the sanctioned intake from the affiliating university following the procedures prescribed by the university. As a minority institution, we adhere to transparent, inclusive, and equitable admission guidelines, for SC, ST, OBC, Divyangjan, and Minority groups.

The Institution supports the transformation of knowledge through student-centric methods such as experiential learning, participative learning, and problem-solving methods to enhance learning experiences. At the beginning of the academic year, an orientation program is organized for the students to provide information about the course outcome, program outcome, assessment procedures, semester patterns, discipline, and e-resources.The Internal Quality Assurance Cell (IQAC) directs department heads to meticulously plan assessment criteria, incorporating oral tests, class tests, presentations, quizzes, interactive exercises, seminars, workshops, webinars, group discussions, and peer teaching. Various methods are employed to assess students' academic performance, enhancing learning outcomes.To support both fast and slower-paced learners, the Institution offers remedial classes for slow learners and additional assistance for fast learners to help them in achieving academic excellence. Each department maintains a supplementary library in addition to the college library, providing students with various reference materials.

The use of ICT tools fosters practicality and creative thinking among students and educators, yielding extensive and impactful outcomes in the teaching and learning domain. The college is equipped with ICT-enabled classrooms, desktops, laptops, projectors, Wi-Fi, LAN, and an high speed internet facility. The library provides access to e-sources via Inflibnet, offering teachers and students e-resources for research and learning. Subscriptions to numerous e-journals and access to online and offline databases enrich scholarly exploration. Departments enhance visual learning and listening abilities through documentaries and conduct guest lectures, workshops, and webinars on online platforms.Experiential learning is ensured through industry visits,

educational trips, extension activities, and projects. The institution practice mentoring system to provide support and guidance to the students. Teachers are encouraged to acquire higher qualifications and also suppored them to attend seminars, workshops, refresher courses, and FDP programs. The teaching learning assessments are conducted through stakeholder feedback, which is used to enhance institutional performance.

Research, Innovations and Extension

Our institution has created an environment conducive to research and innovation. To foster a strong research culture among faculty and students, we provide comprehensive support through various means. Our college library is well-stocked with the necessary study materials to assist in research activities. We have implemented E-Lib software and offer a Wi-Fi-enabled campus to further support research endeavors. The institution encourages staff and students to attend and present papers at seminars, workshops, and conferences by providing financial assistance. Several faculty members have published their seminar papers in ISBN/ISSN-numbered journals and contributed chapters to edited books. Additionally, faculty members have written and published books. Currently, two faculty members are pursuing research for their Ph.D. degrees.

The Research Committee at our college fostered an atmosphere that is favorable for research and innovation ensuring continuous progress and quality. The institution organizes conferences, seminars, and workshops to further encourage staff and students to participate in the programs organized by the university and other institutions to enrich their learning experience. During the last five years, we have organized various academic events such as international conferences, national seminars, faculty development programs, extension activities, workshops, and guest talks on topics like recent global trends in science, technology, commerce and management, research methodology, intellectual property rights, and climate change in Kodagu, among others.

Our institution carries out numerous extension activities in collaboration with neighborhood communities, local NGOs, governmental bodies, and other clubs and associations. These activities, organized by various departments, cells, NSS, and YRC units of the college, aim to sensitize students to social, environmental, and national issues, promote holistic development through community engagement and service. Through these initiatives, we aim to instill a sense of responsibility and awareness among our students, preparing them to contribute positively to society.

Infrastructure and Learning Resources

The institution spans a campus area of 17.54 acres with a built-up area of 5775.63 sq.mts. The management prioritizes creating optimal infrastructure and learning resources, focusing on well-equipped classrooms, laboratories, a library, high-speed internet, modern computer facilities, a spacious auditorium, and extensive recreational and playground areas. Infrastructural policies ensure the proper maintenance of these facilities. As an incremental infrastructural development in the last five years, a new library block has been constructed to support students and staff for their academic growth and development.

Classrooms are designed to accommodate students comfortably and are equipped with projectors to enhance the teaching and learning experience, with 18 classrooms currently featuring projectors. Specialized science

laboratories for physics and chemistry support practical learning, while upgraded computer labs with high-performance systems and software demonstrate a commitment to technological advancement.

The library utilizes EASYLIB software (6.4a cloud version), an Integrated Library Management Software that streamlines operations and provides comprehensive details on book issues, returns, and stock verification. The N-LIST subscription further enhances access to e-journals and e-books, promoting the use of electronic resources for scholarly information.

A spacious auditorium with a seating capacity of over five hundred students indicates a commitment to hosting seminars, workshops, cultural activities, and other events. The college possesses a ground area of 4.12 acres and a recreation room covering 188.5 m2. A well-furnished conference hall which can accommodate around 60 or more delegates for successful hosting of conference and seminars.

The canteen offers nutritious meals at affordable prices for students and staff. The institution ensures the safety of its community through a robust security system, including surveillance cameras, fire extinguishers, and security personnel. Drinking water facilities are available for everyone, and special washrooms are provided for physically able students alongside normal washrooms.

High-speed internet connectivity, along with the installation of LCD projectors, printers, and high-configuration PCs, reflects the institution's advanced IT infrastructure. Regular monitoring and antivirus application installations on all computers demonstrate a proactive approach to maintaining systems and protecting data. Hiring an IT technician to address technical needs promptly optimizes IT resource usability for both students and staff. Additional amenities include generators, ladies rest room, parking area, UPS systems and printers and Xerox machines, further enhancing the institution's physical facilities.

Student Support and Progression

The institution is dedicated to supporting students' growth and progression in all their pursuits. A significant number of students benefit from scholarships and fee concessions provided by the institution and non-government agencies each year. The Scholarship Committee ensures that no student is deprived of any scholarship for which they are eligible. Various government scholarships are made accessible to students from different categories. Additionally, the institution offers fee concessions to economically disadvantaged, deserving, and meritorious students.

The institution has a well-established mentorship system with a mentor-to-mentee ratio of 1:23. The Career Guidance and Placement Cell organize numerous career guidance programs and placement drives to benefit students. Students participating in intercollegiate competitions are reimbursed for travel expenses. The college also has a Grievance Redressal Cell to address student grievances.

To support student progression, the institution facilitates student representation and engagement in various administrative, co-curricular, and extracurricular activities. The Student Council, comprising a dedicated Executive Committee including the President, Vice-President, Secretary, Joint Secretary, Sports Secretary, and Cultural Secretary, plays a crucial role in nurturing leadership qualities and personal growth. The council focuses on facilitating the exchange of ideas and interests.

A registered Alumni Association significantly contributes to the institution's development through financial and other support services. The Association connects former students (alumni) with their alma mater, fostering a sense of community and continued engagement.

Every department takes initiatives for the overall development of students, including quiz competitions, expert lectures, workshops, seminars, and industrial visits. The institution organizes an annual free dental checkup camp and blood donation camp for faculty and students. The college publishes an annual magazine, "Anne's Light," and a newsletter, "Excel Anne's," at the end of each semester, highlighting the activities conducted by the institution.

Governance, Leadership and Management

The governance of the institution aligns closely with its vision and mission, prioritizing continuous improvement and implementation. Emphasizing the holistic development of students—socially, culturally, and economically—the institution ensures that higher education encompasses knowledge, skill development, and student empowerment to meet their needs.

Effective leadership is evident in various institutional practices. An admission committee manages the admission process for different degree programs. Faculty members and administrative staff provide candidates with information about career options and conduct counseling sessions when necessary. Various committees and cells within the college, led by appointed faculty coordinators and conveners, organize and conduct different programs. The IQAC, department heads, and all staff members collaboratively discuss and prepare departmental action plans, incorporating faculty suggestions for necessary improvements.

The institution's Internal Academic and Administration Audit committee focuses on quality sustenance and enhancement of administrative and academic processes, highlighting faculty leadership initiatives. This committee ensures timely syllabus completion and the maintenance of essential documents such as attendance registers, mark registers, work diaries, and activity reports. Different events organized by various clubs and cells are assigned to faculty and students to foster leadership qualities.

The organizational structure of the college comprises the Management, the Governing Body, the Principal, teaching staff, non-teaching staff, and students. The institution is managed by the Mysore Diocesan Education Society (MDES), led by the Bishop of Mysore as President, with support from the Vice-President, Secretary, Treasurer, and Members. The college management committee, headed by the Correspondent, oversees administrative functions carried out by the Principal. The IQAC, guided by the Principal, monitors academic and non-academic activities. Department activities are supervised by Heads of Departments (HODs) with faculty support to ensure smooth operations. Administrative staff handle non-academic tasks according to university norms under the Principal's guidance.

Institutional Values and Best Practices

The institution is known for its unique programmes, activities and schemes for the overall development of its students and local community. It is committed to achieve gender equity and tolerance in every demographic, while ensuring a safe and respectable atmosphere. Environmental conservation and Cleanliness are the major responsibilities of every individual in the campus and continuous efforts are made to enhance the awareness among the staff and students. Campaigns and planting initiatives highlight the importance of environmental

sustainability. The institution made efforts to conserve energy through various means. The proper channelising of water help in reduction of wastage of water. Efforts are made to manage the natural sources of fresh water including rain water harvesting in the campus. The treatment of solid, wet and e-waste are properly managed.

The College has been ensuring harmony towards cultural, regional, linguistic, communal, socio-economic and other diversities; to its student. Events organised by different cells and departments serve to promote regional culture by encouraging, respect and knowledge of different cultures. College celebrates days of national importance, national events, national festivals and birth/death anniversaries of great personalities. These celebrations are aimed at creating awareness and inculcating national spirit into the young minds of students along with building a strong cultural bond.

With financial help, scholarships, and academic support, the college works to benefit minority students. Through the Entrepreneurship Cell (E-Cell), the institution promotes skill development and helps students establish an entrepreneurial culture. With a focus on social awareness, IQAC programs ensure that the students are well-rounded, socially conscious, and prepared for both personal and professional success.

2. PROFILE

2.1 BASIC INFORMATION

Name and Address of the College	
Name	ST. ANNE'S DEGREE COLLEGE, VIRAJPET
Address	St.Annes Degree Colleges Murnad Road Virajpet 571218 South Kodagu.
City	VIRAJPET-KODAGU
State	Karnataka
Pin	571218
Website	www.stannesdegreevirajpet.edu.in

Contacts for Communication					
Designation	Name	Telephone with STD Code	Mobile	Fax	Email
Principal	Trupti Bopanna	08274-257622	9480351177	08274-257622	stannescolleges@gmail.com
IQAC / CIQA coordinator	Hema B D	08274-260622	9481112627	-	sharypoolanda@gmail.com

Status of the Institution	
Institution Status	Private

Type of Institution	
By Gender	Co-education
By Shift	Regular

Recognized Minority institution	
If it is a recognized minroity institution	Yes Minority_Certificate.pdf
If Yes, Specify minority status	
Religious	CHRISTANITY
Linguistic	
Any Other	

Establishment Details

State	University name	Document
Karnataka	Kodagu University	View Document
Karnataka	Mangalore University	View Document
Karnataka	Mangalore University	No File Found

Details of UGC recognition		
Under Section	Date	View Document
2f of UGC	04-11-2018	View Document
12B of UGC		

Details of recognition/approval by stationary/regulatory bodies like AICTE,NCTE,MCI,DCI,PCI,RCI etc(other than UGC)				
Statutory Regulatory Authority	Recognition/Approval details Institution/Department programme	Day,Month and year(dd-mm-yyyy)	Validity in months	Remarks
No contents				

Recognitions	
Is the College recognized by UGC as a College with Potential for Excellence(CPE)?	No
Is the College recognized for its performance by any other governmental agency?	No

Location and Area of Campus				
Campus Type	**Address**	**Location***	**Campus Area in Acres**	**Built up Area in sq.mts.**
Main campus area	St.Annes Degree Colleges Murnad Road Virajpet 571218 South Kodagu.	Semi-urban	17.54	5775.63

2.2 ACADEMIC INFORMATION

Details of Programmes Offered by the College (Give Data for Current Academic year)						
Programme Level	**Name of Programme/Course**	**Duration in Months**	**Entry Qualification**	**Medium of Instruction**	**Sanctioned Strength**	**No.of Students Admitted**
UG	BBA,Administration,	36	PUC	English	60	42
UG	BCom,Commerce,	36	PUC	English	90	63
UG	BCA,Computer Science,	36	PUC	English	120	103
UG	BSc,Bachelor Of Science,	36	PUC	English	30	5
PG	MCom,Master Of Commerce,	24	DEGREE	English	30	11

Position Details of Faculty & Staff in the College

Teaching Faculty												
	Professor				**Associate Professor**				**Assistant Professor**			
	Male	Female	Others	Total	Male	Female	Others	Total	Male	Female	Others	Total
Sanctioned by the UGC /University State Government	0				0				0			
Recruited	0	0	0	0	0	0	0	0	0	0	0	0
Yet to Recruit	0				0				0			
Sanctioned by the Management/Society or Other Authorized Bodies	0				0				31			
Recruited	0	0	0	0	0	0	0	0	6	25	0	31
Yet to Recruit	0				0				0			

Non-Teaching Staff				
	Male	**Female**	**Others**	**Total**
Sanctioned by the UGC /University State Government				0
Recruited	0	0	0	0
Yet to Recruit				0
Sanctioned by the Management/Society or Other Authorized Bodies				9
Recruited	2	7	0	9
Yet to Recruit				0

Technical Staff				
	Male	**Female**	**Others**	**Total**
Sanctioned by the UGC /University State Government				0
Recruited	0	0	0	0
Yet to Recruit				0
Sanctioned by the Management/Society or Other Authorized Bodies				1
Recruited	0	1	0	1
Yet to Recruit				0

Qualification Details of the Teaching Staff

Permanent Teachers										
Highest Qualification	**Professor**			**Associate Professor**			**Assistant Professor**			
	Male	Female	Others	Male	Female	Others	Male	Female	Others	Total
D.sc/D.Litt/ LLD/DM/M CH	0	0	0	0	0	0	0	0	0	0
Ph.D.	0	0	0	0	0	0	0	0	0	0
M.Phil.	0	0	0	0	0	0	0	2	0	2
PG	0	0	0	0	0	0	6	23	0	29
UG	0	0	0	0	0	0	0	0	0	0

Temporary Teachers									
Highest Qualification	Professor			Associate Professor			Assistant Professor		
	Male	Female	Others	Male	Female	Others	Male	Female	Others	Total
D.sc/D.Litt/LLD/DM/MCH	0	0	0	0	0	0	0	0	0	0
Ph.D.	0	0	0	0	0	0	0	0	0	0
M.Phil.	0	0	0	0	0	0	0	0	0	0
PG	0	0	0	0	0	0	0	0	0	0
UG	0	0	0	0	0	0	0	0	0	0

Part Time Teachers									
Highest Qualification	Professor			Associate Professor			Assistant Professor		
	Male	Female	Others	Male	Female	Others	Male	Female	Others	Total
D.sc/D.Litt/LLD/DM/MCH	0	0	0	0	0	0	0	0	0	0
Ph.D.	0	0	0	0	0	0	0	0	0	0
M.Phil.	0	0	0	0	0	0	0	0	0	0
PG	0	0	0	0	0	0	0	0	0	0
UG	0	0	0	0	0	0	0	0	0	0

Details of Visting/Guest Faculties				
Number of Visiting/Guest Faculty engaged with the college?	Male	Female	Others	Total
	0	0	0	0

Provide the Following Details of Students Enrolled in the College During the Current Academic Year

Programme		From the State Where College is Located	From Other States of India	NRI Students	Foreign Students	Total
UG	Male	264	0	0	0	264
	Female	272	0	0	0	272
	Others	0	0	0	0	0
PG	Male	2	0	0	0	2
	Female	9	0	0	0	9
	Others	0	0	0	0	0

Provide the Following Details of Students admitted to the College During the last four Academic Years

Category		Year 1	Year 2	Year 3	Year 4
SC	Male	2	0	5	1
	Female	3	1	5	2
	Others	0	0	0	0
ST	Male	0	0	1	0
	Female	1	1	1	0
	Others	0	0	0	0
OBC	Male	127	74	98	76
	Female	136	95	132	90
	Others	0	0	0	0
General	Male	3	0	1	5
	Female	1	2	1	1
	Others	0	0	0	0
Others	Male	0	0	0	0
	Female	0	0	0	0
	Others	0	0	0	0
Total		273	173	244	175

Institutional preparedness for NEP

1. Multidisciplinary/interdisciplinary:	The NEP-2020 advocates for incorporating multidisciplinary/ interdisciplinary education to provide a holistic learning experience by integrating multiple disciplines. Mangalore/Kodagu University has designed its curriculum with this approach in mind, offering students the flexibility to choose elective courses from various disciplines. This allows students to customize their education according to their interests and career goals. To reinforce these principles, the College is committed in providing a diverse, flexible, and innovative teaching-learning environment. It has implemented interdisciplinary teaching, allowing faculties from different departments to share their expertise with students across various disciplines. This approach enables students to gain specific knowledge, enhance their skills, and develop critical thinking. They are also engaged in activities that promote community involvement, environmental awareness, and value-based learning. By offering diverse learning opportunities we equip students with the skills and knowledge necessary to thrive in an ever-evolving world and pursue various professional paths.
2. Academic bank of credits (ABC):	The National Education Policy-2020 introduces the "Academic Bank of Credits" (ABC) system, a digital platform that provides students with academic flexibility by allowing them to accumulate, transfer, and redeem credits across Higher Education Institutions (HEIs). A Nodal Officer has been appointed to guide students and ensure smooth implementation of the system. Some of the initiatives undertaken to achieve this goal are: Orientation during the Induction: In the induction program, first-year students are introduced to the ABC system. They are provided with an overview of what ABC is, how it operates, its significance, and ways they can utilize for their benefit. Classroom Support and Awareness: The Nodal Officer assisted students by providing them with the necessary links and explaining the entire process through PPT presentations. Additionally, YouTube videos were also shared to help students navigate the registration process easily.
3. Skill development:	The National Education Policy (NEP) 2020 aims to increase the employability of future generations by redefining the education system to provide a holistic

	education that equips students with essential skills for success. The Mangalore/Kodagu University has included skill enhancement courses in its curriculum like Digital Fluency, Physical Education, Health and Wellness, Yoga, Artificial Intelligence, Cyber Security, Financial Education, Entrepreneurship Skills, Employability Skill to meet the current demands of the job market. Beyond the curriculum our institution organizes various programs for developing skills among the learners throughout the year such as life skills, professional skills, and communication skills for enriched social engagement and responsible citizenship. The Career Guidance and Placement Cell also organizes workshops and seminars on topics like "Career opportunities in emerging sector", "Soft Skills and Life Skills" "Skills India" "Employability Skill Program". "Preliminary interview and Aptitude Test" Psychometric Test for Career counselling", "Resume building", "Mock Interview", "Investors Awareness Program" and "Interpersonal Skills. Students are also briefed about the platform like INTERNSHALA, LinkedIn and INDEED where they can register and easily take up internships.
4. Appropriate integration of Indian Knowledge system (teaching in Indian Language, culture, using online course):	The institution is dedicated to preserving and promoting the rich and diverse cultural heritage of India by emphasizing the importance of regional culture. Various measures have been taken to incorporate the Indian Knowledge System into the curriculum and to integrate Indian tradition, culture, and language into the knowledge and skill-imparting process. To nurture and enrich cultural awareness among students, the Department of Kannada organized events such as Nudi Lahari, Koti Kanta Gayana, Nudi Habba, Nudi Saurabha, Nudi Nruthya Sambarama, and Nudi Namana Geetha Gayana, all of which highlighted the traditional art and culture of Karnataka. Additionally, we commemorate the birth and death anniversaries of revered and exemplary personalities to impart the glorious history of India to the students. As a result, students are motivated and develop a sense of pride in their cultural heritage. To promote the use of the national language Hindi, Hindi Day is celebrated by organizing guest talks, competitions on reciting the Dohe of Kabir Das and Tulsidas, and assigning project work on prominent Hindi poets and authors. The Department of English

	assigns students' projects on prominent historical places and monuments in the Kodagu district. Additionally, they are encouraged to enact plays and dramas, enhancing their creativity and understanding of literature. To integrate the Indian Knowledge System into the curriculum, lecturers are making efforts to enrich the Management and Leadership lessons by incorporating examples from the Mahabharata and Kautilya's Arthashastra. This offers timeless insights into effective leadership and strategic thinking. Our library also has diverse collection of books that disseminate the rich knowledge and cultural traditions of India.
5. Focus on Outcome based education (OBE):	The National Education Policy 2020 (NEP) emphasizes outcome-based learning by focusing on students' interests, abilities, and skill development, creating a more engaging and innovative educational experience. As our institution is affiliated with Mangalore/Kodagu University, we adhere to the Programme Outcomes (POs) and Course Outcomes (COs) established by the university. These outcomes are communicated to students during the Student Induction Programmes to ensure a clear understanding of the courses offered. This clarity helps the faculties effectively organize and deliver the curriculum, while students gain a comprehensive understanding of their course content. The institution offers undergraduate programs in BCA, B.Com, B.B.A, and B.Sc, as well as an M.Com program at the postgraduate level. The Programme and Course Outcomes for all these programs are available on our website for reference by all stakeholders. These outcomes are assessed through continuous evaluation methods, including internal and external examinations, seminars, projects, and participation in various co-curricular activities. They are significantly reflected in the students' progression towards higher studies and placements. The achievement level of these outcomes is monitored at various levels by the IQAC and individual departments.
6. Distance education/online education:	With the focus on online learning emphasized by the National Education Policy (NEP) 2020, Mangalore/Kodagu University has incorporated a course on Digital Fluency into its curriculum. Students register online, access video lessons, and complete digital assessments. Upon finishing the course, they receive a digital certificate. The

institution also encourages students to enroll in Massive Open Online Courses (MOOCs) on platforms like Swayam and NPTEL. This helps students earn additional credit points, enhance their resumes, and gain valuable skills. We have a well-equipped digital library, where students are guided on how to register and access e-resources. The college library offers remote access to e-resources through Easylib software, allowing teachers and students to engage in research and learning from anywhere. Additionally, the library has subscribed to N-List, providing access to Shodhganga and ShodhSindhu databases. During the COVID-19 pandemic, the college used digital platforms like Zoom and Google Meet for virtual classes, efficiently handling all academic activities, including tests, assignments, and seminars. Faculties utilized various technologies to deliver lessons and provide digital study materials, giving stakeholders valuable skills in online education. This experience has helped students become proficient in accessing online resources, fostering a more flexible and technology-driven learning environment. In response to the challenges posed by the pandemic, the college has been organizing Faculty Development Programmes using digital platforms like ZOOM, Webex, and Google Meet. These initiatives aim to enhance and enrich the knowledge, skills, and teaching methodologies of our staff members. The sessions are designed to keep faculties updated on the latest educational trends, pedagogical strategies, and technological advancements, ensuring they are well-equipped to deliver high-quality education in both traditional and virtual classrooms.

Institutional Initiatives for Electoral Literacy

1. Whether Electoral Literacy Club (ELC) has been set up in the College?	Yes, the Electoral Literacy Club (ELC) was established in the year 2022 to promote civic and electoral awareness among students, especially those aged 18-21years. It focuses on educating students about their fundamental rights, the importance of voting, the electoral process and their role in democratic participation.
2. Whether students' co-ordinator and co-ordinating	Yes, the Electoral Literacy Club (ELC) at our

faculty members are appointed by the College and whether the ELCs are functional? Whether the ELCs are representative in character?	institution is functional and active. The club operates under the leadership of the Principal and is coordinated by a faculty coordinator, with two student coordinators assisting in all activities. ELC members are selected from different years, semesters and genders to ensure broad representation. The coordinator effectively distributes tasks among students, motivating them to engage in activities related to the ELC. Currently, the club comprises 50 members and is focused on various efforts to promote voter registration and participation in alignment with government guidelines, making it a critical part of our institution's commitment to providing electoral literacy.
3. What innovative programmes and initiatives undertaken by the ELCs? These may include voluntary contribution by the students in electoral processes-participation in voter registration of students and communities where they come from, assisting district election administration in conduct of poll, voter awareness campaigns, promotion of ethical voting, enhancing participation of the under privileged sections of society especially transgender, commercial sex workers, disabled persons, senior citizens, etc.	The Electoral Literacy Club (ELC) has been established at the college to create awareness among students about their voting rights. It has undertaken several initiatives to organize various programs. The notable ones are: • Voter Awareness Drive: The ELC conducted a "Voter Awareness Drive" to enroll new voters in the electoral roll. Additionally, student coordinators were trained the students to enroll their names in the electoral roll. • Drawing Competition: A competition titled "My Vote, My Right" was held to promote the importance of voting among undergraduate students. • Voter's Awareness Program: In collaboration with the taluk administration, the college organized a "Voter's Awareness Program" as part of National Voter's Day on January 25th, 2023, in the college auditorium. • Election Awareness March: The election awareness march was organized in collaboration with Virajpet Town Panchayat to spread awareness about electoral process.
4. Any socially relevant projects/initiatives taken by College in electoral related issues especially research projects, surveys, awareness drives, creating content, publications highlighting their contribution to advancing democratic values and participation in electoral processes, etc.	An awareness program was organised to educate college students about their voting rights, and it was featured in the local newspaper Prajasathya on December 16th, 2023. Articles and illustrations were crafted to raise awareness.
5. Extent of students above 18 years who are yet to be enrolled as voters in the electoral roll and efforts by ELCs as well as efforts by the College to institutionalize mechanisms to register eligible students as voters.	The club regularly informs students above the age of 18 years who are not yet registered to ensure their inclusion in the electoral roll. A help desk was established to assist students with the enrollment process, and both faculty and student coordinators were trained to support them. As a result, all students

	at the college have been added to the voter list. The college remains dedicated to raising awareness about the electoral process, with the ELC playing a crucial role in this mission.

Extended Profile

1 Students

1.1

Number of students year wise during the last five years

2022-23	2021-22	2020-21	2019-20	2018-19
567	649	660	762	741

File Description	Document
Upload Supporting Document	[View Document](#)
Institutional data in prescribed format	[View Document](#)

2 Teachers

2.1

Number of teaching staff / full time teachers during the last five years (Without repeat count):

Response: 50

File Description	Document
Upload Supporting Document	[View Document](#)
Institutional data in prescribed format	[View Document](#)

2.2

Number of teaching staff / full time teachers year wise during the last five years

2022-23	2021-22	2020-21	2019-20	2018-19
28	30	24	27	21

3 Institution

3.1

Expenditure excluding salary component year wise during the last five years (INR in lakhs)

2022-23	2021-22	2020-21	2019-20	2018-19
20.06712	29.6084	20.06712	121.23	225

File Description	Document
Upload Supporting Document	View Document

4. Quality Indicator Framework(QIF)

Criterion 1 - Curricular Aspects

1.1 Curricular Planning and Implementation

1.1.1

The Institution ensures effective curriculum planning and delivery through a well-planned and documented process including Academic calendar and conduct of continuous internal Assessment

Response:

The institution previously affiliated with Mangalore University, followed the university-prescribed curriculum, including the Choice-Based Credit System (CBCS) introduced in the academic year 2019-20 and the National Education Policy (NEP) implemented in 2021-22. Starting from 2022-23, the institution is affiliated with Kodagu University.

Adhering to the academic calendar prepared by the university, the institution meticulously schedules academic sessions, examinations, co-curricular and extra-curricular activities, and other events.

The institution maintains a well-organized and documented approach to ensure the effective delivery of the curriculum.

- Faculty members play an active role by serving on the Board of Studies (BOS) and the Board of Examiners (BOE) at the university, contributing to curriculum planning, development and assessment processes.
- The principal, IQAC, and department heads discuss the curriculum and assign subjects to faculty members based on their specialization.
- Department heads are responsible for setting the timetable, scheduling lecture hours and ensuring faculty adherence to prescribed norms.
- Emphasis is placed on integrating practical components into the curriculum to facilitate the application of theoretical knowledge. This is achieved through guest lectures, extension activities, workshops, seminars, and industrial visits, providing students with hands-on experience.
- The institution's library is automated with E-Lib software, and its subscriptions to N-list ensure that resources are effectively utilized in alignment with the curriculum. Additionally, departmental libraries maintained by each department cater to the specific needs of faculty and students.

In alignment with university guidelines, the institution implements multiple methods for continuous internal evaluation.

- Faculty members incorporate diverse evaluation techniques such as powerpoint presentations, group discussions, case studies, role-playing, internal assessments, assignments, quizzes, practical exams, and project work to assess student progress.
- To further support academic achievement remedial classes, re-tests, oral exams, and additional assignments are conducted.
- A mentoring system is also implemented to address students' academic and social issues.

During the COVID-19 pandemic, the college transitioned to virtual classes to maintain continuity in teaching and learning. Faculty members supported students by providing reference materials, encouraging the use of e-resources, and promoting active participation in curricular and co-curricular activities through online platforms.

All activities are systematically documented and the internal academic audit committee conducts periodic reviews of these documents. The principal and department heads regularly monitor student progress and provide suggestions for improvement. Through these comprehensive measures, the institution strives to create a conducive learning environment and ensure the delivery of quality education to students.

File Description	Document
Upload Additional information	View Document

1.2 Academic Flexibility

1.2.1

Number of Certificate/Value added courses offered and online courses of MOOCs, SWAYAM, NPTEL etc. (where the students of the institution have enrolled and successfully completed during the last five years)

Response: 04

File Description	Document
List of students and the attendance sheet for the above mentioned programs	View Document
Institutional programme brochure/notice for Certificate/Value added programs with course modules and outcomes	View Document
Institutional data in the prescribed format	View Document

1.2.2

Percentage of students enrolled in Certificate/ Value added courses and also completed online courses of MOOCs, SWAYAM, NPTEL etc. as against the total number of students during the last five years

Response: 7.84

1.2.2.1 Number of students enrolled in Certificate/ Value added courses and also completed online courses of MOOCs, SWAYAM, NPTEL etc. as against the total number of students during the last five years

2022-23	2021-22	2020-21	2019-20	2018-19
111	40	00	57	57

File Description	Document
Institutional data in the prescribed format	[View Document](#)

1.3 Curriculum Enrichment

1.3.1

Institution integrates crosscutting issues relevant to Professional Ethics, Gender, Human Values, Environment and Sustainability in transacting the Curriculum

Response:

The institution adheres to the curriculum prescribed by Mangalore/Kodagu University, which emphasizes holistic development by incorporating cross-cutting issues such as professional ethics, gender equity, human values, environmental sustainability, and social responsibility. This approach instills value-driven growth in students, promotes community well-being, increases awareness, and enhances sustainability.

Human Values and Professional Ethics:

In today's world, value education is essential for shaping students' moral frameworks. Educational institutions play a pivotal role in instilling core values like honesty, respect, empathy, and responsibility. The college integrates these principles into every aspect of education, ensuring students develop strong ethical foundations.

To extend these values into Professional Ethics, courses such as Business Ethics, Corporate Social Responsibility, Organizational Behaviour, Corporate Law and Cyber Security are a part of curricula. These courses prepare students to navigate the ethical challenges they may face in their careers, aligning their decisions with personal and professional values.

We further reinforce professional ethics through codes of discipline, which are formulated and prominently displayed on the websites and in the prospectus to create a safe and respectful environment grounded in integrity, impartiality, and punctuality. By embedding human values and professional ethics into education, we ensure that students grow into morally responsible individuals, ready to contribute positively to society and their professions.

Promoting Gender Equity in Education:

Promoting gender equity is fundamental to creating an inclusive and equitable educational environment. The course "Constitution of India" equips students with a comprehensive understanding of their fundamental rights and duties, reinforcing the importance of equality and justice.

The college also promotes gender equity in student life by ensuring uniformity in appearance, providing equal placement opportunities and supporting balanced participation in events. Dedicated bodies such as the Human Rights Cell, Women Empowerment Cell and Women Anti-Harassment Cell raise awareness about gender equity through workshops, guest talks, and training sessions. These efforts inculcate a culture of mutual respect and support, empowering students to advocate for gender equity in their lives.

Fostering Environmental Responsibility and Sustainability in Education:

As environmental concerns grow, educational institutions play a crucial role in shaping responsible citizens equipped to address these challenges. The course "Environmental Studies" provides a foundational platform for students to explore critical ecological issues and understand the importance of sustainable development, nurturing a deep sense of responsibility toward the planet.

Beyond the classroom, we engage students in environmental protection through the National Service Scheme (NSS), which conducts activities like seed ball making, trekking, planting saplings, and plantation drives. The Nature Club also promotes sustainability by maintaining medicinal plants, ensuring a plastic-free campus, and organizing guest talks on environmental protection.

By embedding human values, professional ethics, and gender equity into their curricula and practices, institutions shape well-rounded individuals while contributing to a more equitable and sustainable society. These initiatives ensure that students are equipped with the knowledge, values, and skills needed to make a meaningful contribution to their communities and the world at large.

File Description	Document
Upload Additional information	[View Document](#)

1.3.2

Percentage of students undertaking project work/field work/ internships (Data for the latest completed academic year)

Response: 6

1.3.2.1 **Number of students undertaking project work/field work / internships**

Response: 34

File Description	Document
Upload supporting document	[View Document](#)
Institutional data in the prescribed format	[View Document](#)

1.4 Feedback System

1.4.1

Institution obtains feedback on the academic performance and ambience of the institution from various stakeholders, such as Students, Teachers, Employers, Alumni etc. and action taken report on the feedback is made available on institutional website

Response: A. Feedback collected, analysed, action taken& communicated to the relevant bodies and feedback hosted on the institutional website

File Description	Document
At least 4 filled-in feedback form from different stake holders like Students, Teachers, Employers, Alumni etc.	[View Document](#)
Action taken report on the feedback analysis	[View Document](#)
Link of institution's website where comprehensive feedback, its analytics and action taken report are hosted	[View Document](#)

Criterion 2 - Teaching-learning and Evaluation

2.1 Student Enrollment and Profile

2.1.1

Enrolment percentage

Response: 67.44

2.1.1.1 **Number of seats filled year wise during last five years (Only first year admissions to be considered)**

2022-23	2021-22	2020-21	2019-20	2018-19
83	105	92	102	83

2.1.1.2 **Number of sanctioned seats year wise during last five years**

2022-23	2021-22	2020-21	2019-20	2018-19
345	370	340	345	280

File Description	Document
Institutional data in the prescribed format	[View Document](#)
Final admission list as published by the HEI and endorsed by the competent authority	[View Document](#)
Document related to sanction of intake from affiliating University/ Government/statutory body for first year's students only.	[View Document](#)
Provide Links for any other relevant document to support the claim (if any)	[View Document](#)

2.1.2

Percentage of seats filled against reserved categories (SC, ST, OBC etc.) as per applicable reservation policy for the first year admission during the last five years

Response: 61.43

2.1.2.1 **Number of actual students admitted from the reserved categories year wise during last five years (Exclusive of supernumerary seats)**

2022-23	2021-22	2020-21	2019-20	2018-19
83	105	92	102	83

2.1.2.2 **Number of seats earmarked for reserved category as per GOI/ State Govt rule year wise during the last five years**

2022-23	2021-22	2020-21	2019-20	2018-19
155	160	153	161	128

File Description	Document
Institutional data in the prescribed format	[View Document](#)
Final admission list indicating the category as published by the HEI and endorsed by the competent authority.	[View Document](#)
Copy of communication issued by state govt. or Central Government indicating the reserved categories(SC,ST,OBC,Divyangjan,etc.) to be considered as per the state rule (Translated copy in English to be provided as applicable)	[View Document](#)

2.2 Student Teacher Ratio

2.2.1

Student – Full time Teacher Ratio
(Data for the latest completed academic year)

Response: 20.25

2.3 Teaching- Learning Process

2.3.1

Student centric methods, such as experiential learning, participative learning and problem solving methodologies are used for enhancing learning experiences and teachers use ICT- enabled tools including online resources for effective teaching and learning process

Response:

The Institution supports the transformation of knowledge through student-centric methods such as experiential learning, participative learning, and problem-solving methods to enhance learning experiences. At the beginning of the academic year, an orientation program is organized for the students to provide information about the course outcome, program outcome, assessment procedures, semester patterns, discipline, and e-resources.

Experiential Learning

The institution emphasizes learning through proactive experience and reflection in all aspects of its curriculum to help students connect the theories and knowledge acquired in the classroom to real-life situations. It is ensured through various means:

- Industrial visits and educational trips organized by various departments allow students to gain practical insights into operations, bridging the gap between theoretical knowledge and real-world applications, and fostering a deeper understanding of concepts.
- Departments organize guest talks where experts from various fields share their insights, enriching the learning experience and inspiring students to explore new areas of knowledge.
- Inter/Intra-collegiate fests, sports, and cultural events are organized to help students develop their all-around personality.
- Documentary clips and group projects enhance students' experiential learning skills.
- Extension/Outreach programs organised by various departments, YRC, and NSS motivate students to learn beyond theoretical knowledge.

Participative Learning

The teaching pedagogy inculcate participative learning that directly involves students in various activities for achievement and empowerment. The activities involved in participative learning are:

- Workshops, seminars, conferences, case studies, role-plays, debates, and quizzes adopted to bring out talent, critical thinking, and confidence among students.
- Group discussions are arranged to enhance participatory learning, encouraging students to actively engage in dialogue on both general and subject-specific matters.
- Students are encouraged to take up paper presentations to improve their analyzing and presentation skills.
- Peer guidance fosters a supportive learning environment, where advanced learners guide their peers through collaborative exercises that benefit each other's strengths and perspectives.
- NSS camps provide hands-on experience to students in delivering community service.
- Students are taught language skills and also communication skills apart from the curriculum.

Problem-Solving Methodologies

To develop problem solving attitude students are encouraged to work in teams, managing projects and holding leadership roles. This helps in developing critical thinking, analytical skills, self directed learning and applying domain knowledge to real world situations. Each department takes the initiative of identifying and supporting students organizing various programs in which students learn beyond the curriculum. The students are encouraged to takeup research survey, participate in paper presentation and attend conferences.

Faculty members use ICT tools to yield extensive and impactful outcomes in the teaching and learning domain, fostering practicality and creative thinking among students. The college is equipped with ICT-enabled classrooms, Desktops, Laptops, Projectors, Wi-Fi, LAN, and a well-equipped internet facility. The college library provides accessibility to e-resources through easylib software where teachers and students have access for research and learning. Integration with Massive Open Online Courses (MOOCs) exposes students to a wealth of online resources, broadening their horizons and complementing traditional classroom instruction. This approach improves self-directed learning and equips students for the digital learning landscape prevalent in higher education and the professional realm.

File Description	Document
Upload Additional information	[View Document](#)
Provide Link for Additional information	[View Document](#)

2.4 Teacher Profile and Quality

2.4.1

Percentage of full-time teachers against sanctioned posts during the last five years

Response: 95.59

2.4.1.1 **Number of sanctioned posts year wise during the last five years**

2022-23	2021-22	2020-21	2019-20	2018-19
29	31	26	28	22

File Description	Document
Sanction letters indicating number of posts sanctioned by the competent authority (including Management sanctioned posts)	[View Document](#)
Provide Links for any other relevant document to support the claim (if any)	[View Document](#)

2.4.2

Percentage of full time teachers with NET/SET/SLET/ Ph. D./D.Sc. / D.Litt./L.L.D. during the last five years (consider only highest degree for count)

Response: 1.54

2.4.2.1 Number of full time teachers with NET/SET/SLET/Ph. D./ D.Sc. / D.Litt./L.L.D year wise during the last five years

2022-23	2021-22	2020-21	2019-20	2018-19
00	00	02	00	00

File Description	Document
Institution data in the prescribed format	[View Document](#)
Copies of Ph.D./D.Sc / D.Litt./ L.L.D awarded by UGC recognized universities	[View Document](#)

2.5 Evaluation Process and Reforms

2.5.1

Mechanism of internal/ external assessment is transparent and the grievance redressal system is time- bound and efficient

Response:

Evaluation is a fundamental component of the teaching-learning process, and its implementation is highly effective within the institution. The college adheres to the university norms for conducting the internal/external assessment examinations. The students are made aware of the mechanism of assessment methods that are followed by the institution.

Mechanism of Internal/External Assessment:

- Internal assessment exams are conducted twice a semester. This assesses the performance of the students which is evaluated and recorded.
- Assignments, class tests, seminars, presentations, project works, case studies, group discussions, quizzes, etc.; are also conducted to evaluate the student's performance as a continuous internal evaluation process.
- To maintain the integrity of examinations, the IQAC establishes an internal examination committee, responsible for monitoring exams and ensuring transparency.
- The internal examination committee summons meetings with the principal, IQAC, and heads of the departments to decide the dates of the internal assessment examination. All the exam-related information is disseminated to students through the notice boards.
- The installation of CCTV cameras in all classrooms ensures strict monitoring throughout the examination period.
- The university schedules the external assessment examination, with the principal serving as the chief superintendent of examination to ensure the exam is conducted smoothly and transparently, while an external deputy chief and flying squad are appointed by the university to assist the process.

- Practical examinations and project viva voce are conducted as per university guidelines.

Mechanism of internal/external grievance redressal system:

- If a student is absent for the internal exams, re-exam will be offered provided they have a valid reason for their absence.
- Students facing psychosocial or personal issues that affect their performance are provided with counseling by mentors.
- In case of any grievance, such as malpractice or the use of electronic devices, the invigilator promptly notifies the examination committee and the principal. This swift communication ensures that appropriate action can be taken promptly.
- The university manual provides the guidelines for conducting the examination and the procedure for addressing the grievance.
- If a student is dissatisfied with their external marks, they can request a photocopy of their answer script through the UUCMS portal. Additionally, they have the provision to apply for re-totaling or revaluation.

File Description	Document
Upload Additional information	[View Document](#)

2.6 Student Performance and Learning Outcomes

2.6.1

Programme Outcomes (POs) and Course Outcomes (COs) for all Programmes offered by the institution are stated and displayed on website

Response:

The programme outcomes are based on learning outcomes and designed to ensure complete and comprehensive learning about the programme and courses, as these are significant for the successful careers of the students. As our institution is affiliated with Mangalore/Kodagu University, we adhere to the Programme Outcomes (POs) and Course Outcomes (COs) designed by the university.

The Programme Outcomes (POs) and Course Outcomes (COs) help students to ensure a thorough understanding of the courses offered by the institution. This clarity helps teachers effectively organize and present the curriculum, while students gain insight into their courses' content. The programme and course outcomes for all programs offered by the institution are stated and displayed on the website for the reference of all stakeholders.

Students are made familiar with the POs/COs in the following ways:

- The admission committee briefs candidates and parents on the programme outcomes during the admission process.
- On orientation day, department heads provide students with information about program details,

- course outcomes and career prospects.
- Faculty members play a crucial role in helping students understand the Programme Outcomes, Course Outcomes, and Course-Specific Outcomes briefly articulated them in their respective classes.
- Copies of the programme outcomes and course outcomes are available in individual departments and the college library for reference.
- In cases where parents and students need further information, they are free to contact the HODs and class animators.
- The college adapts a learner-centric approach, including guest talks, case studies, industrial visits, group discussions, exhibitions, workshops, conferences, and seminars to measure the effectiveness of education and its impact on learning outcomes.

File Description	Document
Provide Link for Additional information	**View Document**

2.6.2

Attainment of POs and COs are evaluated.

Explain with evidence in a maximum of 500 words

Response:

The assessment of program and course outcomes by the institution is a multifaceted process that involves various components such as Internal and external examinations, assignments, projects, seminars, and viva voce are considered during the evaluation process. The institution follows the evaluation methods to support students in enhancing their academic performance.

The institution evaluates the attainment of programme outcomes and course outcomes in the following ways.

- Internal examinations are conducted twice a semester to assess the performance of the students.
- The performance of the students is measured through quizzes, product launch events, essay writing competitions, achievement in the fest, etc.
- Remedial measures are taken for the students whose performance is below the expected levels.
- Semester examination results help the institution to measure the attainment of the programme and course outcomes.
- Consistent high pass percentages of the students indicate the effectiveness of the teaching-learning processes.
- After the declaration of the semester examination results, the HODs discuss the performance with the faculties and make decisions for improvement where necessary.
- A significant number of students achieving distinctions, students' progression to higher education, both within the country and abroad, and employability of students upon successful completion of their degree program demonstrates the attainment of POs and COs.
- Feedback from students and parents is another method for evaluating program and course

outcomes, which guides the institution in making necessary changes.
- The Principal conduct meetings with Heads of Departments and teachers to evaluate progress towards achieving program outcomes and course outcomes. Further necessary suggestions and guidance are provided to improve the teaching and learning strategies.

File Description	Document
Upload Additional information	[View Document](#)
Provide Link for Additional information	[View Document](#)

2.6.3

Pass percentage of Students during last five years (excluding backlog students)

Response: 87.56

2.6.3.1 **Number of final year students who passed the university examination year wise during the last five years**

2022-23	2021-22	2020-21	2019-20	2018-19
152	224	225	193	184

2.6.3.2 **Number of final year students who appeared for the university examination year-wise during the last five years**

2022-23	2021-22	2020-21	2019-20	2018-19
171	242	240	235	229

File Description	Document
Institutional data in the prescribed format	[View Document](#)
Certified report from Controller Examination of the affiliating university indicating pass percentage of students of the final year (final semester) eligible for the degree programwise / year-wise.	[View Document](#)

2.7 Student Satisfaction Survey

2.7.1

Online student satisfaction survey regarding teaching learning process

Response: 3.52

File Description	Document
Upload database of all students on roll as per data template	[View Document](#)

Criterion 3 - Research, Innovations and Extension

3.1 Resource Mobilization for Research

3.1.1

Grants received from Government and non-governmental agencies for research projects / endowments in the institution during the last five years (INR in Lakhs)

Response: 1

3.1.1.1 **Total Grants from Government and non-governmental agencies for research projects / endowments in the institution during the last five years (INR in Lakhs)**

2022-23	2021-22	2020-21	2019-20	2018-19
00	01	00	00	00

File Description	Document
Upload supporting document	[View Document](#)
Institutional data in the prescribed format	[View Document](#)

3.2 Innovation Ecosystem

3.2.1

Institution has created an ecosystem for innovations, Indian Knowledge System (IKS),including awareness about IPR, establishment of IPR cell, Incubation centre and other initiatives for the creation and transfer of knowledge/technology and the outcomes of the same are evident

Response:

The institution has taken the initiative to cultivate an ecosystem for innovation, skills, and awareness across diverse fields for empowering individuals and communities. The college organized a comprehensive array of programs aimed at fostering an ecosystem for innovation across multiple domains.

- **Skill Development Programs** - Workshops on "Psychology of E-Commerce Marketing", "Software Project Management" and "Public Speaking and Self Discipline", enhanced students' practical skills.
- **Financial Literacy and Management Programs** - Sessions on "Income Tax Filing", "GST", and "Investor Awareness" promotes financial literacy among participants.
- **Career Guidance and Professional Development Programs**- Webinars on "Career Guidance and Opportunities in Emerging Sectors" and talk on "Career Guidance" equipped students with

insights into career pathways and industry demands.
- **Technology and Innovation Programs**- Talk on "Blockchain Technology", "Cloud Computing", and "Entrepreneurship Development", fostering technological literacy and entrepreneurial skills.
- **Special Events and Competitions**- Promo video making, Card Making, Calligraphy, Crossword, B-Roll Brand Storm, and Food without Fire Competition, encouraged creativity and teamwork among students.

The institution has undertaken efforts to facilitate the transfer of knowledge and technology within the realm of Indian Knowledge Systems. The knowledge is transferred to the students and the faculties through the following:

- The institution organized an **International Conference** on "Recent Global Trends in Science, Technology, Commerce, and Management" and an International Webinar on "How to Create a Great LinkedIn Profile." Additionally, several National-level Seminars, FDPs, and Webinars were conducted.
- Teachers' involvement in workshops, guest lectures, seminars, and conferences enhance knowledge and foster the development of both students and educators.
- Faculties and postgraduate students have presented and published their research papers.
- To inculcate the views of the Indian Knowledge System (IKS), our college organized a wonderful folklore for the students to highlight and prioritize their interest in participating and contributing to their overall well-being and sense of fulfillment. This program ensured the students to cultivate a well-rounded skill set beyond academic excellence.
- The institution organized national-level E-Quiz competitions focused on various subjects such as technology, chemistry, and marketing management. These competitions helped participants, test their knowledge and improve their skills in different fields.
- The "Nudi Lahari" and National Level Inter-Collegiate Fest promoted Indian culture and provided an opportunity for students to exhibit their cultural talents.
- The Koti Kanta Gayana program organized by the college deeply engaged participants with cultural heritage and highlighted the institution's dedication to preserving and celebrating traditional art forms.
- To sustain the culture, students undertake projects that explore and document traditional practices and knowledge.

The IQAC and the Department of Commerce organized a National Level Seminar on "Intellectual Property Rights (IPR)" to create awareness of patent-related terminologies, scratch about patent drafting, formation of claims, and filing.

The Entrepreneurship Cell organized various events, including "Social Entrepreneurship and Sustainable Development Activities" and workshops on "Entrepreneurship Development", to help students showcase their skills, raise awareness, and gain practical knowledge. An industrial visit to the Sahyadri Group of Industries provided valuable industry insights. These initiatives enhanced students' self-efficacy, entrepreneurship skills and prepare them to start their ventures.

File Description	Document
Upload Additional information	[View Document](#)

3.2.2

Number of workshops/seminars/conferences including on Research Methodology, Intellectual Property Rights (IPR) and entrepreneurship conducted during the last five years

Response: 53

3.2.2.1 **Total number of workshops/seminars/conferences including programs conducted on Research Methodology, Intellectual Property Rights (IPR) and entrepreneurship year wise during last five years**

2022-23	2021-22	2020-21	2019-20	2018-19
14	10	07	13	09

File Description	Document
Upload supporting document	[View Document](#)
Institutional data in the prescribed format	[View Document](#)

3.3 Research Publications and Awards

3.3.1

Number of research papers published per teacher in the Journals notified on UGC care list during the last five years

Response: 0.02

3.3.1.1 **Number of research papers in the Journals notified on UGC CARE list year wise during the last five years**

2022-23	2021-22	2020-21	2019-20	2018-19
0	01	00	0	00

File Description	Document
Link to the uploaded papers, the first page/full paper(with author and affiliation details)on the institutional website	[View Document](#)
Links to the papers published in journals listed in UGC CARE list or	[View Document](#)
Institutional data in the prescribed format	[View Document](#)

3.3.2

Number of books and chapters in edited volumes/books published and papers published in national/ international conference proceedings per teacher during last five years

Response: 0.22

3.3.2.1 **Total number of books and chapters in edited volumes/books published and papers in national/ international conference proceedings year wise during last five years**

2022-23	2021-22	2020-21	2019-20	2018-19
03	02	03	03	00

File Description	Document
Institutional data in the prescribed format	[View Document](#)
Copy of the Cover page, content page and first page of the publication indicating ISBN number and year of publication for books/chapters	[View Document](#)

3.4 Extension Activities

3.4.1

Outcomes of Extension activities in the neighborhood community in terms of impact and sensitizing the students to social issues for their holistic development during the last five years.

Response:

The college organized extension activities to benefit the neighborhood community and raise students' awareness of community needs. The students actively participated in social service activities, contributing to their overall development.

Reach for Help - Kodagu Disaster 2018 and 2019

The NSS unit's "Reach for Help" initiative during the Kodagu disaster in 2018 and 2019 had a significant impact on the affected communities. The college mobilized resources, volunteers, and financial aid to provide relief and support to those affected by the disaster.

Covid-19 Vaccination Drive

The COVID-19 vaccination drive organized by the NSS unit contributed to the overall efforts to combat the spread of the virus. The drive received positive feedback from participants who appreciated the convenience and accessibility of the vaccination service provided by the college.

Health-Oriented Camps

The annual blood donation camp organized by the NSS and YRC positively impacted both the donors and the recipients, contributing to a healthier and more caring society. The eye and dental checkups for the tribal community were well-received and helped to improve their overall health and well-being.

Swachh Bharat

The participation of NSS students in the Swachh Bharat campaign at a government hospital led to a cleaner and more sustainable healthcare environment, benefiting all.

Planting Saplings

The NSS unit collaborated with Inchara Green Initiatives and the Kodagu Forest Department to procure, distribute and plant saplings at Thadiyandamol. This activity raised awareness among students and staff about the importance of environmental conservation and their role in protecting the environment.

Population Day Awareness Programme

The Population Day awareness program organized by the NSS unit in the tribal village of Hebbale Patna aimed to educate the villagers about the importance of family planning, reproductive health, and sustainable population growth.

Literacy Week Programme

The NSS Unit organized interactive sessions and activities at Government School, Chennangi, to promote literacy and education.

Seed Ball Making

The students of NSS and Nature Club involved in making seed balls using a mixture of clay, seeds, and water, which were then distributed in various areas to promote reforestation and biodiversity.

Plastic-Free Drive

The NSS unit, in collaboration with the Forest Department, organized a trekking to Thadiyandamol with

the slogans "Plastic-Free Thadiyandamol" and "Plastic-Free Drive" in the Anekadu Forest Zone.

Awareness Programmes

Addressing broader societal issues, the college has organized awareness programs on topics such as drug awareness, HIV prevention, human rights, women's harassment, voter awareness, investor awareness, and women's safety. These initiatives aim to educate students about their roles and responsibilities in society.

Computer Literacy Programme

The Department of BCA organized a computer literacy training program for the students of Government School, Athur. This program helped the students gain basic knowledge about computers and their primary uses.

Visit to Old Age Home

To promote social and holistic development, the Department of BBA visited Sneha Bhavan Old Age Home in Heggala.

Donation Drive

To improve the lives of underprivileged children, NSS volunteers distributed shoes to the Tribal Ashrama School in Diddalli, and the Department of BBA provided stationery to the students of GLPS in Arameri.

By nurturing values of social responsibility, leadership, and empathy, these initiatives not only benefit the immediate community but also prepare students to be aware of global citizens and capable of addressing complex societal challenges.

File Description	Document
Upload Additional information	[View Document](#)

3.4.2

Awards and recognitions received for extension activities from government / government recognised bodies

Response:

Our college has actively engaged students in a wide spectrum of extension activities dedicated to enhancing community welfare and fostering societal development. These initiatives have been acknowledged and appreciated by government-recognized bodies through letters of commendation.

Some of the notable extension activities organized by our college include:

1. Reach for Help - Kodagu Disaster 2018 and 2019
2. Covid-19 Vaccination Drive
3. Annual Special NSS Camp at Tribal Ashram School, Diddalli
4. Computer Literacy Programme for Government School Students
5. Visit to GLPS, Arameri
6. Arogya-Soubhagya (Community Health Activities)
7. Literacy Week Programme (Govt. School, Chennangi)
8. Visit to Sneha Bhavan Old Age Home
9. Blood Donation & Free Health Check-up Camp
10. Plastic-Free Drive (Thadiyandamol and Anekadu Forest Area)
11. Seed ball making and Sapling plantation
12. Plantation Drive in Thadiyandamol
13. Various Awareness Programs (AIDS awareness, Social awareness, Women's safety, Dental health awareness, Disaster management, Road safety and Drug awareness)

Through these initiatives, we aim not only to enrich the lives of individuals within our community but also to inspire a culture of service and responsibility among our students and faculties.

File Description	Document
Upload Additional information	[View Document](#)

3.4.3

Number of extension and outreach programs conducted by the institution through organized forums including NSS/NCC with involvement of community during the last five years.

Response: 49

3.4.3.1 **Number of extension and outreach Programs conducted in collaboration with industry, community, and Non- Government Organizations through NSS/ NCC etc., year wise during the last five years**

2022-23	2021-22	2020-21	2019-20	2018-19
10	07	05	12	15

File Description	Document
Institutional data in the prescribed format	[View Document](#)
Detailed report for each extension and outreach program to be made available, with specific mention of number of students participated and the details of the collaborating agency	[View Document](#)

3.5 Collaboration

3.5.1

Number of functional MoUs/linkages with institutions/ industries in India and abroad for internship, on-the-job training, project work, student / faculty exchange and collaborative research during the last five years.

Response: 4

File Description	Document
List of year wise activities and exchange should be provided	[View Document](#)
List and Copies of documents indicating the functional MoUs/linkage/collaborations activity-wise and year-wise	[View Document](#)
Institutional data in the prescribed format	[View Document](#)

Criterion 4 - Infrastructure and Learning Resources

4.1 Physical Facilities

4.1.1

The Institution has adequate infrastructure and other facilities for,

- **teaching – learning, viz., classrooms, laboratories, computing equipment etc**
- **ICT – enabled facilities such as smart class, LMS etc.**

Facilities for Cultural and sports activities, yoga centre, games (indoor and outdoor), Gymnasium, auditorium etc (Describe the adequacy of facilities in maximum of 500 words.)

Response:

The institution provides a conducive environment for interactive teaching and learning by blending traditional lectures with innovative modern methods. Learning resources, including classrooms, laboratories, computers, the library, and other facilities, are regularly updated to maintain academic excellence.

Classrooms: These are spacious, well-ventilated, with proper lighting, and comfortable seating arrangements, equipped with boards and projectors for effective teaching and learning. Surveillance cameras are installed in classrooms to ensure the safety and monitoring of both students and staff.

Laboratories: The college offers well-equipped science laboratories designed to enhance experiential learning for students. The chemistry and physics labs are equipped with the necessary apparatus for various experimental setups. The computers in the labs have updated software that can be accessed by the students. A full-time lab assistant ensures the smooth functioning and organization of these facilities.

Library: The college features a well-maintained library with a reading room facility, creating a conducive atmosphere for study. Books are regularly updated to align with the academic syllabus and general reading interests. Computers are available in the library to provide online access, complemented by the Easylib software that allows students full-time access from any location.

Conference Hall: The college features a spacious conference hall with a projector, air conditioning, and a sound system, for academic activities such as conferences, seminars, workshops, and faculty development programs. It comfortably accommodates around 60 or above delegates.

Auditorium: The college has a spacious auditorium for various co-curricular events. Equipped with a sound system and projector, the auditorium accommodates approximately 500 and above students.

Open-air theater: The college has an open-air theater near the playground, which can be accessed for extracurricular activities and can accommodate approximately 5000 audiences.

The college ensures a well-maintained fire safety extinguisher, digital cameras, CCTV surveillance, a generator, printing facilities, and RO drinking water. The canteen offers healthy and hygienic food at affordable prices. Adequate restroom facilities are available for both male and female students and staff.

Special washrooms for physically challenged individuals are provided. Parking facilities for staff are provided and maintained by the institution. The campus emphasizes environmental consciousness with a maintained green area featuring trees, ornamental plants, herbs, and flowering plants. It incorporates rainwater harvesting and waste management pits to promote sustainable practices. Located centrally, the campus enjoys convenient access to public transportation.

Ensuring students' physical fitness, the sports committee under the guidance of a physical director organizes various sports and other events. A recreation room spanning 188.5m² offers opportunities for students to engage in games such as shuttle badminton, carrom, chess, and table tennis. Yoga practice is also encouraged among students and staff.

With a sprawling 4.12-acre ground area, the college provides ample space for sports like cricket, football, handball, basketball, and more. The management provides necessary sports equipment, which is maintained by the physical director, enabling students to participate in events at college, intercollege, zonal, university, national, and international levels.

File Description	Document
Upload Additional information	[View Document](#)

4.1.2

Percentage of expenditure for infrastructure development and augmentation excluding salary during the last five years

Response: 66.17

4.1.2.1 **Expenditure for infrastructure development and augmentation, excluding salary year wise during last five years (INR in lakhs)**

2022-23	2021-22	2020-21	2019-20	2018-19
8.71521	17.80983	6.8505	59.26725	182.60905

File Description	Document
Institutional data in the prescribed format	[View Document](#)
Audited income and expenditure statement of the institution to be signed by CA for and counter signed by the competent authority (relevant expenditure claimed for infrastructure augmentation should be clearly highlighted)	[View Document](#)

4.2 Library as a Learning Resource

4.2.1

Library is automated with digital facilities using Integrated Library Management System (ILMS), adequate subscriptions to e-resources and journals are made. The library is optimally used by the faculty and students

Response:

The college offers a well-equipped library facility designed to cater to both students and staff. Featuring a spacious and comfortable reading area, it accommodates a significant number of readers. The library boasts a diverse collection of 7,364 books encompassing subject textbooks, general knowledge resources, competitive examination guides, encyclopedias, dictionaries, handbooks, and more. Book circulation is efficiently managed through a secured cloud version module, ensuring seamless issue and return processes.

Subscribed software enhances user experience by facilitating comprehensive book and journal searches via author, title, publisher, accession number, subject, class number, keywords, etc. This feature enables readers to quickly ascertain the availability status of any book within the library. Additionally, each department maintains its library, providing access to resources for students and faculty members alike.

The library operates with an Integrated Library Management Software known as EASYLIB (Entire Automation System for Libraries), which efficiently oversees all library functions, resource management, and services. Currently utilizing version 6.4a in the cloud, this software enables seamless management of library resources.

To support students and staff, the library provides computers equipped with the latest applications and anti-virus software. These systems also archive old question papers for student reference, enhancing academic support within the institution. Library usage is meticulously tracked with user frequencies recorded twice, upon arrival and departure, ensuring efficient monitoring of library resources and services.

Access to old question papers and E-library is conveniently made available via the website link: www.stannes.easylib.net.

The library subscribes to 35 periodicals and 8 daily newspapers, offering a diverse range of current information and news. Additionally, it provides access to the N-LIST database, encompassing over 6000 e-journals and 600,000 e-books, enhancing research opportunities for students and staff. Facilities within the library include computers with internet access, printing facility, a comprehensive reference section, and a designated area for newspapers. A catalog box is also available for easy navigation of library resources.

To support academic pursuits, reference books specifically curated for competitive exams are prominently displayed, ensuring convenient access for both students and staff. The librarian and assistant librarian guide students and staff regarding book availability and references. The library is accessible from 8:00 AM to 5:00 PM daily, ensuring convenient access to its resources.

A library committee has been established to oversee operations and initiatives aimed at promoting a

reading culture among students. Programs like ''Know The book' orientation sessions are organized regularly to foster and encourage reading habits within the student community.

File Description	Document
Upload Additional information	View Document
Provide Link for Additional information	View Document

4.3 IT Infrastructure

4.3.1

Institution frequently updates its IT facilities and provides sufficient bandwidth for internet connection

Describe IT facilities including Wi-Fi with date and nature of updation, available internet bandwidth within a maximum of 500 words

Response:

The institution offers IT facilities to support both curricular and co-curricular activities. Internet connectivity has been upgraded from 50MBPS to 100MBPS to ensure faster and reliable access. ICT-enabled classrooms promote enhanced teaching and learning experiences. Computers are regularly monitored and updated. There are 104 computers/laptops, out of these 89 computers are allocated to students' use and the remaining are used by teaching and administrative staff. CCTV surveillance across the campus ensures security.

The college provides comprehensive IT facilities to its users:

- The computers and printers in the office and computer labs have internet access via both Wi-Fi and LAN.
- College computers are connected to printers and scanners as needed.
- Experts handle computer maintenance, repairs, and website upgrades.
- The administration block entrance monitor displays daily campus activities.
- The college features an audio-visual room and an ICT classroom, both equipped with LCD projectors.
- The Computer Lab offers educational software such as Adobe Dreamweaver, RStudio, NetBeans, Wxmaxima, Visual Studio, Microsoft Visual Studio Code, and Tally-ERP9 to enhance student learning.
- Additional amenities include typing, printing, and CD/DVD writing services. Computers in the lab and library are equipped with UPS for uninterrupted usage during power outages.
- A biometric system is used for staff attendance. The institution regularly assesses current requirements and upgrades internet bandwidth and Wi-Fi connections accordingly.

- Lab technicians oversee system maintenance, while hardware maintenance and regular servicing are outsourced.
- Students are encouraged to pursue supplementary courses through MOOC platforms to enrich their educational experience. These courses offer a wide array of subjects and skills that complement traditional learning methods.
- Students can access the UUCMS platform to stay updated on their academic information.

The college provides access to free online research portals such as Shod Ganga, Google Scholar, Shod Sindhu, INFLIBNET, and ResearchGate. It maintains an official website, Instagram page, and active WhatsApp groups that are regularly updated and utilized. Digital camera, microphones, amplifiers, sound systems and other facilities are utilized during the host of programs in the college.

File Description	Document
Upload Additional information	View Document

4.3.2

Student – Computer ratio (Data for the latest completed academic year)

Response: 6.37

4.3.2.1 **Number of computers available for students usage during the latest completed academic year:**

Response: 89

File Description	Document
Purchased Bills/Copies highlighting the number of computers purchased	View Document

4.4 Maintenance of Campus Infrastructure

4.4.1

Percentage expenditure incurred on maintenance of physical facilities and academic support facilities excluding salary component, during the last five years (INR in Lakhs)

Response: 22.01

4.4.1.1 **Expenditure incurred on maintenance of infrastructure (physical facilities and academic support facilities) excluding salary component year wise during the last five years (INR in lakhs)**

2022-23	2021-22	2020-21	2019-20	2018-19
11.04633	11.42058	10.6444	19.092	39.35095

File Description	Document
Institutional data in the prescribed format	[View Document](#)
Audited income and expenditure statement of the institution to be signed by CA for and counter signed by the competent authority (relevant expenditure claimed for maintenance of infrastructure should be clearly highlighted)	[View Document](#)
Provide Links for any other relevant document to support the claim (if any)	[View Document](#)

Criterion 5 - Student Support and Progression

5.1 Student Support

5.1.1

Percentage of students benefited by scholarships and freeships provided by the institution, government and non-government bodies, industries, individuals, philanthropists during the last five years

Response: 33.32

5.1.1.1 **Number of students benefited by scholarships and freeships provided by the institution, Government and non-government bodies, industries, individuals, philanthropists during the last five years**

2022-23	2021-22	2020-21	2019-20	2018-19
530	229	55	188	124

File Description	Document
Year-wise list of beneficiary students in each scheme duly signed by the competent authority.	[View Document](#)
Upload Sanction letter of scholarship and free ships (along with English translated version if it is in regional language).	[View Document](#)
Upload policy document of the HEI for award of scholarship and freeships.	[View Document](#)
Institutional data in the prescribed format	[View Document](#)

5.1.2

Following capacity development and skills enhancement activities are organised for improving students' capability

1. *Soft skills*
2. *Language and communication skills*
3. *Life skills (Yoga, physical fitness, health and hygiene)*
4. *ICT/computing skills*

Response: A. All of the above

File Description	Document
Report with photographs on Programmes /activities conducted to enhance soft skills, Language and communication skills, and Life skills (Yoga, physical fitness, health and hygiene, self-employment and entrepreneurial skills)	[View Document](#)
Report with photographs on ICT/computing skills enhancement programs	[View Document](#)
Institutional data in the prescribed format	[View Document](#)

5.1.3

Percentage of students benefitted by guidance for competitive examinations and career counseling offered by the Institution during the last five years

Response: 34.8

5.1.3.1 **Number of students benefitted by guidance for competitive examinations and career counselling offered by the institution year wise during last five years**

2022-23	2021-22	2020-21	2019-20	2018-19
556	213	0	183	224

File Description	Document
Upload supporting document	[View Document](#)
Institutional data in the prescribed format	[View Document](#)

5.1.4

The institution adopts the following for redressal of student grievances including sexual harassment and ragging cases

1. **Implementation of guidelines of statutory/regulatory bodies**
2. **Organisation wide awareness and undertakings on policies with zero tolerance**
3. **Mechanisms for submission of online/offline students' grievances**
4. **Timely redressal of the grievances through appropriate committees**

Response: A. All of the above

File Description	Document
Proof w.r.t Organisation wide awareness and undertakings on policies with zero tolerance	[View Document](#)
Proof related to Mechanisms for submission of online/offline students' grievances	[View Document](#)
Proof for Implementation of guidelines of statutory/regulatory bodies	[View Document](#)
Details of statutory/regulatory Committees (to be notified in institutional website also)	[View Document](#)
Annual report of the committee motioning the activities and number of grievances redressed to prove timely redressal of the grievances	[View Document](#)

5.2 Student Progression

5.2.1

Percentage of placement of outgoing students and students progressing to higher education during the last five years

Response: 39.64

5.2.1.1 **Number of outgoing students placed and / or progressed to higher education year wise during the last five years**

2022-23	2021-22	2020-21	2019-20	2018-19
107	117	30	99	89

5.2.1.2 **Number of outgoing students year wise during the last five years**

2022-23	2021-22	2020-21	2019-20	2018-19
169	242	240	235	229

File Description	Document
Number and List of students placed along with placement details such as name of the company, compensation, etc and links to Placement order(the above list should be available on institutional website)	[View Document](#)
List of students progressing for Higher Education, with details of program and institution that they are/have enrolled along with links to proof of continuation in higher education.(the above list should be available on institutional website)	[View Document](#)
Institutional data in the prescribed format	[View Document](#)

5.2.2

Percentage of students qualifying in state/national/ international level examinations during the last five years

Response: 1.04

5.2.2.1 **Number of students qualifying in state/ national/ international level examinations year wise during last five years (eg: IIT/JAM/NET/SLET/GATE/GMAT/GPAT/CLAT/CAT/ GRE/TOEFL/ IELTS/Civil Services/State government examinations etc.)**

2022-23	2021-22	2020-21	2019-20	2018-19
01	00	05	01	00

File Description	Document
List of students qualified year wise under each category and links to Qualifying Certificates of the students taking the examination	[View Document](#)
Institutional data in the prescribed format	[View Document](#)
Provide Links for any other relevant document to support the claim (if any)	[View Document](#)

5.3 Student Participation and Activities

5.3.1

Number of awards/medals for outstanding performance in sports/ cultural activities at University /

state/ national / international level (award for a team event should be counted as one) during the last five years

Response: 8

5.3.1.1 *Number of awards/medals for outstanding performance in sports/cultural activities at national/international level (award for a team event should be counted as one) year wise during the last five years*

2022-23	2021-22	2020-21	2019-20	2018-19
03	00	00	05	00

File Description	Document
Upload supporting document	[View Document](#)
list and links to e-copies of award letters and certificates	[View Document](#)
Institutional data in the prescribed format	[View Document](#)
Provide Links for any other relevant document to support the claim (if any)	[View Document](#)

5.3.2

Average number of sports and cultural programs in which students of the Institution participated during last five years (organised by the institution/other institutions)

Response: 5.2

5.3.2.1 **Number of sports and cultural programs in which students of the Institution participated year wise during last five years**

2022-23	2021-22	2020-21	2019-20	2018-19
10	03	02	06	05

File Description	Document
Upload supporting document	[View Document](#)
Institutional data in the prescribed format	[View Document](#)

5.4 Alumni Engagement

5.4.1

There is a registered Alumni Association that contributes significantly to the development of the institution through financial and/or other support services

Response:

The Alumni Association is vital in bridging the gap between former students and their alma mater, ensuring a vibrant and enduring connection. They contribute to the growth of the college in various ways. The association was established in 2017 and officially registered as **SAAAV (St. Anne's Alumni Association Virajpet)** on 14th March 2024 under registration number **DRKD/SOR/83/2023-2024**. It is an active body with many alumni as its members who have completed their higher education at the institution and are closely associated for the development of the institution through financial and non-financial needs.

The office bearers of the alumni association regularly conduct meetings to discuss the activities and events. The committee plays a vital role in enrolling former students as association members and takes their suggestions and guidance for the institution's development. The association organizes an annual alumni meet, which serves as a valuable opportunity for former classmates to reunite, reminisce about their college days, share their career experiences, and reaffirm their bonds with the institution. The alumni have been generous in supporting the institution during sports events, providing resources and encouragement to student athletes. They have also extended their support during NSS camps, contributing both their time and resources to enhance these community service initiatives. Every year alumni are requested to fill out the feedback forms and the data is analysed for the development of the institution. SAAAV (St. Anne's Alumni Association Virajpet) cherishes and preserves its relationship with its alumni by inviting them to all the important events.

Following are the various contributions of the alumni to the growth and development of the institution:

1. **Career Guidance**: Well-placed alumni advise and support to the current students in their career choices.
2. **Placement Assistance**: They provide job opportunities through their network for deserving candidates.
3. **Financial Support**: As a token of gratitude alumni contribute financially to the infrastructure development of the college such as electronic podium, laptop, water purifiers, wall clocks and so on.
4. **Alumni serving as faculty members**: The institution provides employment opportunities to alumni, who may serve as faculty members.
5. **Invited as resource persons**: Alumni are frequently invited to the college to participate as resource persons during various academic events such as seminars, conferences, guest talks, webinars and workshops to provide knowledge to the present students by updating them on the ongoing trends in the job market and corporate world.
6. **Books Donation**: Alumni donate books to the departmental library to enrich the student's knowledge across various subjects.

The continuous involvement, support, and contributions of the alumni association enhance the learning

experiences of current students and strengthen the bonds between alumni and their alma mater. The strong alumni network enriches the educational experience and builds a lasting legacy for future generations.

File Description	Document
Upload Additional information	[View Document](#)

Criterion 6 - Governance, Leadership and Management

6.1 Institutional Vision and Leadership

6.1.1

The institutional governance and leadership are in accordance with the vision and mission of the Institution and it is visible in various institutional practices such as NEP implementation, sustained institutional growth, decentralization, participation in the institutional governance and in their short term and long term Institutional Perspective Plan.

Response:

The governance of the institution is reflective and in tune with the vision and mission of the institution.

Vision:

"To educate an individual with passion and compassion... developing the lasting human values of the life...empowering to gain knowledge and capabilities... there by contributing for social, economic and national development in conformity with the constitution as a responsible citizen."

Mission:

- Liberal admission policy based on non-discrimination.
- To attain the highest standards of values and ethics in life.
- To encourage democratisation and greater participation in the campus activities.
- Assist the students to find career path in making the connections between their courses and potential careers.
- To formulate various methodologies for the effective curriculum delivery.
- To upgrade infrastructural and technological resources.
- To maintain harmonious relationship in the workplace.
- To create an atmosphere for inquiry, critical thinking and research.

To emphasize the vision and transform it into a comprehensive multidisciplinary institution, the college integrates a wide range of activities centered on community engagement, environmental education, and value-based learning through various departments, cells, and committees. Aligning with the National Education Policy (NEP), the institution has adapted the recommended academic structures and credit allocations proposed by the state and affiliated universities. A nodal officer is appointed to oversee the NEP's implementation, ensuring effective utilization of the scheme.

The institution has seen significant improvements in efficiency and impact through targeted strategies and efforts. In 2019, the institution expanded with new programs by introducing a Bachelor of Science (B.Sc.) with a specialization in Physics, Chemistry, and Mathematics (PCM) and in the year 2021, a postgraduate degree program in Commerce (M. Com). This helped the local students to pursue higher education without much economic burden. To enhance safety measures, fire extinguishers were installed throughout the campus. Additionally, the number of functional Memorandums of Understanding (MOUs) was increased.

The college established various committees, cells, and auxiliary bodies to organize different activities. These forums consist of faculties and student representatives who participate in decision-making processes related to both academic and non-academic activities. At the beginning of the academic year, these committees develop action plans for their respective areas. The Internal Quality Assurance Cell (IQAC) reviews the implementation of these programs, reinforcing the participative management approach of the institution. This process reflects the institution's unwavering commitment and dedication to the holistic development of students.

The Admission Committee comprised of faculty members and administrative staff provides information about the courses offered in the institution and assists the candidates to complete their admission process. The Internal Academic and Administrative Audit Committee is responsible for evaluating the effectiveness of the internal audit system, with the primary goal of maintaining and enhancing the quality of both academic and administrative processes. The parent society, Mysore Diocesan Educational Society (MDES), appoints a committee to conduct an annual audit of academic, extracurricular, and administrative documents. To enhance the quality of education, the Local Inspection Committee (LIC) of the university conducts an annual visit to the college, reviewing the required documents and providing recommendations.

File Description	Document
Upload Additional information	[View Document](#)

6.2 Strategy Development and Deployment

6.2.1

The institutional perspective plan is effectively deployed and functioning of the institutional bodies is effective and efficient as visible from policies, administrative setup, appointment, service rules, and procedures, etc

Response:

The institution is committed to fostering excellence in both curricular and co-curricular activities through the development of a comprehensive perspective plan. The Principal and the Internal Quality Assurance Cell (IQAC) convene meetings to design action plans for these activities at the institutional level. The IQAC plays a crucial role in initiating and implementing quality enhancement and assurance measures across the academic process. Heads of Departments (HODs) collaborate with department members to create action plans for their respective areas. Faculty members are actively involved in various committees and cells, ensuring the effective execution of the academic plan.

The successful deployment of the perspective plan is evidenced by the following activities:

- The extension of new buildings for postgraduate courses and the library.
- Organization of an international conference on "Recent Global Trends in Science, Technology, Commerce, and Management."
- A National-Level Seminar on "Intellectual Property Rights."

- A three-day international FDP covering topics such as "Equipping Educators with Research Methodology, Technology, and Investment", "An Approach to Literature Review", "AI Tools for Technology: ChatGPT" and "Innovation in Personal Financial Management".
- State and National level sports events.
- Establishment of Memorandums of Understanding (MOUs) with various institutions and organizations.
- Organization of blood donation camps, dental check-ups, environment-related programs, and NSS special camps.
- Cultural events and traditional sports to promote regional culture among students.

The institution is managed by the Mysore Diocesan Educational Society (MDES), with the President (Bishop of Mysore), Vice-President, Secretary, Treasurer, and members of the governing body. The day-to-day administrative functions of the college are governed by the Correspondent and academic activities are supervised by the principal. The IQAC, under the guidance of the principal, monitors academic and non-academic activities. Departmental activities are supervised by the HODs, with faculty support ensuring smooth operations. Faculty members are responsible for leading various cells and committees that organize programs and events throughout the academic year. Administrative staff, guided by the Principal and IQAC, manage non-academic tasks according to university norms. The librarian looks into the availability of sufficient books, newspapers, journals, magazines, and e-resources for the reference of the students and also maintains necessary records and documents. The physical director takes care of sports activities. The IQAC consistently focuses on quality development in the institution's operations and program arrangements.

The vacancies are filled as per the university norms through advertisement. The selection criteria for filling these positions include the required qualifications, skills, and abilities. The selection committee of MDES interviews the candidates and issues appointment orders along with service rules.

File Description	Document
Upload Additional information	[View Document](#)
Institutional perspective Plan and deployment documents on the website	[View Document](#)
Provide Link for Additional information	[View Document](#)

6.2.2

Institution implements e-governance in its operations

1. **Administration**
2. **Finance and Accounts**
3. **Student Admission and Support**
4. **Examination**

Response: A. All of the above

File Description	Document
Screen shots of user interfaces of each module reflecting the name of the HEI	[View Document](#)

6.3 Faculty Empowerment Strategies

6.3.1

The institution has performance appraisal system, effective welfare measures for teaching and non-teaching staff and avenues for career development/progression

Response:

The institution implements a performance appraisal system designed to evaluate and enhance the performance of faculty members. This system consists of three appraisal components: Principal appraisal, HOD appraisal, and student appraisal. The principal appraises the faculty through structured questionnaires. The Heads of Departments (HODs) conduct appraisals of the staff and these evaluations are then forwarded to the Internal Quality Assurance Cell (IQAC) and subsequently sent to the principal. Additionally, student feedback on faculty performance is collected at the end of each semester using a prescribed format.

The IQAC oversees all college activities and reports its findings to the management for potential improvements. It also collects suggestions and feedback from the parents during Parent-Teacher Association (PTA) meetings and alumni gatherings. Regular meetings between the Principal, IQAC, and department heads facilitate continuous monitoring of academic performance. HODs coordinate departmental activities and attend to different issues that arise during the academic year and if needed it is further referred to the Grievance Redressal Cell or Internal Complaint Cell (ICC). The Internal Academic and Administrative Audit Committee conducts internal audits to ensure the timely completion of academic activities and scrutinizes the documents that they are well maintained.

The college provides a comprehensive range of welfare measures for both teaching and non-teaching staff, promoting their well-being and professional growth. Newly recruited staff are encouraged to participate in orientation programs organized by the Conference of Catholic Colleges of Karnataka (Mysore Chapter), and financial assistance is provided for faculties attending workshops, seminars, conferences, or Faculty Development Programs (FDPs).

Key welfare provisions and career development avenues include:

- ESI, Provident Fund, pension, and Gratuity benefits.
- Maternity leave and sick leave.
- Access to institutional facilities such as computers, printers, internet, and college grounds for professional and personal development.
- Parking facilities for staff.
- Staff cottage facilities at subsidized rent.
- Fee concessions for staff children enrolled in the institution.
- Incentives for faculties who have completed UGC-NET or K-SET.

- Subsidized food at the canteen.
- Christmas gifts for all staff members.
- Assistance in obtaining higher or additional degrees.
- Regular revisions and improvements in basic pay, with annual increments.
- CCTV surveillance for safety and security.
- Support and encouragement for staff pursuing higher education, such as Ph.D. or Master's degrees, B.Ed., M.Ed., UGC- NET, and K-SET, including special leave for exams, and opportunities for writing and publishing books and articles.
- NOC (No Objection Certificate) along with special leave is provided to the staff pursuing Ph.D. programs.

These measures ensure the staff is well-supported in their personal and professional journeys, fostering a positive and growth-oriented work environment.

File Description	Document
Upload Additional information	[View Document](#)

6.3.2

Percentage of teachers provided with financial support to attend conferences/workshops and towards membership fee of professional bodies during the last five years

Response: 2.31

6.3.2.1 **Number of teachers provided with financial support to attend conferences/workshops and towards membership fee of professional bodies year wise during the last five years**

2022-23	2021-22	2020-21	2019-20	2018-19
01	02	00	00	00

File Description	Document
Institutional data in the prescribed format	[View Document](#)
Copy of letter/s indicating financial assistance to teachers and list of teachers receiving financial support year-wise under each head.	[View Document](#)
Audited statement of account highlighting the financial support to teachers to attend conferences / workshop s and towards membership fee for professional bodies	[View Document](#)

6.3.3

Percentage of teaching and non-teaching staff participating in Faculty development Programmes (FDP), Management Development Programmes (MDPs) professional development /administrative training programs during the last five years

Response: 79.56

6.3.3.1 **Total number of teaching and non-teaching staff participating in Faculty development Programmes (FDP),** *Management Development Programmes (MDPs)* **professional development /administrative training programs during the last five years**

2022-23	2021-22	2020-21	2019-20	2018-19
30	11	13	30	25

6.3.3.2 **Number of non-teaching staff year wise during the last five years**

2022-23	2021-22	2020-21	2019-20	2018-19
00	00	00	03	04

File Description	Document
Institutional data in the prescribed format	[View Document](#)
Copy of the certificates of the program attended by teachers.	[View Document](#)
Annual reports highlighting the programmes undertaken by the teachers	[View Document](#)

6.4 Financial Management and Resource Mobilization

6.4.1

Institution has strategies for mobilization and optimal utilization of resources and funds from various sources (government/ nongovernment organizations) and it conducts financial audits regularly (internal and external)

Response:

The institution has established a well-defined mechanism to ensure the effective and efficient utilization of financial resources for the development of academic processes and infrastructure. The primary source

of funding is the college fees collected from students, which are used to meet the institution's financial needs. For infrastructure development, financial assistance is provided by the Mysore Diocesan Education Society (MDES).

A budget is prepared and submitted for approval in advance by the respective departments and cells to meet all the financial needs whenever an event is organized. Funds approved are allocated by the management based on the budget plans submitted. These sanctioned budgets are utilized optimally to ensure that resources are effectively deployed.

Scholarships provided by the government and other boards are directly credited to students' bank accounts, ensuring that financial aid reaches the intended recipients. Additionally, the alumni have contributed both financially and with resources, supporting the ongoing development of the college.

The institution makes optimal use of its physical facilities. The playground, open-air theatre, and auditorium are used by faculties and students to conduct various activities. They are also made available to the local community for hosting events and programs. Other resources, such as the sports room, ICT tools, and library, are effectively utilized by both students and staff for their academic growth and development. The institution follows strategic approaches to maximize the impact of available financial resources, ensuring that all funds are directed toward enhancing academic and infrastructural growth.

The institution ensures proper mobilization of resources through regular internal and external audits.

- External Audit: The college maintains a stern external auditing system. The management appoints an external auditor annually to review the college's financial accounts. The auditor meticulously verifies daily transactions, including receipts and vouchers, to ensure accuracy in income and expenditure records. After the audit, the management receives an audited financial statement from the external auditor. Additionally, the Mysore Diocesan Educational Society (MDES) appoints a committee each year to audit various academic, extracurricular, and administrative activities. The Local Inspection Committee (LIC) of the University also conducts an annual visit to the college to verify necessary documents.
- Internal Audit: The college has established an Internal Academic Audit Committee, consisting of the Principal and all Heads of Departments (HODs), to evaluate student performance in academic, curricular, and extracurricular activities. This committee is tasked with verifying and validating various academic activities and administrative tasks. The Correspondent and the Principal ensure that the internal audit is thoroughly conducted and properly recorded.

This dual system of internal and external audits ensures that the mobilization of resources is conducted efficiently and in compliance with institutional and regulatory standards.

File Description	Document
Upload Additional information	[View Document](#)

6.5 Internal Quality Assurance System

6.5.1

Internal Quality Assurance Cell (IQAC) has contributed significantly for institutionalizing the quality assurance strategies and processes. It reviews teaching learning process, structures & methodologies of operations and learning outcomes at periodic intervals and records the incremental improvement in various activities

Response:

The Internal Quality Assurance Cell (IQAC) has been established to assure academic standards and enhance the quality of education. It plays a pivotal role in scrutinizing, evaluating, and suggesting improvements for teaching and learning. It is responsible for planning college events, ensuring their smooth execution, and coordinating with departments to organize them.

The institution ensures that its internal quality assurance mechanisms are fully aligned with the requirements of Mangalore\Kodagu University, the regulatory authority. It accomplishes the University's stipulations concerning the academic calendar, curriculum, teacher quality, student admission norms, working days, attendance, internal assessment mechanism, physical infrastructure, learning resources, student support, etc.

The IQAC ensures that academic standards are upheld and continuously improved through various initiatives, including:

- **Scrutinizing and Evaluating Teaching and Learning**: Regularly assessing the effectiveness of teaching methods, coursework, and program implementation, and gathering student feedback to make necessary improvements.
- **Event Planning and Coordination**: Organizing educational events, conferences, workshops, and skill development sessions, and ensuring their smooth execution in collaboration with different departments.
- **Student Support and Mentorship**: Distributing a comprehensive prospectus, conducting orientation sessions for new students, and implementing a mentorship program for personalized guidance.
- **Feedback and Continuous Improvement**: Gathering feedback from students and conducting Internal Academic and Administrative Audits to make data-driven recommendations for faculty, department heads, and administrators.
- **Stakeholder Engagement**: Holding regular meetings with principals, department heads, academic advisors, and governing council members to discuss progress and future strategies.
- **Collaborations and Development Programs**: Establishing MOUs with institutions and organizations, and encouraging faculty participation in Faculty Development Programs (FDPs).
- **Safety and Online Learning**: Implementing campus safety measures and transitioning to online learning during the pandemic.
- **Technology-assisted teaching-learning:** The institution facilitates technology-assisted teaching and learning. The ICT facilities are installed in the classrooms to deliver the content efficiently promoting experiential learning with technology.
- **Teaching and learning strategies based on outcomes:** The institution's teaching and learning strategies are centered around an outcomes-based approach, where the focus is on what the learner is expected to achieve rather than solely on what the teacher intends to deliver.
- **Community and Extracurricular Involvement**: Organizing blood donation camps, dental check-ups, environment-related programs, NSS camps, and sports events at state and national levels.
- **Career Development**:The IQAC considers suggestions from Internal Academic and

Administrative Audit reports to enhance teaching and learning practices. Additionally, IQAC and the institution seek input from advisory committees, which include eminent academics from within and outside the institution. These groups provide regular progress reviews and recommendations to guide the institution's decision-making in an advisory capacity.

File Description	Document
Upload Additional information	[View Document](#)

6.5.2

Quality assurance initiatives of the institution include:

1. **Regular meeting of Internal Quality Assurance Cell (IQAC); quality improvement initiatives identified and implemented**
2. **Academic and Administrative Audit (AAA) and follow-up action taken**
3. **Collaborative quality initiatives with other institution(s)**
4. **Participation in NIRF and other recognized rankings**
5. **Any other quality audit/accreditation recognized by state, national or international agencies such as NAAC, NBA etc.**

Response: B. Any 3 of the above

File Description	Document
Quality audit reports/certificate as applicable and valid for the assessment period.	[View Document](#)
List of Collaborative quality initiatives with other institution(s) along with brochures and geo-tagged photos with caption and date.	[View Document](#)
Link to Minute of IQAC meetings, hosted on HEI website	[View Document](#)
Provide Links for any other relevant document to support the claim (if any)	[View Document](#)

Criterion 7 - Institutional Values and Best Practices

7.1 Institutional Values and Social Responsibilities

7.1.1

Institution has initiated the Gender Audit and measures for the promotion of gender equity during the last five years.

Describe the gender equity & sensitization in curricular and co-curricular activities, facilities for women on campus etc., within 500 words

Response:

The institution emphasizes gender equity and hosts various events on campus to cultivate a sense of inclusivity among all genders, irrespective of caste, language and religion.

Measures taken for gender sensitization:

- The students are selected for the student council based on their performance, curriculum, and achievements. Committee members and the departmental heads assess the students from each department and elect representatives giving equal priority to both genders.
- NSS, Youth Red Cross, and Sports wings are created with a girl and a boy representative as unit in-charge
- Institution celebrates Women's Day and Men's Day to help staff and students inspire and recognize their true potential.
- The Institution nominates faculty members regardless of gender bias to lead departments and serve as conveners on committees, chosen solely for their abilities to ensure efficient discharge of duties.

Gender Equity:

- The college collaborates with the cells and committees to organize programs dedicated to promoting gender equity and sensitivity.
- Counseling is available to both male and female students from their mentors. Further, they are referred to external counselors if required.

Safety and security:

- 75 CCTV cameras are strategically positioned throughout the campus, providing comprehensive coverage and enabling video footage review for up to 15 days.
- Security guards are stationed at the college gate entrances.
- Various committees such as Anti-Ragging, Anti-Harassment and Grievance Redressal Cell play a crucial role in promoting disciplined behavior and providing swift solutions on campus.
- Police officials are invited to address the students on topics such as traffic rules, drug abuse, anti-ragging, cybercrimes, etc to create awareness and contribute to the community's overall well-being.
- To mitigate the risk of fire accidents, fire extinguishers are strategically placed across the campus.

Women Empowerment Cell:

- The cell organizes programs on financial awareness, women's issues, and empowerment activities.
- Gender sensitization events explore subjects like Women's Rights, Human Rights, and Gender Equity.
- Self Defence and Skill Development Programs are conducted to empower girl students by enhancing their personal safety skills and promoting their overall development

Facilities for Women:

- A 'ladies room' equipped with sanitation facilities, a resting area and other amenities are provided.

File Description	Document
Upload Additional information	[View Document](#)
Provide Link for Additional information	[View Document](#)

7.1.2

The Institution has facilities and initiatives for

1. **Alternate sources of energy and energy conservation measures**
2. **Management of the various types of degradable and nondegradable waste**
3. **Water conservation**
4. **Green campus initiatives**
5. **Disabled-friendly, barrier free environment**

Response: A. 4 or All of the above

File Description	Document
Policy document on the green campus/plastic free campus.	[View Document](#)
Geo-tagged photographs/videos of the facilities.	[View Document](#)
Circulars and report of activities for the implementation of the initiatives document	[View Document](#)
Bills for the purchase of equipment's for the facilities created under this metric	[View Document](#)

7.1.3

Quality audits on environment and energy regularly undertaken by the Institution. The

institutional environment and energy initiatives are confirmed through the following

1. **Green audit / Environment audit**
2. **Energy audit**
3. **Clean and green campus initiatives**
4. **Beyond the campus environmental promotion activities**

Response: C. Any 2 of the above

File Description	Document
Report on Environmental Promotional activities conducted beyond the campus with geo tagged photographs with caption and date	[View Document](#)
Policy document on environment and energy usage Certificate from the auditing agency	[View Document](#)
Green audit/environmental audit report from recognized bodies	[View Document](#)

7.1.4

Describe the Institutional efforts/initiatives in providing an inclusive environment i.e., tolerance and harmony towards cultural, regional, linguistic, communal socioeconomic and Sensitization of students and employees to the constitutional obligations: values, rights, duties and responsibilities of citizens (Within 500 words)

Response:

An inclusive environment fosters a sense of fraternity and respect among all members. We celebrate cultural diversity and embrace tolerance as the foundation of social harmony. Our commitment to inclusivity is evident in our richly diverse student body and staff, each bringing unique perspectives from various regions and backgrounds, which add to the beauty and strength of our community. To reinforce this commitment, we conduct regular sensitization programs that focus on constitutional obligations, including the values, rights, duties, and responsibilities of citizens. The Institution has displayed the Preamble of the Indian Constitution on campus to encourage students to recite, practice, and inculcate it.

Cultural, Regional, and Linguistic Activities:

- To recognize and celebrate regional language and cultural diversity, as part of the Kannada Rajyosthava initiative, the Department of Kannada in collaboration with IQAC organized "Nudi Lahari", "Nudi Sourabha", "Nanna Naadu, Nanna Haadu"-Koti Kanta Gayana, "Nudi Habba", "Nudi Namana Geetha Gayana", "Nudi Nruthya Sambrama".
- To promote the essence and importance of the official language of India, Hindi Diwas is celebrated every year.
- To uphold cultural diversity, religious festivals such as Navarathri, Christmas, Onam, and Ramzan are celebrated.
- Institution organizes cultural programs such as ethnic day, and dance competitions under the

theme "Incredible India" to sensitize the students about unity in diversity.

Communal and Socio-Economic Activities:

- As a notable effort towards public safety, COVID-19 vaccination drive was organized at the college campus, reflecting the institution's commitment to the well-being of staff and students.
- To raise a sense of responsibility towards environmental sustainability cleanliness drives, and plantation initiatives are organized.
- Guest lectures on topics such as "Present Indian Economy", "Investor Awareness", "Goods and Service Tax", "Income Tax Return", and "Auditing" to impart socio-economic knowledge among the students

Commemorative Days:

To raise awareness among the students and staff about their constitutional and social obligations the institution celebrates:

- Republic Day (26th Jan)
- National Science Day (28th Feb)
- International Women's Day (8th March)
- World Environment Day (5th June)
- International Yoga Day (21st June)
- Independence Day (15th August)
- National Sports Day (20th August)
- NSS Day (24th Sept)
- Kannada Rajyotsava (1st Nov)

Birth and Death Anniversaries:

The institution organizes various events to honor the great personalities on their birth and death anniversaries:

- Swami Vivekananda Jayanti (Youth Day) (12th Jan)
- Subhash Chandra Bose (23rd Jan)
- Dr. B. R. Ambekar (14th April)
- Rajiv Gandhi (Sadbhavana Diwas) (20th August)
- Mahatma Gandhi (2nd Oct)
- Dr. Sarvapalli Radhakrishnan (Teacher's Day) (5th Sept)

Initiatives Towards Constitutional Obligations:

The institution also undertakes several initiatives to promote constitutional awareness and civic responsibility:

- Sadbhavan Diwas (20th August)
- National Voters Day Celebration (25th January)
- Swachh Bharath Abhiyan (29th April)
- Guest Talk on "Human Rights and Women Harassment" (07th June)

- Talk on Human Rights (15th December)
- Kargil Vijay Diwas (26th July)
- Azadi Ka Amrit Mahotsav Week (08th to 13th August)
- Election Awareness March (16th April)
- Voter Awareness Program (26th March)

Our institution promotes inclusivity where diversity is valued and social responsibility is emphasized. Through various programs and initiatives, we promote unity, respect, and active citizenship, preparing our community to contribute positively to society while upholding core values of harmony and mutual respect.

File Description	Document
Upload Additional information	[View Document](#)
Provide Link for Additional information	[View Document](#)

7.2 Best Practices

7.2.1

Describe two best practices successfully implemented by the Institution as per NAAC format provided in the Manual

Response:

BEST PRACTICE: 1

1. Title of the Practice:

"Promotion of Regional Culture"

2. Objectives of Practice:

The primary goal is to understand the various regional cultures within a diverse society. This involves appreciating the shades of cultural norms, traditions and practices specific to different regions.

Understanding regional cultures better is crucial in a diverse society where different cultural backgrounds can sometimes lead to misunderstandings. By promoting regional cultures, the practice seeks to create a more tolerant and respectful environment.

The practice intends to explore the details of regional cultural elements. This includes studying not only visible aspects such as attire, practices and festivals but also deeper aspects like values, beliefs and social norms that shape these cultures.

Understanding regional cultures help students to navigate cultural differences effectively, promoting

harmony and cooperation across diverse groups.

3. The Context

One of the main initiatives of our institution is to create a diverse and vibrant campus community promoting local cultures. **This acknowledges the significance of cultural customs, practices and beliefs in forming identities and developing mutual understanding amongst stude**nts from different origins.

Events provide students with an understanding of the distinctive traditions and morals that characterize many places. This exposure broadens their perspectives and widens their understanding of the community they are part of.

4. The Practice

Embracing regional culture at our institution is a dedicated effort to nurture community, inclusion and cultural enrichment among students and faculty. Led by the Department of Kannada in collaboration with the Internal Quality Assurance Cell (IQAC), the college organizes cultural events that highlight traditional arts and cultures. These events serve as vibrant platforms to showcase regional traditions such as music, dance, literature and visual arts.

Participation in these events fosters a sense of belonging within the campus community as students from different backgrounds gather to celebrate and share each other's cultural heritage. Faculty involvement promotes mentorship and engagement, creating a supportive environment for students' holistic development.

It positively impacts the local community by promoting cultural awareness and appreciation. Ultimately, these efforts contribute to a more harmonious society, where individuals from diverse backgrounds feel valued and respected for their cultural contributions.

5. Evidence of Success

To recognize and celebrate regional language and cultural diversity, the Department of Kannada in collaboration with IQAC organized:

1. "Nudi Lahari" on 30th November 2021

2. "Nudi Sourabha" on 06th March 2021

3. "Nanna Naadu, Nanna Haadu"-Koti Kanta Gayana on 28th October 2022

4. "Nudi Habba" on 26th November 2022

5. "Nudi Namana Geetha Gayana" on 1st November 2023

6. "Nudi Nruthya Sambrama" on 25th November 2023

6. Problems Encountered and Resources Required

Organizing events to promote regional culture involves logistical challenges like coordinating schedules, managing logistics, financial constraints, ensuring cultural sensitivity and effective promotion.

Events require dedicated staff (planners, cultural experts), adequate funding (venue, artists, promotions), suitable venues with necessary facilities, technical equipment (sound, lighting), collaboration with cultural experts/artists, promotional materials and feedback mechanisms for evaluation and improvement. These resources enable to successfully promote regional culture, enriching the educational experience and fostering cultural appreciation among students, faculty, and the community.

BEST PRACTICE: 2

1. Title of the Practice:

"Upliftment of Minority Students in Higher Education"

2. Objectives

To bridge the educational gap and address the disparities between minority groups and the majority population, we strive to create an inclusive environment where all students, regardless of their background, feel welcomed, valued, and supported. Ensuring equitable access to resources and opportunities is a priority, including providing academic materials, technology, and scholarships through various campus programs.

Academic support is provided through tutoring, mentorship, and counseling to help minority students overcome educational barriers. Financial assistance is offered by guiding students in securing government scholarships and providing additional institutional support to address economic challenges. Promoting well-being creates an environment where minority students can thrive academically, socially, and emotionally, while retention strategies to reduce dropout rates.

3. The Context

The need to uplift minority students in higher education arises from systemic inequalities that have historically deprived these communities of quality education and advanced opportunities. These challenges have resulted in lower college enrolment and completion rates among minority students compared to their peers. In response, our institution is focused on initiatives that promote equity and inclusion, recognizing that the educational success of minority students is vital for the nation's overall economic and social well-being. Our goal is to increase enrolment and retention rates while empowering minority students to excel academically, socially, and professionally.

4. The Practice

Our practice involves several key strategies. Admission policies are designed to promote equity and inclusion, ensuring minority students are not deprived of higher education opportunities, which is also reflected in the institutional mission. Financial assistance includes institutional fee concessions and freeships, in addition to helping students secure external scholarships. Mentorship programs connect minority students with mentors, peers and successful alumni for personal and career development. We also promote cultural diversity, fostering an inclusive academic environment through cultural awareness and sensitivity. Counseling support is available to assist minority students with mental health and

personal or academic stress. Career development initiatives, including counseling and networking opportunities, are provided to enhance professional skills and support successful career transitions.

5. Evidence of Success

Below enrolment, statistics highlight the institution's attempts to meet the educational needs of the minority group.

Year	Minority Students Enrolled
2018-19	110 out of 268 (41%)
2019-20	141 out of 273 (51.6%)
2020-21	69 out of 173 (39.9%)
2021-22	105 out of 231 (45.5%)
2022-23	82 out of 175 (46.9%)

6. Problems Encountered and Resources Required:

Our efforts have yielded positive outcomes, as evidenced by increasing enrolment rates among minority students over recent years. However, challenges remain. Resource constraints, as a self-financed institution, hinder the implementation of comprehensive support programs. Minority students often face academic challenges due to limited resources, financial stress, and social issues. The rising cost of higher education remains a significant barrier, even with financial aid. Retention is also challenging, with many students struggling to stay in higher education due to financial difficulties and challenging backgrounds.

To overcome these obstacles, additional resources are needed. This includes financial support to cover educational expenses, dedicated mentors and counselors for psychological and personal development support, and collaborations with organizations and industries to provide career development resources tailored to minority students' needs. Despite these challenges, our institution remains committed to uplifting minority students and ensuring their success in higher education.

File Description	Document	
Best practices as hosted on the Institutional website	[View Document](#)	
Any other relevant information	[View Document](#)	

7.3 Institutional Distinctiveness

7.3.1

Portray the performance of the Institution in one area distinctive to its priority and thrust within 1000 words

Response:

"Skill development through Entrepreneurship Cell"

Our institution consistently stresses on knowledge and skill employability. The focus of our institution is always on following the vision, mission and working pattern to ensure better working standards and empower students in pursuit of knowledge, values and social responsibility, impart cultural, social and political values to the upcoming generation. Despite the challenges that we face in technological progress of students need to be empowered to manage them without losing their hopes. The distinctiveness of the institution lies in this area. The institution has established its distinctive approach by allowing students to organize events for developing skills, Entrepreneurship development, Ethical and Human value development.

Entrepreneurship cell plays a vital role in promoting an entrepreneurial culture in our institution. The cell intends to motivate and empower individuals to aim for their entrepreneurial ambitions. It provides a platform for young aspiring entrepreneurs to explore their business ideas, gain valuable skills and knowledge and receive guidance and mentorship from experienced professionals. The central focus of the entrepreneurship cell is to support individuals who have startup dreams. E-cell organizes workshops, seminars, and training sessions to educate the students about various aspects of entrepreneurship. These sessions cover topics such as business planning, market research, finance, marketing and legal aspects.

Events Organized:

Inauguration and Workshop on Entrepreneurship Development – In collaboration with the Centre for Entrepreneurship Development of Karnataka (CEDOK) and in association with DIC and KA12 E-Cell, Mr. Manjunatha Swamy, Joint Director of CEDOK and DIC Kodagu, and Mr. Virupaksa, EDP trainer, spoke about the schemes available and various opportunities provided by the government for encouraging young minds to start new businesses.

Industrial Visit – A one-day industrial visit was organized by the E-Cell under the guidance of the E-Cell convener, Mr. Joyson Lobo, to Sahyadri Group of Industries, Mangalore. Approximately 40 final-year BCom students took part in the industrial visit to gain knowledge and insights into how things work in real-life scenarios.

Social Entrepreneurship & Sustainable Development Activity (MGNCRE) – The main aim was to provide an opportunity for the participants to exhibit their skills and create awareness of the present times without compromising the ability of the future.

Workshop on the World's Largest Entrepreneurship train Journey (Jagrithi Yathra)- "Building India through Entrepreneurship" – An initiative of IQAC and E-Cell in collaboration with CEDAT center Bangalore had organized a workshop on World's Largest Entrepreneurship train Journey - "Building India through Entrepreneurship" as an effort towards sensitizing the students on Jagrithi Yathra.

Our institution's Entrepreneurship Cell (E-Cell) makes an effort towards skill development, providing students with opportunities to explore and develop their entrepreneurial aspirations. The Entrepreneurship Cell organizes various events, workshops, and training sessions to provide the students with the necessary business skills and knowledge, fostering an entrepreneurial culture in the student community. The distinctive approach of our institution allows students to actively participate in and also organize various activities, promoting skills in entrepreneurship, ethical values, and human development.

"Social awareness programs"

Modern society is facing many challenges despite economic and technological progress, and students need to be empowered to manage them without losing their self-esteem. IQAC organizes "social awareness programs" to instil a positive attitude among the students. We think that it is absolutely essential for the student to understand the society of which he is apart and if is aware of the problems, needs, owes of the society; he would truly derive the meaning of life. Class mentors help the students to deal with the negative influences and tell them that how stress will help or hinders us depending on how we react to it during the course of their lectures. This approach has enhanced the academic performance of our students while comparing to the other local institutions. Attuning with vision statement NSS takes a leading role in order to develop students' personality through physical labour, service and give them an experience of good life. Activities designed by the coordinator creates the feeling of "Not me… but you" among the participants. Thus, the thrust area of this college is to "reach the society" rather than confining with prescribed syllabi. Students should realize that their knowledge, labour and energy is not for them alone, but important for the entire society.

Few activities conducted by IQAC towards social awareness programs:

- Talk on cybercrime
- Traffic Rules
- Drug Awareness
- Anti ragging
- Human rights awareness program
- Legal Provision
- Plantation drive
- Blood donation
- Plastic free Tandiyandamol
- AIDS awareness program

Through these programs, our commitment to social awareness ensures that students are broadly educated, socially responsible and prepared to address societal challenges. These detailed efforts reflect our dedication to empowering students and enhancing their employability and personal growth.

File Description	Document
Appropriate web in the Institutional website	[View Document](#)
Any other relevant information	[View Document](#)

5. CONCLUSION

Additional Information :

Conference/ Workshops: It will be conducted to provide benefits for students and faculty members to build networks with industry experts and make them highly effective for personal and professional development.

Certificate/Value Added Courses: The students will be given additional courses to gain specialized knowledge and valuable opportunities to compete in today's fast-paced job market.

Program: In response to the local community's demand, management is determined to introduce BCom in Vocational Studies, BBA (Travel and Tourism), and B.Sc Computer Science to equip students with theoretical and practical knowledge.

Job Fair: The institution will organize a job fair for the students and provide valuable opportunities to connect with potential employers, explore various career paths, and learn about ongoing corporate expectations.

Assistance for Competitive Exams: The institution aims to guide competitive exams to help students understand and develop effective study strategies to achieve their academic and career goals.

MOU/Industrial-Academia Collaboration: The institution collaborates with reputed organizations and industries to enhancethe learning opportunities for students such as internships, industrial projects and exposure to real-world phenomena.

Concluding Remarks :

Our college started with a motto of "Let Your Light Shine" which imparts a quality education, focusing on the overall development of the students. The institution, affiliated with Mangalore/Kodagu University, follows the respective university's curriculum. It offers four undergraduate programs such as B.COM, BBA, BCA (General and AI & ML), B.Sc (PCM), and a postgraduate program in Commerce. Our faculty members participate in conferences, workshops, seminars, FDPs, and a few are members of the Board of Studies and Board of Examination. We are dedicated to a continuous path of advancement and exceptional performance. Acknowledging the significance of research in the field of education, few faculty members are currently pursuing doctoral degrees. Our students are actively engaged in research projects and gain invaluable hands-on experience. Various extension activities encourage the students to actively engage with underprivileged local communities, developing a strong sense of social responsibility. Additionally, sustainability is a key priority aimed at promoting environmental awareness and contributing to the well-being of future generations. These approaches prepare students to be a responsible global citizen.

Institution have made significant progress in enhancing academic excellence, upgrading infrastructure, and enriching co-curricular activities. The college remains committed to ongoing improvement and excellence driven by stakeholder feedback and best practices for growth and excellence. Our management is dedicated to the institution's advancement and provides all necessary support to achieve these goals.

6.ANNEXURE

1.Metrics Level Deviations

Metric ID	Sub Questions and Answers before and after DVV Verification
2.1.2	*Percentage of seats filled against reserved categories (SC, ST, OBC etc.) as per applicable reservation policy for the first year admission during the last five years* 2.1.2.1. **Number of actual students admitted from the reserved categories year wise during last five years (Exclusive of supernumerary seats)** Answer before DVV Verification:

2022-23	2021-22	2020-21	2019-20	2018-19
175	244	173	273	268

Answer After DVV Verification :

2022-23	2021-22	2020-21	2019-20	2018-19
83	105	92	102	83

2.1.2.2. **Number of seats earmarked for reserved category as per GOI/ State Govt rule year wise during the last five years**
Answer before DVV Verification:

2022-23	2021-22	2020-21	2019-20	2018-19
345	370	340	345	280

Answer After DVV Verification :

2022-23	2021-22	2020-21	2019-20	2018-19
155	160	153	161	128

Remark : DVV has considered the supporting document and made changes accordingly |
| 3.3.1 | **Number of research papers published per teacher in the Journals notified on UGC care list during the last five years**

3.3.1.1. **Number of research papers in the Journals notified on UGC CARE list year wise during the last five years**
Answer before DVV Verification:

2022-23	2021-22	2020-21	2019-20	2018-19
01	02	00	01	00

Answer After DVV Verification :

2022-23	2021-22	2020-21	2019-20	2018-19
0	01	00	0	00

	Remark : DVV has considered the supporting document and made changes accordingly

3.3.2	**Number of books and chapters in edited volumes/books published and papers published in national/ international conference proceedings per teacher during last five years**
	3.3.2.1. Total number of books and chapters in edited volumes/books published and papers in national/ international conference proceedings year wise during last five years

Answer before DVV Verification:

2022-23	2021-22	2020-21	2019-20	2018-19
11	02	03	05	00

Answer After DVV Verification :

2022-23	2021-22	2020-21	2019-20	2018-19
03	02	03	03	00

Remark : DVV has considered the supporting document and made changes accordingly

5.3.1	**Number of awards/medals for outstanding performance in sports/ cultural activities at University / state/ national / international level (award for a team event should be counted as one) during the last five years**
	5.3.1.1. Number of awards/medals for outstanding performance in sports/cultural activities at national/international level (award for a team event should be counted as one) year wise during the last five years

Answer before DVV Verification:

2022-23	2021-22	2020-21	2019-20	2018-19
06	02	00	08	00

Answer After DVV Verification :

2022-23	2021-22	2020-21	2019-20	2018-19
03	00	00	05	00

Remark : DVV has considered the supporting document and made changes accordingly

5.3.2	**Average number of sports and cultural programs in which students of the Institution participated during last five years (organised by the institution/other institutions)**
	5.3.2.1. Number of sports and cultural programs in which students of the Institution participated year wise during last five years

Answer before DVV Verification:

2022-23	2021-22	2020-21	2019-20	2018-19

31	10	02	10	07

Answer After DVV Verification :

2022-23	2021-22	2020-21	2019-20	2018-19
10	03	02	06	05

Remark : DVV has considered the supporting document and made changes accordingly

6.3.2	**Percentage of teachers provided with financial support to attend conferences/workshops and towards membership fee of professional bodies during the last five years** 6.3.2.1. **Number of teachers provided with financial support to attend conferences/workshops and towards membership fee of professional bodies year wise during the last five years**

Answer before DVV Verification:

2022-23	2021-22	2020-21	2019-20	2018-19
19	23	00	10	07

Answer After DVV Verification :

2022-23	2021-22	2020-21	2019-20	2018-19
01	02	00	00	00

Remark : DVV has considered the supporting document and made changes accordingly and has taken only those teachers to whom the financial assistance of 2000 or more has been given.

7.1.3	**Quality audits on environment and energy regularly undertaken by the Institution. The institutional environment and energy initiatives are confirmed through the following** 1. **Green audit / Environment audit** 2. **Energy audit** 3. **Clean and green campus initiatives** 4. **Beyond the campus environmental promotion activities** Answer before DVV Verification : A. All of the above Answer After DVV Verification: C. Any 2 of the above Remark : DVV has considered the supporting document and made changes accordingly

2.Extended Profile Deviations

ID	Extended Questions
1.2	**Number of teaching staff / full time teachers year wise during the last five years** Answer before DVV Verification:

2022-23	2021-22	2020-21	2019-20	2018-19
29	31	26	28	22

Answer After DVV Verification:

2022-23	2021-22	2020-21	2019-20	2018-19
28	30	24	27	21